

PHOTOGRAPHER

The Photographer is responsible for creating a pictorial history of the NYSOMOTC during the annual state meetings. They prepare a digital collection of photos to present to the Host Club, the Archivist and the Webmaster.

Camera: A personal camera may be used, if preferred.

- The purchase of the flash drives and memory card is paid by the Treasurer.
- For a refund, submit an expense voucher with receipts attached.

Photos: Should be formal and candid shots taken throughout the State Meeting weekend and at the Midterm Executive Board Meeting.

- Include workshops, speakers, entertainment, special guests, contests and awards' winners, portions of the business sessions, Past Presidents attending, Opening Ceremony, Installation Ceremony and at the Friday and Sunday Executive Board Meetings.
- Take formal group photos of the Officers, after the Installation Ceremony, and of the Past Presidents at the conclusion of the Saturday General Meeting.
- Create three flash drives with a compilation of all the photos taken at the annual NYSOMOTC meetings.
- The flash drives should be identified with the year the photos are taken.
- See the next page for the List of Photo-Ops.

Midterm Board Meeting: Give a photo flash drive to the previous State Meeting Chair, to the Archivist and the Webmaster.

Past Presidents' Photo: The annual group photo of the Past Presidents in attendance at the State Meeting is sent to each via email or regular mail, within six (6) weeks after the meeting.

List of Photo-ops

Midterm Executive Board Meeting-

- Officers
- Executive Board
- Past Presidents Group Shot

State Meeting-

Friday

- Officers
- Executive Board Group Shot
- Registration Area
- Raffles
- Club Scrapbook Page and Newsletter Contests' Entries
- Workshops
- Show & Sell Area
- Opening Ceremonies ** (See Saturday)
 - Flag Ceremony
 - State Meeting Co-Chairs and the Host Committee
 - Guest Speaker
- Hospitality Room
- Friday Night Event Shots
- Member Clubs Group Shots

Saturday

- Opening Ceremony
- Presentation of gift to outgoing President
- Gift to the Rec Secretary for Administrative Assistant Day
- Nominating Chair & Committee
- Presentation of the Nominees for Elected Offices
- Newly elected Officers, Nominating Chair & Committee
- Memorial Service
- Luncheon
- Next year's State Meeting Presentation
- MS Scholarship Committee
- MS Scholarship Recipients
- Membership Pins – all recipients by years of attendance
- Club Scrapbook Page Contest – Participants & Winners
- Newsletter Contest – Participants & Winners
- State Reps Group Shot
- Super State Reps Group Shot
- Installation Ceremony – Individual Officers
- Newly Installed Officers- Group Shot
- Presentation of the gavel to the new President
- Past Presidents Group Shot
- Evening Party - DJ, dancing, clubs' group shots

Sunday

- Officers & Executive Board Group Shots