

TELLERS

Two (2) Tellers are selected by the Parliamentarian. The Tellers cannot run for office, have a candidate from their club who is running for office or be a member of a club bidding on a future State Meeting. They may be a Delegate or an Alternate.

Collecting Ballots: The Ballot Box should be empty and closed before the collection of ballots begins.

- As directed by the Parliamentarian, the Tellers collect ballots from the head table and the delegates present.

Tally and Results Sheets: Both sheets are to be filled out accurately and signed by all the Tellers. The sheets are folded and along with the ballots, given to the Parliamentarian.

Tallying the Vote: The Parliamentarian and the Tellers go to a separate room to tally the votes.

- The nature of a secret ballot requires that the ballots be supervised by the Parliamentarian once they are removed from the ballot box.
- Be sure that the ballot box is empty and that all the ballots are accounted for.
- Use the Tally Sheet to record each ballot, including the number of disqualified ballots.
- Complete tallying in an orderly and efficient manner
- Recount ballots if needed.
- Individual vote counts are not discussed to protect both the tellers and the voters.
- The Parliamentarian will handle tie votes and those votes which do not receive the necessary majority or plurality

Disqualifying Ballots: The Parliamentarian provides a copy of the ballot format to each Teller.

- Ballots not on or in the appropriate format or not legible will be disqualified.
- The total number of disqualified ballots are to be noted on the tally sheet.