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5/3/2019

Friday Executive Board Meeting Minutes

NYSOMOTC



Michele Camilleri
RECORDING SECRETARY



**New York State Organization of Mothers of Twins Clubs
Friday Executive Board Meeting Minutes - May 3, 2019
Holiday Inn Saratoga Springs**

President Susie Smith called the 2019 Friday Executive Board Meeting to order at 8:45 AM.

Chaplain Nita Landes gave the Opening Prayer.

President Susie Smith welcomed the Executive Board to the 2019 State Meeting. She thanked Kathy Brousseau and Kathy Lyman for all they did for this weekend.

President Susie Smith appointed **Myriam Lavora** and **Barbi Cudney** as the **Minutes Approval Committee**.

Recording Secretary Michele Camilleri called the roll. Present were: **President Susie Smith**, **Vice President Lisa Cartini**, **Treasurer Michele Szatkowski**, **Recording Secretary Michele Camilleri**, **Advisor Lorena Cutt**, **Parliamentarian Mary Grace Roach**, **Archivist Michele Camilleri**, **Calligraphy Nita Landes**, **Chaplain Nita Landes**, **Club Scrapbook Page Contest Chairman Susie Venditti**, **Librarian Sharon Witul**, **Membership Pins Chairman Michele DelleBovi**, **Midterm Meeting Chairman Michele Szatkowski**, **Midterm Meeting Co-Chairman Shirley Savage**, **Marie Simmons Scholarship Chairman Linda Goldsworthy**, **Marie Simmons Scholarship Treasurer/Vice Chairman Kathleen Lyman**, **Marie Simmons Scholarship Committee Member Barbi Cundey**, **Marie Simmons Scholarship Committee Member Myriam Lavora**, **Marie Simmons Scholarship Committee Member Cathy Renko**, **Marie Simmons Scholarship Committee Member Pam Reussow**, **Marie Simmons Scholarship Committee Alternate Vikki Quinn**, **Newsletter Editor Ericka D'Auria**, **Nominating Committee Member Joanne Czajkowski**, **Nominating Committee Member Janine Weber**, **Photographer Sharon Atti**, **Procedure Manual Chairman Myriam Lavora**, **Research/Twin Data Registry Doreen Greci**, **State Meeting Co-Liaison Lorena Cutt**, **State Meeting Co-Liaison Myriam Lavora**, **2019 State Meeting Chairman Kathy Brousseau**, **2019 State Meeting Co-Chairman Kathleen Lyman**, **2020 State Meeting Co-Chairman Mariko Denton**, **2020 State Meeting Co-Chairman Renee Orr**, **State National Liaison Kathy Brousseau**, **Unity Project Chairman Jill Cerchia**, **Ways and Means Chairman Sharon Wetzel**, **Ways and Means Committee Member Peggy Fiorini**, **Ways and Means Committee Member Linda Gettings**, **Webmaster Michele Szatkowski**, **Website/Social Media Committee Member Michele Camilleri**, **Website/Social Media Committee Member Lori Connolly**, **Website/Social Media Committee Member Phoebe Kannisto**, **Past Presidents: Nita Landes**, **Myriam Lavora**, **Sharon Witul**, **Shirley Savage**, **Michele Camilleri**, **Ruth Barone**, **Linda Goldsworthy**, **Joanne Czajkowski**, **Glenda Chappell**, **Mary Grace Roach**, **Barbi Cudney**, **Lorena Cutt**.

State Meeting Chairman Kathy Brousseau and **Co-Chairman Kathy Lyman** welcomed everyone. They reviewed the workshops and stated that they had a great interest in all of them. There were 107 registered attendees including 4 guests. The \$2000 State Meeting loan repayment was made and the State Meeting Assessment of \$107 was turned over to the Treasurer. Show and Sell had nine vendors.

OFFICERS' REPORTS:

President Susie Smith presented her report. Attached. She reviewed her activities during this year and thanked everyone for their support.



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Vice President Lisa Cartini presented her report. Attached. She stated there are 12 clubs with 544 members. She will present the State Reps with their certificates and the Super State Rep Awards at the 2019 Saturday General Meeting.

Recording Secretary Michele Camilleri gave her report. Attached. The 2018 Midterm Board Meeting Minutes were corrected as follows:

Page 2 Line 12 add quotation marks around the word "an"; Page 2 Line 21 change President to "Presidential" ; Page 2 Line 38 add "There was a" before the word discussion; Page 3 Line 28 add "to" in the sentence The options were "to" stay...; Page 4 Line 10 Add "Chairman" Page 5 Line 4 correct titles "Chairman Kathy Brousseau and Co-Chairman Kathlene Lyman"; Page 4 Line 9 remove the period and add a comma and uncapitalize the word "would"; Page 6 Line 19 correct the spelling of the word "exemption"; Page 6 Line 20 insert the word "it" after the word exemption; Page 6 Line 40 change the word Happenings to "club activities"; Page 7 Line 7 change the word "or" to "of".

President Susie Smith gave a unanimous consent statement: **"If there are no objections I, President Susie Smith will accept the 2019 Midterm Board Meeting Minutes of October 20, 2018 as corrected this day, May 3, 2019."** There were no objections.

Treasurer Michele Szatkowski gave her report. Attached. **General Fund** - Opening Balance \$7448.43 Total Income \$2885.92 Total Expenses \$3189.14 Closing Balance: \$7145.21
Eleanor Siegel Fund - Opening Balance: \$90.39 Total Income \$2529.66 Total Expenses \$2089.61 Closing Balance: \$530.44

She discussed increases in expenses under Membership Pins. She proposed removing Midterm expenses as it is self-sustaining. A discussion was held on the proposed budget and the items lists. **Shirley Savage** pointed out that the Proposed Income and Proposed Expenses should be the same and this should be corrected for the Sunday Board Meeting. This discussion was tabled until the 2019 Sunday Executive Board Meeting.

President Susie Smith appointed **Glenda Chappell** and **Lorena Cutt** to Audit Committee.

Parliamentarian Mary Grace Roach gave her report. Attached. She reviewed the amendments to be voted on by the membership. The change presented to the membership to Bylaw Article II section 2B add a. "A written request for is to be sent to the State President prior tot the Midterm Executive Board Meeting. The Executive Board shall approve or deny usage of the logo or name."

Advisor Lorena Cutt gave her report. Attached

STANDING COMMITTEE REPORTS:

Archivist Michele Camilleri gave her report attached. A discussion was started on digitalizing the archives. It was agreed that this would not be wise as there are 55 years of files. Moving forward all Board Members consider going to discs or thumb drives instead of papers for the archives. Nita Landes has found some photos from the early conventions and she will bring them to the 2019 Midterm Board Meeting for the archives.

Calligrapher Nita Landes gave report and stated she was stepping down at the end of the 2018-2019 year.



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Chaplain Nita Landes gave her report and stated she was stepping down at the end of the 2018-2019 year.

Club Scrapbook Page Contest Susie Venditti gave her report. Attached. The theme for the 2019 Contest was "Photo Finish". 7 clubs participated.

Ways & Means Chairman Sharon Wetzel gave her report. This year's theme was "Racehorse Names". All clubs were expected to donate an item for a minimum value of \$25.00.

Librarian Sharon Witul gave her report.

Marie Simmons Scholarship Chairman Linda Goldsworthy gave her report. Attached. She received seven requests for applications and received most back.

Linda Goldsworthy discussed the Community Service Project. Hats and blankets were made by the membership over the course of the weekend. Socks were also collected. These items will benefit the Albany Ronald McDonald House. Linda donated the printing of cards which feature artwork by Meghan Roach. The sale of these cards will benefit the Southshore Center for the Arts for a scholarship in Memory of Meghan Roach. Linda suggested that if we wish to continue to do these types of projects that we make this a board position; it was felt that the Project will be under the hosting club's responsibility, but a board member would help as a coordinator.

MSS Treasurer/Vice Chairman Kathy Lyman gave her report. Attached. Opening Balance \$5159.21 Income \$3230.00 Expenses \$3500.00 Closing Balance \$4889.21 She asked that the Hosting Club continue to add the line item donation to the registration form.

MSS Fundraiser Nancy Converse was not in attendance. **President Susie Smith** gave her report for her. Attached. She sent out twelve calendars and received twelve back. All the dates were sold but can handle multiple names on each.

Membership Pins Chairman Michele DelleBovi gave her report. Attached. She had 29 recognitions including 12 First Time Attendees. It was asked that members return the pins for years attended once they received their next incremental pin. **Shirley Savage** asked that a list of conventions sites be included in Third Call to help the members determine which conventions they attended.

President Susie Smith called for a break at 10:27 am. Meeting Resumed at 10:39 AM

Midterm Meeting Chairman Michele Szatkowski & Co-Chairman Shirley Savage gave their report. Attached. The 2019 Midterm Meeting will be October 19, 2019 at the Quality Inn in Vestal NY. Reservations are due to the hotel by September 1. October 1 is the deadline for Registration Forms to the chairman. Room Rates are \$84.95. Bring your club's tax-exempt form.

Newsletter Contest Chairman Kristian Pace was not in attendance. **President Susie Smith** read her report. Attached. Four clubs participated this year.



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Newsletter Editor Ericka D'Auria gave her report. Attached. She has set up a new email address: nysomotcnews@gmail.com where articles are to be sent and from where she will send the newsletter.

Nominating Chairman Kristian Pace absent. **Committee Member Jeanne Weber** gave the report for the Chairman. Attached.

Photographer Sharon Atti gave her report. She has copies of the pictures on disk available to all.

Procedure Manual Chairman Myriam Lavora gave her report. Attached. The Procedure Manual is available on the website.

Research/Twin Data Registry Chairman Doreen Grenci gave her report on the survey "Naming your Multiples". Attached. She is still working on updating the Twin Data Form and Registry

2020 State Meeting Co-Chairmen Renee Orr and Mariko Denton gave their report. Attached. The Buffalo Grand Hotel is the new name of the hotel. The date of the meeting is April 23- 26, 2020. Room Rate will be \$149.00. Standard Room Rate without certain amenities is \$129.00. The theme is "Friendship and Focus". There is a \$5.00 a day parking fee.

State Meeting Co-Liaisons Lorena Cutt and Myriam Lavora gave their report. Attached.

State/National Liaison Kathy Brousseau gave her report. She showed the Ad that was placed in the 2018 Multiples of America convention booklet. She thanked Mary Grace Roach for creating the ad. The next convention is July 24 -28, 2019 in Alexandria, Virginia. The theme is "A Capital Experience".

Twin Photo Registry Karyn Audycki not in attendance, no report given. She will be stepping down.

Unity Project Chairman Jill Cerchia gave her report. Attached. She has received seven submissions this year.

Website/Social Media Webmaster Michele Szatkowski gave her report. Attached. She will change the passwords. The Board Password is Friendship. The Membership Password is Brings Unity. **Website/Social Media Committee Member Phoebe Kannisto** gave an update on the Facebook page and inspiring more members to like our page.

Past Presidents in attendance were called on for their announcements or comments.

Old Business:

1. **Electronic Banking Committee - Michele Szatkowski** reviewed all the expenses we have and how to change the payment options for the membership to pay dues. She felt "Zelle" was the best option. Discussion followed. **Shirley Savage** asked for more information on the how to and when this might be implemented. An email with more



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information will be sent to the Board Members.

- 2.
- Remembrance Committee - Barbi Cudney** gave the report of the committee's findings. Attached. The name is the NYSOMOTC Remembrance Fund. The clubs and members would have the option of a donation to our funds or funds of other agencies of the member's choice. There were some questions on the importance of tiers and why one person is more important than any other. **President Susie Smith** discussed the difficulties faced when she attempted to send a memorial gift to families who lost a family member or the loss of a Past President or Board Member. A time limit of inactivity by Past Presidents was discussed to determine their status. It was determined that this matter will be presented to the General Membership for their consideration at the 2019 Saturday General Meeting.

New Business:

1. **Term for Elected Officers - President Susie Smith** stated with the By Law Change that was implemented at the 2018 State Meeting under Article V Officers Term - Officers are now able to serve two terms consecutively making their tenure four years. **President Susie Smith** asked if this was the intention. Discussion followed.

"I, Michele Camilleri, a member of MOTC Queens at this NYSOMOTC Executive Board Meeting, move that we recommend to the General Membership we change Article V Section 2 to read; 'No officer shall serve more than one term in the same office consecutively.'" The motion was seconded by Sharon Witul. Motion approved with one abstention.

2. **Term of Nominating Chairman and Committee** It was suggested that we change the Nominating Chairman and Committee to a two-year term of office. Discussion followed.

"I, Nita Landes, a member of Westside Suburban MOTC, at this NYSOMOTC Executive Board Meeting, move that we recommend to the General Membership we add subparagraph 'A' to Article VII Section 1 and it would read; 'The Nominating Chairman and Committee's term of office shall be two years or until successor's are elected.'" The motion was seconded by Michele Szatkowski. Motion approved.

3. **Deadlines - President Susie Smith** discussed the Convention Booklet items deadline and asked that they be moved to March 1st. MSS Winners are not yet decided on to put into booklet or the contest participants are not yet decided on (Newsletter and Scrapbook) by March 1st. Discussion followed. All agreed that March 1st would be the deadline for all items.

President Susie Smith discussed Year-End Vouchers which are currently due to the President by April 1st, but this is unrealistic deadline for many. Quite a few committees do not have any expenses until the first week of April, which is already passed the deadline. The IRS filing is not right away, it was decided it would be wiser to push the deadline back to April 15.



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1 **Announcements:**

2 **President Susie Smith** asked if everyone had signed the various lists that were distributed.

3 **Michele Camilleri** asked that each room donate one night's product to the Long Island Coalition for
4 the Homeless. She will collect them and deliver them.

5 **Chaplain Nita Landes** gave the Closing Prayer.

6 The 2019 Friday Executive Board Meeting was adjourned at 12:48 PM by **President Susie Smith**.
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9 Respectfully Submitted,

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12 **Michele Camilleri – Recording Secretary**

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15 **Barbi Cudney – Minutes Approval**

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18 **Myriam Lavora – Minutes Approval**



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