



NYSOMOTC

Friday Board Meeting Minutes

April 28, 2017

New York State Organization of Mothers of Twins Clubs  
Friday Executive Board Meeting - April 28, 2017  
Geneva, New York

The Friday Executive Board Meeting of the New York State Organization of Mothers of Twins Club was called to order at 8:36 a.m. by **President Lorena Cutt**.

**Chaplain Nita Landes** gave the Opening Prayer.

**President Lorena Cutt** welcomed everyone to the meeting and advised discussions will be limited to ten minutes. She hopes that everyone is having fun.

**President Lorena Cutt** asked for volunteers for the Minutes Approval Committee: **Myriam Lavora** (MOTC Queens) and **Barbi Cudney** (Westside Suburban MOTC) volunteered.

**Recording Secretary Lori Connolly** called the Roll: **President Lorena Cutt** (Greater Rochester MOTC), **Vice President Michele Szatkowski** (Greater Rochester MOTC), **Treasurer Michele Camilleri** (MOTC Queens), **Recording Secretary Lori Connolly** (Greater Rochester MOTC), **Advisor Barbi Cudney** (Westside Suburban MOTC), **Parliamentarian Kathlene Lyman** (Schenectady MOTC), **Archivist Michele Camilleri** (MOTC Queens), **Calligrapher Nita Landes** (Westside Suburban MOTC), **Chaplain Nita Landes** (Westside Suburban MOTC), **Club Scrapbook Page Contest Chairman Michele Delle Bovi** (WNY MOMS), **Librarian Sharon Witul** (WNY MOMS), **Membership Pins Chair Nancy McPeak** (TNT of CNY), **Midterm Chair Michele Szatkowski** (Greater Rochester MOTC), **MSS (Marie Simmons Scholarship) Chairman Myriam Lavora** (MOTC Queens), **MSS Treasurer/Vice Chairman Kathlene Lyman** (Schenectady MOTC), **MSS Committee Member Linda Redmond** (TNT of CNY), **MSS Committee Member Lori Connolly** (Greater Rochester), **MSS Committee Member Leslie Longmcleod** (MOTC Suffolk) **MSS Committee Member Marie Vito** (WNY MOMS), **MSS Fundraising Chair Nancy Converse** (TNT of CNY), **Newsletter Editor Michele Camilleri** (MOTC Queens), **Nominating Committee Chairman Marie Vito** (WNY MOMS), **Nominating Committee Member Lisa Cartini** (POM of CNY), **Nominating Committee Member Joanne Czajkowski** (TNT of CNY), **Nominating Committee Member Diana Donovan-Campisi** (MOTC Suffolk), **Photographer Sharon Atti** (WNY MOMS), **Procedure Manual Chairman Myriam Lavora** (MOTC Queens), **Research/Twin Data Registry Doreen Greci** (MOTC Suffolk), **State Meeting Co-Liaison Susie Smith** (MOTC Suffolk), **2016 State Meeting Chairman Susie Smith** (MOTC Suffolk), **2017 State Meeting Chairman Pam Reussow** (Greater Rochester MOTC), **2017 State Meeting Co-Chairman Ruth Barone** (Greater Rochester MOTC), **2018 State Meeting Chairman Lorena Cutt** (Greater Rochester MOTC), **State/National Liaison Ruth Barone** (Greater Rochester MOTC), **Unity Project Chairman Jill Cerchia** (TNT of CNY), **Ways & Means Chairman Sharon Wetzel** (WNY MOMS), **Ways & Means Committee Member Peggy Fiorini** (POM of CNY), **Webmaster Michele Szatkowski** (Greater Rochester MOTC), **Website Committee Member Lori Connolly** (Greater Rochester MOTC), **Website Committee Member Phoebe Kannisto** (WNY MOMS) and **Website Committee Member Michele Camilleri** (MOTC Queens).

**Past Presidents** in attendance were **Nita Landes** (Westside Suburban MOTC), **Myriam Lavora** (MOTC Queens), **Sharon Witul** (WNY MOMS), **Michele Camilleri** (MOTC Queens), **Ruth Barone** (Greater Rochester MOTC), **Linda Goldsworthy** (POM of CNY) **Joanne Czajkowski** (TNT of CNY), **Glenda Chappell** (TNT of CNY) and **Barbi Cudney** (Westside Suburban MOTC).

**2017 State Meeting Chairman Pam Reussow and Co-Chair Ruth Barone** welcomed everyone to Flip Flop to the Lake! They read their report. A copy is attached. They had a relaxing weekend planned with the ability to get outside and

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1 enjoy the lake and the beauty surrounding it. They thanked Chemung Valley MOTC for helping them with the  
2 convention. Pam talked about the check in process with the hotel. The hosting club received instructions from the  
3 hotel on the process with using club checks, debit cards and tax exempt forms. The instructions will be in the 3<sup>rd</sup> Call,  
4 please pass this information on to your state reps. Pam submitted checks to the Treasurer for repayment of the State  
5 Loan of \$1,400, the Assessment fee of \$98.

6  
7 **President Lorena Cutt** read her report, stating that it was a whirlwind of a year, but it went rather smoothly. She  
8 wrote articles for the Presidential Papers, read the Presidents binder, approved expense vouchers, and answered  
9 emails. She has also secured the hotel for the 2018 State Meeting. A copy of her report is attached.

10  
11 **Vice-President Michele Szatkowski** read her report. A copy is attached. She has been in touch with a couple of  
12 new moms. This has been a very rewarding position this year to be involved with the local clubs. She has enjoyed  
13 receiving club newsletters and monthly reports. She also talked about state and getting state rep points for super  
14 state rep.

15  
16 **Recording Secretary Lori Connolly** read her report. A copy is attached. Lori noted that she drafted the Minutes of  
17 the Saturday, October 15, 2016 Midterm Executive Board meeting. She asked for any revisions from the Executive  
18 Board. No revisions were needed.

19  
20 **Lorena stated: "If there are no objections I, President Lorena Cutt will accept the Saturday Executive Midterm**  
21 **Board Meeting Minutes of Saturday, October 15, 2016 as presented this day April 28, 2017."**

22  
23 **Treasurer Michele Camilleri** presented the financial report for the Eleanor Siegel Memorial Fund. Copies of the  
24 reports are attached. The opening balance as of April 15, 2016 was \$1,447.10 and the closing balance is \$2,689.14 as  
25 of April 20, 2017. The opening balance for the General Fund on April 15, 2016 was \$8,413.73. There was a total  
26 income of \$3,421.45, and expenses of \$4,051.62. Our closing balance is \$7,783.56 as of April 20, 2017.

27  
28 **President Lorena Cutt** asked for volunteers for the Audit Committee: **Linda Goldsworthy** and **Lisa Cartini**  
29 volunteered.

30  
31 **Parliamentarian Kathlene Lyman** gave her report. A copy is attached. Kathlene has prepared the Roll Call for the  
32 meetings. Delegate/Alternate credentials could be picked up at the conclusion of this meeting. One proposed  
33 amendment to the Standing Rule for the State Meeting Loan is to increase the amount from \$1,400.00 to \$2,000.00 to  
34 be voted on tomorrow.

35  
36 **Advisor Barbi Cudney** gave her report. A copy is attached. She advised that she is also helping Lorena to plan out  
37 the 2018 State Meeting.

38  
39 **Archivist Michele Camilleri** gave her report. A copy is attached. She has over 30 tubs that hold the documents of  
40 our organization.

41  
42 **Chaplain Nita Landes** gave her report. A copy is attached. **Linda Goldsworthy** made a suggestion to note if a

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member has passed within the past year. It would also be nice going forward to put the club name with the member who has passed within the past year. There are also a couple of other members who will need to be added to the current list.

**Calligraphist Nita Landes** gave her report. A copy is attached. She prepared the certificates for the meetings.

**Club Scrapbook Page Contest Chairman Michele DelleBovi** gave her report. A copy is attached. She advised she had the plaque engraved with the 2016 Club Scrapbook Page Contest winner, prepared instruction sheets for judges and purchased 3 thank you gifts for the judges. She also obtained one quote for a new plaque as the last spot will be engraved with the 2017 winner.

**Librarian Sharon Witul** gave her report. A copy is attached. She worked on revising the Librarian's notebook by changing the order, putting newest things first, removed duplicate items, dated papers that were not dated and added a few things that she felt should be in the notebook.

**Marie Simmons Scholarship Committee Chairman Myriam Lavora** read her report. A copy is attached. She thanked her committee and judging members. The committee met Thursday night to go over if any changes in the process were needed to be discussed. No changes were needed at this time. Six application packets were mailed out, five were received back and three met all requirements and were mailed to the judging members. The winners will be announced at the Saturday General meeting. Myriam advised that she is looking for a temporary replacement as chairman while she tends to some personal matters.

**Marie Simmons Scholarship Treasurer/Vice Chairman Kathlene Lyman** gave her report. A copy is attached. The beginning balance on April 15, 2016 was \$7,850.14. Total income was \$2,557.00. Total expenses were \$3,527.74. The closing balance on April 17, 2017 is \$6,879.40. There was an increase in donations that were included with the registrations.

**Marie Simmons Scholarship Fundraiser Chairman Nancy Converse** gave her report. A copy is attached. She sent out 14 calendars, 11 Clubs returned calendars, October was the most sold and September the least sold with a few dates still open. \$1,184 was made on calendars, \$29 in donations, 112 lottery tickets to make up three baskets for raffle. Many dates had three or more names on it.

**Membership Pin Chairman Nancy McPeak** gave her report. A copy is attached. We have 3 five year pins, 1 ten year pin, 2 fifteen year pins, 1 twenty year pin, 2 twenty five year pins, 2 thirty year pins, 1 thirty five year pin and 1 forty year pin.

**President Lorena Cutt** called for a break at 9:45am. The meeting reconvened at 10:09am.

**Nancy Converse** asked for help to sell the extra calendar raffle dates while she attended a couple of workshops.

**Kathlene Lyman** offered to help out and **President Lorena Cutt** said we would get her covered.

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**Midterm Meeting Chairman Michele Szatkowski** gave her report. A copy is attached. The next meeting is set for October 21, 2017 at the Owego Treadway, hotel room rate \$104. She has worked with the Treadway/Red Roof Inn to complete our contracts for 2018, 2019 and 2020. In the future, the cost will be going up for the room rates and there will also be a meeting room charge starting at \$100 and going up to \$200.

**Newsletter Contest Chairman Kristen Pace** was not present. **Susie Smith** read her report. A copy is attached. Four clubs participated: WNY MOMS, Chemung Valley MOTC, MOTC Suffolk and Westside Suburban MOTC. The three judges were Kerry Bassett, Katelynn D'Amico and Dana Rizzo. She also mentioned that there is only 1 space left on the plaque. We will need a new plaque because we are going to just one winner. We will discuss the plaque in old business.

**Newsletter Editor Michele Camilleri** gave her report. A copy is attached. The deadline for the next newsletter is Tuesday, May 2nd for the May/June Presidential Papers. Both outgoing and incoming Board members should submit a report.

**Nominating Chairman Marie Vito** had no written report. She worked at getting resumes from board members that were lacking at the midterm meeting and by mailing resumes. Marie was in contact with her committee and thanked them for making sure all of the clubs were contacted. She thanked the outgoing Officers for accepting a second term. She submitted most of her articles to the Newsletter Editor and she thinks she is prepared for Saturday's meeting.

**Photographer Sharon Atti** had no written report but advised that she would be attending midterm this coming year. She asks that everyone smiles.

**Procedure Manual Chairman Myriam Lavora** gave her report. A copy is attached. The 2017 Manual revisions will be handed out at the Sunday Executive Board Meeting to the 6 Officers, the Archivist and Procedure Manual Chairman. The revisions effected the positions of President, Parliamentarian, Newsletter contest and Nominating committee. All revisions were sent to the Webmaster for posting. The 2017 State Rep Packet will be emailed after the weekend. Board members who are not continuing in their position for 2017-2018 should return their files, etc. to Myriam at the end of the Saturday meeting.

**Publicity Chairman Janet Hranek** is not present and no report was provided.

**2018 State Meeting Chair Lorena Cutt** gave her report. A copy is attached. At the 2016 Midterm Meeting it was decided that the board would host the meeting, breaking up the activities between board members and their clubs.

**The Committee Chairmen for the 2018 State Meeting are as follows:**

- State Meeting Chairman - Lorena Cutt
- Treasurer - Michele Camilleri
- Friday night - Barbi Cudney
- Saturday luncheon - Myriam Lavora
- Saturday night party - Lisa Cartini

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- Registration - MOTC Suffolk, Susie Smith
- Program Booklet - Michele Camilleri, Susie Smith and Lina Rivera-Santana
- Show and Sell - Kathlene Lyman
- Raffle Room - TNT and every board member brings a basket; two additional from each club.
- 3<sup>rd</sup> Call - Michele Szatkowski
- Board and Saturday meetings - Lorena Cutt
- Hospitality room - Debby Barton & Kathlene Lyman

Because it is hard to fund-raise for this event, we ask that each club be responsible to donate 2 baskets or 2 items with a minimum value of \$25. And each board member will provide 1 raffle item or basket on top of the 2 from the club. The theme will be called "Back to the Future." We will hold a contest for members to design a logo centered on something with a clock, whatever you feel would fit with "Back to the Future." The person who wins will receive a gift and a free registration.

The State Meeting will be at Rochester Radisson Hotel, downtown Rochester, right on the Genesee River. Our rooms will be on the river side. \$129 per night, parking will be reduced to \$5 a day. Workshops, clubs should come up with topics for workshops. Discussion will be held at the Saturday meeting. Lorena asked for a couple of volunteers to sit at the raffle table between 1 and 6pm.

**Research/Twin Data Registry Chairman Doreen Greci** gave her report. A copy is attached. She received a total of 84 research surveys from 12 clubs. 26 were received on the computer via Google Forms. She had 6 Twin Data Registry forms. Doreen is still having trouble putting the Twin Data Registry in a data base. She is looking into MS Access, she is trying the free version to see if it works before purchasing it.

**State Meeting Liaison Susie Smith** gave her report. A copy is attached.

**State National Liaison Ruth Barone** gave her report. A copy is attached. The 57<sup>th</sup> Annual Multiples of America Convention will be held from July 27-30, 2017 in Kansas City, MO. The theme is "Speak Easy - Communications, Social Media and Connections" and they are excited to share speakers and workshops to help you and your clubs thrive.. This is the second year they are testing a four day event. There is also a list of things you can do when you are in Kansas City. We would like to do an Ad for the National Program Booklet, and she is wondering if Mary Grace Roach would create the ad for this year.

**Twin Photo Registry Chairman Karyn Audycki** - absent; no report was provided. **Vice-President Michele Szatkowski** told us that Karyn said that no one has submitted any photos. **President Lorena Cutt** suggested that we remember to start building that book back up and start sending her picture of our twins and families.

**Unity Project Chairman Jill Cerchia** gave her report. She has had 5 submissions over the year. One from each of the following clubs: MOTC Queens, WNY MOMS, MOTC Suffolk, POM of CNY and Greater Rochester MOTC and they are all in the booklet.

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**Webmaster Michele Szatkowski** gave her report. A copy is attached. The password to get into the club portion of our website is OurFamily. The password to get into the board portion of our website is NewGoals, there are no user names. **Myriam Lavora** asked why there were no expenses to maintain the website and have \$150 budgeted. Michele stated that right now there isn't because this is the second year with this website and we already paid for 10 years for the program. She believes that we have paid 5 years. But the GoDaddy may be due, but she has not received a bill yet. Next year there may be something. She will look through her notes.

**Ways and Means Chairman Sharon Wetzel** advised that the baskets are beautiful and we were missing 3 baskets. Clubs did a great job on their themes. She has a really good idea for next year.

President Lorena Cutt called a break at 11:10am. The meeting reconvened at 11:15am.

**Past Presidents Michele Camilleri, Barbi Cudney, Joanne Czajkowski, Myriam Lavora, Linda Goldsworthy, Sharon Witul, Nita Landes and Glenda Chappell** were called upon. Michele reported that it is nice to see everyone and she is glad to be here. Barbi reported that she is so happy to be in this esteemed club now, that she thought she would never be in. She is happy to see everybody. Joanne reported that she is happy to see everyone and it is good to see everybody and it is good to be here. Myriam reported that every year is different, every year the state meeting has its own flavor, its own beauty. She is fascinated by this lake. She is very happy to see everyone; it is her favorite weekend of the year other than hanging out with her Grandbabies. Linda reported that she is happy to be here and thanks to Facebook she doesn't feel like she is that far from all of us, even though she is across the country and she doesn't plan on leaving. Sharon reported that her children can't believe she still comes to these meetings. She has friends from all over the state and she is glad to see all of us. She talked about the drought and fires in Florida. Nita reported that she is glad to see everyone. From here she is going to a baby shower for her 21<sup>th</sup> grandchild, Andrew. Glenda reported that she is very happy to be here and she is happy to announce that she is a new Grammy of the lovely Lily Marie, who is now 6 months old. She is the light of her life. **Kathlene Lyman** has 2 messages from past presidents. **Judy Tennenbaum** has a conflict, so she unfortunately cannot attend. She sent her regards to everyone and to have a fabulous time. "Spin around once on the dance floor for me". **Shirley Savage** says thanks for asking, but she's not coming to state meeting this year. Updates are: she and husband Tom are both retired now, and still have the boys. Billy is 5 now and Jackson turned 2 in March. Jackson still has periodic allergy/asthma issues. He can't be out in big groups, he gets breathing treatments so we can't take him to church and he can't go to day care or play groups. She sends her regards.

**Old Business:**

1. **The flag poles** were purchased. **Glenda Chappell** will make a bag to hold the flag poles. She will take the poles with her to make sure that the bag is the correct size. She will be sure to get the bag and poles to the midterm meeting.
2. **State meeting AV expenses** is now on the budget line for the upcoming year and will be for future years. We will talk more on Sunday about how much we should budget.

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- 1 **New Business:** **President Lorena Cutt** advised we have something on the agenda for new business, but we will table  
2 it until the Sunday Executive Board Meeting.  
3
- 4 1. **Marie Vito** brought up the fact that the officers wear the corsage for 5 minutes after they are installed as an  
5 officer. The question brought up was can the officers wear the corsage in the current position they are in all day,  
6 then take it off for the installation. **President Lorena Cutt** thought it could be incorporated as part of the  
7 un-installation part; the current officers could wear their corsage all day and they could take off their corsage as  
8 they vacate their position. Then the new officers would receive the corsage when they are installed. There  
9 were no concerns.  
10
- 11 2. **Susie Smith** reminded **President Lorena Cutt** about the Newsletter Contest plaque. With the change that we  
12 talked about last year, with the reduction in the newsletter submissions for the contest. We decided it was  
13 better to make a first, second and third place winner out of all of the entries, eliminating the size of the clubs.  
14 Question came up about the plaques. Currently we have 3 plaques, one for each of the sizes for the contest.  
15 Kristin Pace has researched purchasing a new plaque (over \$100 and \$10 to engrave each bar.) So we could  
16 leave the plaques intact, as they are. There is room to add more entries on all of them. The extra-large club  
17 plaque has 9 openings left on it. We could archive 2 plaques and re-cycle the extra-large one. Engrave one of  
18 the bars to say something from that point on there is a change to the contest. Or, archive all 3 plaques and start  
19 new with a new era. We have an account with Recognition Experts in Rochester, NY; we should get a quote  
20 from them. **Michele DelleBovi** mentioned that we will need a new Club Scrapbook contest plaque as she just  
21 used the last spot. The bars for the plaque cost \$6.53 to engrave. When we changed the contest from the  
22 banners to a scrapbook page, a bar was engraved to say Club Scrapbook. She has a quote for a plaque for \$60  
23 which includes the bars and top, but not the engraving on the top. **President Lorena Cutt** had a suggestion to  
24 take pictures of the plaques, put the pictures in the scrapbook or unity book and re use the plaques (the plaques  
25 would just be put in a tote and added to the Archives) **Marie Vito** suggested to get pricing on the cost of new bars  
26 and the top of the plaque before doing this. **President Lorena Cutt** will get pricing for new bars and top of  
27 plaque versus a whole new set up. She will bring that to midterm and we can make a final choice at that time.  
28 She will also take the Newsletter Contest plaques with her.  
29
- 30 3. **President Lorena Cutt** has Certificates of Appreciation for Board Members and a little gift.  
31
- 32 4. **Michele Szatkowski** questions the inconsistency of the due dates for the Newsletter Contest in 3<sup>rd</sup> Call.  
33 Discussion was held on when to have the submission to the Newsletter Contest deadline. Recommended to  
34 have the submission to the chairman deadline be March 1<sup>st</sup> and the judging evaluation deadline April 1<sup>st</sup>. That  
35 will give time to have the bar engraved with the winners' names.  
36
- 37 5. **President Lorena Cutt** mentioned that she has open board positions. If you do not want to remain in your  
38 current position, please let her know so she can recruit. We need to recruit some "new blood." We are in  
39 need of a MSS Chairman, Newsletter Contest Chairman, State/National Liaison and Twin Photo Registry.  
40 Opportunities will open up at the Saturday meeting for Nominating committee and MSS committee. Lorena will  
41 also take help with the 2018 State Meeting.



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1   **6. Vice-President Michele Szatkowski** presented Lorena Cutt with her Certificate of Appreciation for being a  
2       wonderful President.

3  
4   **Chaplain Nita Landes** gave the Closing Prayer.

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6   **President Lorena Cutt** adjourned the Friday Executive Board meeting at 12:01pm.

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8   Respectfully submitted by,

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13   **Lori Connolly**  
14   **Recording Secretary**

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19   **Barbi Cudney**  
20   **Minutes Approval Committee**

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25   **Myriam Lavora**  
26   **Minutes Approval Committee**