

NYSOMOTC - Midterm Executive Board Meeting
Saturday, October 21, 2017
Red Roof Inn - Owego, New York

The Midterm Executive Board Meeting was called to order at 8:31am by **President Lorena Cutt**.

Chaplain Nita Landes gave the Opening Prayer.

President Lorena Cutt welcomed the board members and club presidents and/or representatives in attendance. She reminded all that discussions are limited to 10 minutes.

Minutes Approval: Myriam Lavora and Barbi Cudney were appointed by **President Lorena Cutt**.

Michele Camilleri donated a basket for a raffle to benefit the MS Scholarship Fund. Tickets to be sold at the lunch break.

Recording Secretary Lori Connolly called the Roll. Present were: **President Lorena Cutt** (Greater Rochester MOTC), **Vice President Michele Szatkowski** (Greater Rochester MOTC), **Recording Secretary Lori Connolly** (Greater Rochester MOTC), **Advisor Barbi Cudney** (Westside Suburban MOTC), **Parliamentarian Kathlene Lyman** (Schenectady MOTC), **Calligraphy Nita Landes** (Westside Suburban MOTC), **Chaplain Nita Landes** (Westside Suburban MOTC), **Club Scrapbook Page Contest Chairman Michele Delle Bovi** (WNY MOMS), **Midterm Meeting Chairman Michele Szatkowski** (Greater Rochester MOTC), **MSS Scholarship Chair Myriam Lavora** (MOTC Queens), **MSS Treasurer/Vice Chair Kathlene Lyman** (Schenectady MOTC), **MSS Committee Member Linda Redmond** (TNT of CNY), **MSS Committee Member Marie Vito** (WNY MOMS), **MSS Committee Member Barbi Cudney** (Westside Suburban MOTC), **MSS Committee Alternate Vikki Quinn** (Westside Suburban MOTC), **MSS Fundraiser Chairman Nancy Converse** (TNT of CNY), **Nominating Committee Chairman Susie Smith** (MOTC Suffolk), **Nominating Committee Member Marie Vito** (WNY MOMS), **Nominating Committee Member Joanne Czajkowski** (TNT of CNY), **Nominating Committee Member Lisa Cartini** (POM OF CNY), **Photographer Sharon Atti** (WNY MOMS), **Procedure Manual Chairman Myriam Lavora** (MOTC Queens), **Research/Twin Data Registry Doreen Greci** (MOTC Suffolk), **State Meeting Co-Liaison Pam Reussow** (Greater Rochester MOTC), **2017 State Meeting Chairman Pam Reussow** (Greater Rochester MOTC), **2018 State Meeting Chairman Lorena Cutt** (Greater Rochester MOTC), **2018 State Meeting Co-Chairman Myriam Lavora** (MOTC Queens), **State/National Liaison Kathy Brousseau** (Schenectady MOTC), **Unity Project Chairman Jill Cerchia** (TNT of CNY), **Ways & Means Chairman Sharon Wetzel** (WNY MOMS), **Webmaster Michele Szatkowski** (Greater Rochester MOTC), **Website Committee Lori Connolly** (Greater Rochester MOTC).

Past Presidents in attendance were: Nita Landes (Westside Suburban MOTC), **Myriam Lavora** (MOTC Queens), **Joanne Czajkowski** (TNT of CNY), and **Barbi Cudney** (Westside Suburban MOTC).

President Lorena Cutt has received a letter of resignation from Janet Hranek, Publicity Chairman; that position opening to be discussed later today. She also received a letter of resignation from Ruth Barone as State Meeting Liaison.

President Lorena Cutt presented her report. She is very happy to see everyone here. A copy of her report is attached.

Vice President Michele Szatkowski presented her report. She is enjoying getting the newsletters and reports about the clubs and knowing what is going on in the clubs. State Reps, keep up the good work. A copy of her report is attached.

Recording Secretary Lori Connolly presented her report. A copy of her report is attached. Corrections were made to the 2017 Friday and Sunday Executive Board Meeting Minutes and the Saturday General Meeting Minutes.

Corrections to the Friday, April 28, 2017 Executive Board Meeting Minutes:

Page 2, line 8, President "ial." Page 4, line 1, and add date/year when the room rates and meeting charge will increase. Page 5, line 29, should be "second" year, instead of first year. Page 6, line 4, "website and we already paid for." Page 7, line 1, should say "President Lorena advised." Page 7, line 33, should say "Recommendation to."



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General Consent: If there are no objections, I President Lorena Cutt will accept the Friday, April 28, 2017 Executive Board Meeting Minutes as corrected this day, Saturday, October 21, 2017, at the Midterm Executive Board Meeting.

Corrections to the Sunday, April 30, 2017 Executive Board Meeting Minutes:

Page 3, line 27, should read "...we are a 501(c) 3. We are not; we are a 501(c) 4, a social welfare organization." Ruth Barone asked to be on the records that "....she was not asking the organization to consider becoming a 501(c)3.

General Consent: If there are no objections, I President Lorena Cutt will accept the Sunday, April 30, 2017 Executive Board Meeting Minutes as corrected this day, Saturday, October 21, 2017 at the Midterm Executive Board Meeting.

Corrections to the Saturday, April 29, 2017 General Meeting Minutes:

Page 2, line 25, there was no explanation to the \$.04 overage. Page 2, line 29-31, and add the exact verbiage that the audit committee said. Page 3, line 30, insert "single" before nomination. Page 6, line 27, Vikki not Vicki.

Motion #1: "I, Nita Landes, a member of Westside Suburban MOTC at the N.Y.S.O.M.O.T.C. Executive Board Meeting, move to recommend to the general membership that they accept the Saturday, April 29, 2017 Minutes as corrected." Seconded by Barbi Cudney. Motion passed.

Vice President Michele Szatkowski wanted to add some information about the club rosters, she wanted to mention that a couple of clubs did not renew their dues, Kins of Twins has dissolved. Multiple Moms Mingle is back. Our membership is up 108 from last year, so we are at 592 members. So we are up a few, even though we have lost a few clubs.

Treasurer Michele Camilleri will read her report later if she is feeling better.

Parliamentarian Kathlene Lyman presented her report. A copy of her report is attached.

Advisor Barbi Cudney presented her report. She has enjoyed being Advisor and working with **President Lorena**, and will continue to serve on the board in a different capacity. Barbi reviewed evaluations from 2017 annual meeting. We received 59 evaluations out of 103. There were many different opinions of the 2017 state meeting, mostly good. It is hard to please everyone. **President Lorena Cutt** would like to add a Saturday meeting protocol to the program book for 2018 state meeting. This way those who arrive late to the meeting will know what is going on during the meeting. New members would also find out this information at the New Members Meeting. A copy of her report is attached.

Calligraphy Nita Landes presented her report. A copy of her report is attached.

Chaplain Nita Landes presented her report. Nita had a question about the procedure to let the Vice President know which State Reps submitted a death or an illness to her. Sometimes it is someone else from the club notifying her, not the State Rep. Nita keeps a list of which club sends her things and she will let the Vice President know when asked. A copy of her report is attached.

Club Scrapbook Page Michele DelleBovi presented her report. The winner of the 2017 scrapbook page contest takes the last spot on the plaque, so now the plaque is full. We will discuss the plaques later in this meeting. The theme for 2018 contest - "Time Flies When Having Fun." The scrapbook page must have a photo or picture of a clock in it. A copy of her report is attached.

Librarian Sharon Witul was absent. **Marie Vito** read her report. She has listed in each Presidential Papers a few books for different age groups. She hopes some of you had a chance to look into them for your club.



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President Lorena Cutt called a break at 9:46am. The meeting resumed at 10:04am.

Michele Camilleri (MOTC Queens) joined the meeting to present her reports as Treasurer, Archivist, Newsletter Editor, Website Committee and Past President.

Marie Simmons Scholarship Chairman Myriam Lavora presented her report. Myriam introduced her committee. She advised that she sent the updated procedures to the committee and she sent out reminders to clubs about the MS scholarship application process. The committee met to discuss topics to be reviewed in the scholarship process. A copy of her report is attached.

MSS Treasurer/Vice Chairman Kathlene Lyman presented her report. She prepared articles for the Presidential Papers and wrote Thank You notes for donations. Opening balance of the MSS account, as of April 17, 2017, was \$6879.40. There was income of \$695 and expenses of \$500, leaving a balance, as of October 20, 2017, of \$7074.40. The balance will increase by \$100 as she received a donation in memory of Michele Camilleri's mother. The MSS committee talked about keeping the MSS donation line on the State Meeting registration form. This seems to be bringing in some extra money. She suggested placing all of the names of the members who contributed into a hat and pulling a name for a prize. Maybe a \$10 gift card to Tim Hortons, movie tickets, etc. But don't tell everyone ahead of time so it will be a surprise to those who contributed. A copy of her report is attached.

President Lorena Cutt brought up a question since we were on the topic of MSS donations with the State Meeting registration. A small discussion was held on whether or not to write a separate check to MSS, or to have it included in the registration fee and to have the State Meeting Treasurer write a check to the MSS fund. **Michele Camilleri** suggested for the person who registers to just write one check, the State Meeting Registration Chair will note it in the column on the registration spreadsheet. Then the State Meeting Treasurer can write one check to the MSS fund. **Lisa Cartini** also suggested that during the meeting we announce the amount collected by registration donations; this will help people be more aware of the donations. **Barbi Cudney** thought it was a great idea and would like to try it at least one year to see if it increases the funds. **President Lorena Cutt** mentioned that people could still write a separate check if they would like.

MSS Fundraiser Chairman Nancy Converse presented her report. She has sent out 11 calendars to the State Reps that she has, if you have not received one, let her know. She is collecting scratch off lottery tickets for raffle baskets; she has a couple of other ideas for other baskets to sell raffle tickets for. Calendar raffle is \$2 per date, anyone can purchase a date, and they do not have to be present to win. She would like the tally sheet, both parts of the calendar and lottery tickets mailed to her by March 15, 2018. State Reps; please make sure she can read the names. Last year we made enough to pay for one of the scholarships. This year she would like to raise enough to pay for one again, or a little more. A copy of her report is attached.

Membership Pins Nancy McPeak was absent. No report was submitted.

Midterm Meeting Chairman Michele Szatkowski presented her report. She has been in constant contact with the Red Roof Inn throughout the year. She has written articles for the Presidential Papers. She has received everyone's registrations, prepared the badges, sign-in sheets and folders for the meeting. Our next meeting is October 20, 2018. Room rates will go up to \$110. 2019 and 2020, the room rate will be \$115. We will need to pay for half of the meeting room fee for this year, plus the podium and microphone fees. Michele will look at numbers to see if we may need to think about raising the registration fee to cover some of the expenses. **Michele Camilleri** mentioned that the hotel has gone down. We might want to search for a new facility to hold our midterm meeting. **President Lorena Cutt** mentioned maybe looking into the town of Vestal, about 15 minutes away from Owego. **Lisa Cartini** wondered what would happen if we broke our contract. **Michele Szatkowski** looked at the contract and we can cancel within 30 days of the meeting. The deposit fee refund will be made at the discretion of the hotel. The customer may also have to pay additional penalties if they cannot re-book the meeting room. If we cancel now, they have a year to re-book the meeting room. A copy of her report is attached.



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Newsletter Editor Michele Camilleri presented her report. She will be stepping down from the Newsletter Editor position. Send photos, articles club happenings to Michele Camilleri for the newsletter. The next deadline is October 24, 2017. A copy of her report is attached.

Treasurer Michele Camilleri presented the financial report. General Fund: April 21, 2017 - October 12, 2017 - opening balance of \$7,773.56, total income of \$1,136.26, total expenses of \$368.89. Closing balance of \$8,540.93. Eleanor Siegel Fund: April 21, 2017 - October 12, 2017 - opening balance of \$2,689.25 total income \$1,400.60, total expenses \$2,000.00, with a closing balance of \$2,089.85. Total Member Club dues of \$329.25. Attached is a proposed Budget versus Actual expenses for last year. Reminder, not all the expenses in the Actual column are from this coming year. Some of the expenses occurred in the past year, but were paid in this year, that is why they show up on the report. A copy of her report is attached.

Archivist Michele Camilleri presented her report. She has over 30 tubs of items in her attic at her house. She has received the disc of photos from the last State Meeting. Nita Landes has some photos from the past which Michele C will look at with her to see if any of the photos will fill in the missing years. In 2001 we suffered a major tragedy here in New York State, Mothers of twins clubs from across the country called to see how they could help us. We created a fund to help people who were affected by the twin towers. Michele suggested if we could come up with a donation to help out mothers of twins in Puerto Rico, Texas and Florida who suffered from the hurricanes. She thinks that the treasury could support making a donation. A copy of her report is attached.

Nominating Chairman Susie Smith presented her report. She stated that she converted the resume form into a fill-able PDF and emailed it to the Executive Board. She stated that she got a late start on getting the resumes out to the board members. Please submit forms to Susie. A copy of her report is attached.

Newsletter Contest Chair Kristin Pace was absent. **Susie Smith** read the report. A copy of her report which is attached.

Photographer Sharon Atti presented her report. She will be moving out of state, so this will be her last State Meeting as photographer. A copy of her report is attached.

Procedure Manual Chairman Myriam Lavora presented her report. A copy of her report is attached. Myriam addressed edits and suggested revisions/updates to the current State Meeting Guidelines suggested by the 2017 Co-Chairs:

- ✧ It was suggested to keep consistent with stating Chair or Co-Chair throughout the document. Were we stating the Chair, Co-Chair or both in some of the responsibilities? The roles of the Chair and the Co-Chair will be further clarified.
- ✧ Under hotel, when did we change the President's room to be three nights instead of two nights? This was changed at a board meeting a while ago, Standing Rule #5, letter B.
- ✧ Can we get credit for members booking rooms outside of the rate that was agreed upon? Some members are using outside discount booking sites to get rooms at a lesser rate. **Michele Camilleri** mentioned that this does affect us and we do not get credit for members using other ways to book a room. Maybe we should mention it in Third Call that we will not get credit and it will impact the State Meeting. Myriam answered the question with a "no"; will revisit that portion of the guidelines and eliminate that piece of information. We can add a statement to the registration alerting the membership that this is what we need to do, please work with us. So we do not jeopardize the contract with the hotel. She had an article from the newspaper about hotels charging for everything these days. Myriam gave the article to President Lorena Cutt. **Lisa Cartini** mentioned that it be added in the State Rep packet. Make it known that you must book as a club. Maybe that "sister" member needs to mention that you need to follow the rules and book through the phone number given to you in Third Call. **Linda Redmond** mentioned that you could get a list of who booked through the hotel and compare it to who registered. **Michele Camilleri** suggested that the President write a detailed article explaining why this has to be done this way. She also agrees with Lisa that this needs to be stated in the State Rep packet. **Theresia Carpenter** (Westside Suburban MOTC) wondered if the people booking thru the discount websites are also using the tax-exempt, or not, and if they are really paying less? Maybe they are not taking into account the taxes that they pay on the room, so they maybe they are paying more. If



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- the State Meeting committee does not book most of the rooms they contracted the hotel, they may need to pay for the meeting rooms. **Susie Smith** mentioned that it is specific in the Third Call to book though the number given in the packet. She does not understand why people are doing this.
- ✧ Rooms for the workshops, usually the hotel provides pens and paper at no cost to the convention. The statement is in the guidelines because in past years, we have had to supply our own pens and paper. It needs to be added in case the hotel does not provide them. The days of the freebies are coming to an end.
 - ✧ Under reminders, is the Friday Board Meeting breakfast required or suggested? It is suggested because many of the board members would not have much time to eat breakfast before the meeting. It also depends on the State Meeting budget, so some years we may have to cut back or charge extra for the breakfast.
 - ✧ Questions the words – “the host club is not expected to assume any expenses”. Would it make more sense to state that the State Meeting is self-sustaining? Myriam would like to state both, it may sound redundant, but we need to drive that point. Also, the host club does assume any expense if they do not have enough funds at the end. **Michele Camilleri** stated that you go by the budget and plan your expenses, and then when the raffles come in, that is where your extra money comes in for the extra perks. After some discussion, **President Lorena Cutt** said that we will state - The State Meeting shall be self-sustaining.
 - ✧ Referring to Friday night’s opening ceremonies printed program. The printed program was done when we had to move the opening ceremonies to a Friday night. Myriam stated that this was done in the past because it was moved to another night, but it was optional, and doesn’t have to be done. It is optional to have the opening ceremonies either Friday night or Saturday morning.
 - ✧ Tipping for hotel staff is very important, for people who do anything good for you should be acknowledged and tipping is the key. Especially if they go out of their way to help. Wondering if this is a common practice, have other clubs had to pay tips? Myriam expressed hope that tipping had been done in the past.
 - ✧ Prepare the Third Call. She believes this is created in a word document, but for 2017, Publisher was used. May be we can say compatible Microsoft application. **Michele Camilleri** stated that we should not say what program they should use, but as long as they can put it in a PDF, at the end, which is what gets emailed out to the members.
 - ✧ Is it realistic that the workshops will not conflict with the Executive Board Meeting? We try the best that we can we set up the State Meeting so that workshops are not on Friday morning. But sometimes it may be an issue that we have no control over, and those of us that are in the board meeting until 12 - 1 o’clock miss those workshops. **Michele Szatkowski** mentioned that if a board member has to leave for a workshop, they may leave; we have never said no that they can’t. **President Lorena Cutt** stated that most of our workshops start after 1pm, and if a board member has a massage or facial, etc., the hosting club tries to schedule it for after the meeting.
 - ✧ Don’t remember whether Renie introduced the State Officers, Past Presidents and Board Members on Friday night. **President Lorena Cutt** stated that she introduced them at the beginning of the Saturday General Meeting. **Myriam** stated that the guidelines say that this is done during the opening ceremonies. **Pam Reussow** stated that she gave Renie the option and she preferred to do them on Saturday Morning.
 - ✧ Show and Sell last bullet - with regards to the report for Sunday’s Board Meeting, is this actually taking place? **Myriam** stated yes and it is the responsibility of the Convention Chairman, because she is usually at the Sunday Board Meeting to present the report for the Show and Sell.
 - ✧ We have not had a head table for quite some time at the Saturday Luncheon, should we eliminate this from the guidelines? Yes, we should eliminate this.
 - ✧ Regarding the mailing of Third Call, should we say email or postal mail? Also, we have not used postal mail in a few years, as we are using email. Some board members did not have email, so we had to send them the 3rd Call by regular mail. **Myriam** would like to leave it the same in case we don’t have emails for some members or Past Presidents.
 - a. Under program booklet - “Contact to obtain” State President - Should it read “As per a 1992 Executive Board decision, the list of Presidents skips a year?”
 - ✧ (This is in reference to a 1992 Executive Board decision due to unfortunate circumstances that resulted when a Past President took over a mission that was not appropriately conducted.) The Executive Board decided that this person’s name and year would be deleted from the list of presidents that the President provides for the booklet. **Michele Camilleri** suggested that we



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put an * by it so no one tries to find the name and put it in, this happened one year. **Myriam** stated that this is in the guidelines, but maybe we need to make it bold so it is not overlooked.

✧ Under Westside Suburban, is Anne Clements email correct? In the guidelines, Anne Clements name appears as the person to receive the disc information. She has been the contact person for years, so we added her name and yahoo.com e-address.

Pam Reussow stated that she communicated with Anne using that email address, so it is a good one.

✧ I believe that we should add a bullet about food allergies and dietary needs. **Myriam** 100% agrees. **Pam Reussow** also stated, that with all the food allergies these days and the need to offer food options, we need to step up the effort to accommodate these women. Some did not put all their allergies on the form; we need to have them in order to create a plate for them. We must include in our negotiations with the hotel these allergies and dietary needs; will the kitchen be able to provide us with these requests? **Michele Camilleri** mentioned that we need to make sure the hotel is aware of how severe an allergy may be to something. Sometimes certain food items can't even be on the same plate.

✧ On the evaluation form, we need to make sure that people are kind to the hosting club who worked so hard for them. Out of about 50 evaluations, you may have a few negative comments. It would be hard to tell people how to say things, we are asking their opinion, people need to take what is said with a grain of salt.

✧ State Meeting Chair two year calendar March to March, 7th bullet, should the Co-Chairs discuss the room arrangements for the State President and the Room Raffle winner sooner than the March 1st registration date, perhaps in February? **Pam Reussow** stated that it was done right after the previous State Meeting in April. **President Lorena Cutt** states that it is not an issue this coming year, she is all set and knows what she needs to do.

Debby Barton (Westside Suburban MOTC) asked why everything due, isn't at the same time. Somethings are due in February and some are due March 1st. Like the scrapbook contest and the newsletter contest. This is just a suggestion.

2019 Convention will be put on by Member Clubs. Member Clubs will be in charge of one part of the State Meeting. Kathy Brousseau and Kathy Lyman have stepped up to be the Co-Chairs for the 2019 State Meeting. **Myriam Lavora** made a motion and **Nita Landes** seconded it. "I, **Myriam Lavora**, a member of MOTC Queens at this N.Y.S.O.M.O.T.C Executive Board Meeting, move that we accept Kathy Lyman and Kathy Brousseau as co-chairmen of the 2019 State Meeting with the cooperation of Member Clubs." Motion was passed. Kathy and Kathy stepped up to tell us about the 2019 State Meeting. They have selected the Holiday Inn in Saratoga Springs with a room rate of \$149. This is the same hotel that we had the 2008 meeting in, but they have remodeled and refreshed the rooms. The theme is "Saratoga Scene in 2019"; the Kentucky Derby will be that Saturday, and horse racing will be incorporated into at least one activity. They have worked on their logo and they are off to a good start. They requested the loan. There will be a 50/50 raffle, tickets sold during lunch.

President Lorena Cutt adjourned the meeting for lunch at 11:56am. The meeting resumed at 1:07 pm.

Recording Secretary Lori Connolly called the Roll. Present were: **President Lorena Cutt** (Greater Rochester MOTC), **Vice President Michele Szatkowski** (Greater Rochester MOTC), **Treasurer Michele Camilleri** (MOTC Queens), **Recording Secretary Lori Connolly** (Greater Rochester MOTC), **Advisor Barbi Cudney** (Westside Suburban MOTC), **Parliamentarian Kathlene Lyman** (Schenectady MOTC), **Archivist Michele Camilleri** (MOTC Queens), **Calligraphy Nita Landes** (Westside Suburban MOTC), **Chaplain Nita Landes** (Westside Suburban MOTC), **Club Scrapbook Page Contest Chairman Michele Delle Bovi** (WNY MOMS), **Midterm Meeting Chairman Michele Szatkowski** (Greater Rochester MOTC), **MSS Scholarship Chair Myriam Lavora** (MOTC Queens), **MSS Treasurer/Vice Chair Kathlene Lyman** (Schenectady MOTC), **MSS Committee Member Linda Redmond** (TNT of CNY), **MSS Committee Member Marie Vito** (WNY MOMS), **MSS Committee Member Barbi Cudney** (Westside Suburban MOTC) **MSS Committee Alternate Vikki Quinn** (Westside Suburban MOTC), **MSS Fundraiser Chairman Nancy Converse** (TNT of CNY), **Newsletter Editor Michele Camilleri** (MOTC Queens), **Nominating Committee Chairman Susie Smith** (MOTC Suffolk), **Nominating Committee Member Marie Vito** (WNY MOMS), **Nominating Committee Member Joanne Czajkowski** (TNT of CNY), **Nominating Committee Member Lisa Cartini** (POM OF CNY), **Photographer Sharon Atti** (WNY MOMS), **Procedure Manual Chairman Myriam Lavora** (MOTC Queens), **Research/Twin Data Registry Doreen Greci** (MOTC Suffolk), **State Meeting Co-Liaison Pam Reussow** (Greater Rochester MOTC), **2017 State Meeting Chairman Pam Reussow** (Greater Rochester MOTC), **2018 State Meeting**



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Publicity Janet Hranek resigned from her position. We will discuss this position later in the meeting. Myriam will update the publicity letter for the 2018 State Meeting. She will then send the letter to President Lorena Cutt to put in the local paper. **Susie Smith** noted that this could be something to add to the State Meeting Chair guidelines as the letter is basically the same and the hosting club would know the local paper to put the letter in. We will discuss this further under Old Business.

Research/Twin Data Registry Doreen Greci presented her report. 2018 Research Survey will be on Who Goes to the NYSOMOTC Convention and their reasons why or why not. She may add another question about if you don't attend the State Meetings, what other source for support and information do you use? This survey will help us plan future State Meetings. Doreen will send survey to the club state reps. She is working on a data base. **Kathy Brousseau** offered to help Doreen in finding a program for our data base. A copy of her report and survey is attached.

2017 State Meeting Chairman/State Meeting Liaison Pam Reussow presented her report. Pam presented a check for \$1208.26 from the overage from the 2017 State Meeting to the 2018 State Meeting Treasurer. She reported that a couple of things that they had to scramble a bit were the massages, they only had one lady to do them, and so they had to change up some of the massage times. A few people were not able to receive a massage, and they were refunded their money. The other was the Friday morning breakfast; the hotel had previously told us that there would be a free Continental breakfast, but they were not providing it. Pam also addressed the food allergies issue. Maybe the members who have a food allergy can write down what they can have on a plate and the hosting club can have the chef make up a plate for the member with foods that they can have. A copy of her report is attached. Pam also presented her State Meeting Liaison report. A copy of her report is attached.

2018 State Meeting Chairman Lorena Cutt presented their report. A copy of her report is attached. The meeting will be held Thursday, April 26 - Sunday, April 29, 2018 at the Rochester Riverside Hotel, in Downtown Rochester. Room rates are \$129 per night and a reduced rate of \$5 for parking per night. She will verify with the hotel if we can have the same room rate for Wednesday night too. Plans are coming together for the events. Lorena will look into "Go to Meetings" so we can have Chairman Meetings as we get closer to the meeting. Discussion was held on the Saturday Luncheon and entertainment. We are taking this meeting "Back to the Future" so we are keeping things simple. There will be no entertainment at the luncheon, but we plan to have discussion topics for each table. Maybe make a game out of it. The 3 designs for the official convention logo were reviewed and discussed at length. The board members voted and chose #3. We had a couple of raffle drawings for the MSS committee for a bag with gift cards in it, chocolate and lottery tickets. They collected \$215. We also had the 50/50 drawing for the 2019 State meeting. They collected \$170; the winner received \$85.

State/National Liaison Kathy Brousseau presented her report. This year's convention was the "Speak Easy" in Kansas City, MO on July 27 - 30, 2017. The 2018 convention will be Sonoma County, CA on July 25-28 and the theme is "Message in a Bottle". Information and forms are on the Multiples of America website in the members' only section. A copy of her report is attached.

Twin Photo Registry Karyn Audycki was absent. **President Lorena Cutt** read her report. She has added all the scrapbook pages to the scrapbooks. She would love to add your family to our photo registry by sending her pictures of you and your family members. Be sure to label them, let her know your clubs name and she will create a page for your family. Scrapbooks will be on display at the upcoming state meeting. Clubs can send her pictures of a special event, celebration, dinner or meeting; include club's and members names and she will create a page.



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Unity Project Chairman Jill Cerchia presented her report. She received a new entry from Myriam. Please send her more entries.

Ways & Means Chairman Sharon Wetzel presented her report. She is really excited about the ideas for this coming State Meeting. Peggy Fiorini came up with the idea to use the themes from some of the past State Meetings. Sharon passed around a list of ideas for the raffle baskets for clubs to choose from. A copy of her report is attached.

Webmaster Michele Szatkowski presented her report. She updated the calendar of events, state meeting pages, procedure manual and the directory; members sent her things. She stayed current with the website updates. We have paid for this website for 10 years, but we may owe this coming April for the domain. She will change the passwords in the near future, but currently the password for the clubs is OurFamily and for the state is NewGoals. A copy of her report is attached.

Old Business:

1. **State Meeting AV Expenses** - This was added to our budget last year as the State treasury should pay for these expenses, not the hosting club. There is \$700 in the budget, but each year the fees will be different based on the local fees charged for the meeting. Some hotels do not have the equipment and have to contract it out. Example for the 2018 State Meeting, micro-phones can be \$40 or \$50, and AV package for \$100/day. If we have any AV equipment we can bring it, they will charge us for what we need. **President Lorena Cutt** may bring microphones with her. For the 2018 State Meeting we will not be using the whole \$700, maybe \$300-\$400. **Kathy Lyman** mentioned that for the 2019 State Meeting, the large screens and one microphone per room are complimentary.
2. **Tax ID usage for a state meeting** - Can we use a local clubs tax ID to purchase items for a State Meeting? **President Lorena Cutt** looked at past minutes and reviewed a few responses: ~We may not be able to get donated items if we can't use the Tax ID. ~In Multiples of America, they cannot use it because it is in the state's name, but we do not put our convention in the state's name, it is hosted by the local clubs. But this year is different because there is not a local club hosting (2018.) Except that the money for the 2018 meeting is with a club that has the Tax Exempt status. ~**Ruth Barone** contacted her CPA and other tax professionals to ask about using a clubs Tax exempt for a State Meeting. One person said, "You do not want to poke that bear." One said he believes it would be not be appropriate to use a 501c (3) tax exempt to benefit a 501c (4) organization. Ruth just wants to be sure that the organization does not get in trouble if there was ever an audit. **President Lorena Cutt** stated so we don't get the organization (NYSOMOTC) in trouble, you can still use your Tax exempt for your hotel, but we should be very cautious if you are purchasing items for an event. ~In response to "Don't poke the bear," just don't say anything. People are doing it because they think it is okay to do. **Debby Barton** mentioned that a 501c (4) cannot profit from a 501c (3.) The State organization does not profit, there is no money exchange. Anything left over goes directly to the next hosting club. **Michele Camilleri** mentioned that the convention is a separate entity from NYSOMOTC. It is a hosting club purchasing things for the event at the State Meeting. So a club could use their tax exempt for the purchase of items for an event for the State meeting that they are hosting. **President Lorena Cutt** asked if it was safe to say that local clubs use their tax exempt for purchases they make for the State Meeting. **Susie Smith** mentioned that if a local club is using their tax exempt and their checking account/credit card they should be able to use their tax exempt for whatever it is they are purchasing. The New York State organization is not gaining anything from that purchase. **Myriam Lavora** expressed concern that clubs under the National Organization tax exemption umbrella, such as hers, their tax exempt certificate says National Organization of Mothers of Twins Club of Queens, New York. That is the name that appears on the club's certificate. Other clubs present looked at their tax exempt certificates and many of the certificates don't have National Organization.....each club has a different form. **President Lorena Cutt** was concerned that each club is all over the place with different forms. Each club should check to be sure that they are using the correct form. Each club has their own individual tax exempt number, not to be used by anyone else. So we will leave it to each club to figure out with their hotel to see if they can use it. **President Lorena Cutt** will contact the hotel for the 2018 State Meeting to see about using the tax exempt and paying with a check from MOTC Queens who is tax exempt. **Lori Connolly** mentioned that she feels that we should not have paid tax for the 2017 State Meeting. The checks and the tax exempt form have the same name, Greater



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Rochester Mothers of Twins Club and Greater Rochester Mothers of Twins Club 2017 State Meeting. **Michele Camilleri** mentioned that when you get checks for the State Meeting, you are using the hosting clubs name and EIN # which gives you permission to use the tax-exempt status. **Pam Reussow** would like to see it in writing in the State Meeting guidelines going forward, so other chairman know what to do about tax exempt. **Myriam Lavora** felt unsettled about whether we know without a doubt that we can or cannot use the tax exemption. **President Lorena Cutt** also felt unsettled, so she was going to do some more investigating, and would send out her answer to the board.

3. **Newsletter Plaque** - **President Lorena Cutt** spoke with the gentleman who works at the place we use in Rochester for the plaques and bars. Going forward we will only need one Newsletter plaque. Should we keep the current 3 plaques as they are and archive them or can we take a picture of them and reuse the plaques? The gentleman said we can reuse the plaque, a new header would cost \$35 and the bars are \$12. We also need a Club Scrapbook plaque. It makes sense to archive a picture of the plaques and reuse the plaques for future contests. Or we could archive the plaques in their current state and move on and get 2 new plaques for \$80 apiece. **Michele Camilleri** mentioned that the plaques are equipment and we only have \$89 left in the account. We could make the decision to transfer money from the general account to the Eleanor Siegel account and then go forward in purchasing new plaques. The completed plaques would be kept in Michele Camilleri's attic. **Michele Szatkowski** mentioned that she had made a paper version of the older plaques and wonders where it is now. There were used for display at the state meetings. **Michele Camilleri** suggested going green and reusing the plaques instead of storing them in her attic. **President Lorena Cutt** agreed; she will work with the guy in Rochester to update the plaques.
4. **Publicity Role** - **President Lorena Cutt** stated that the Publicity chairman doesn't really have much to do. It should belong in the hosting committee as discussed earlier. Publicity should now be someone who can work with the webmaster to use social media to post things. **Michele Camilleri** mentioned that currently the website committee is in charge of the Facebook page. Should we put the publicity in the website committee for social media? Michele Camilleri made a motion to remove Publicity from the Executive Board and move its responsibilities to the State Meeting Committee. **Motion #3 "I, Michele Camilleri, a member of MOTC Queens, at this N.Y.S.O.M.O.T.C. Executive Board Meeting, move that we remove the position of Publicity from the Executive Board [Article VIII Section 2 Letter O] and place this position and its responsibilities under the State Meeting Committee."** Seconded by Myriam Lavora. **President Lorena Cutt** asked for any discussion and comments. Motion was passed. Myriam Lavora asked if we should change the Website committee name to include the Social Media aspect. **Motion #4 "I, Myriam Lavora, a member of MOTC Queens, at this N.Y.S.O.M.O.T.C. Executive Board Meeting, move that Letters P through V of article VIII Section 2 State Committees move up one spot, that is Letter O through U, and create Letter V: Website/Social Media Committee."** Seconded by Lori Connolly. **President Lorena Cutt** asked for any discussion and comments. Motion was passed.
5. **Lengths of terms of the officers** - The question was raised to why we don't elect the officers for 2 years. Most times an officer does 2 terms at the position she is in. Then we wouldn't have to do the ceremony each year and we wouldn't have to go through elections each year. This may save time at the meeting. Some people may only want to do 1 year, so we may need to have some kind of an "out" for these people. **Parliamentarian Kathy Lyman** suggested changing all 4 officers at the same time as it takes about a year for everyone to get used to working with each other. If someone resigns after one year, you could put that the new person would be a one year to fill in for the rest of that term. This is already stated in our by-laws that if the President cannot finish her term, that the Vice-President would finish her term. With the other elected officers, the Executive Board would elect someone to fill in to finish the term. **Kathy Brousseau** asked if we think it would be harder to get someone to commit to 2 years when we are sometimes having trouble having someone to commit to 1 year. **Myriam Lavora** stated that previously this by-law was changed to a 1 year commitment with the option to renew a second term. We would have to change the by-law. **Barbi Cudney** mentioned that historically, officers renew after their first year. Maybe there is a simpler process to uninstall and re install the officers. Make it much simpler, just like renew your vows. **Kathy Lyman** asked that if we changed it to a 2 year term, then we would not have to do anything during the in between meeting, no election and no installation. If we stay with the 1 year term with the option to renew, those officers will be uninstalled and then re installed, but we could still make it simpler. **Michele Camilleri** mentioned that if we do the 1 year



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with the option to renew, we would still have to have an election. She was wondering if this comment was more about the election part or the installation part of the meeting. **President Lorena Cutt stated** that it was more about the election process of the meeting. **Myriam Lavora** had heard that it is also about the installation process. She thinks it is about both parts. **Michele Camilleri** suggested that we come up with presentation for both sides and bring to the general meeting and let the membership be involved in this discussion. We could still vote with the board and membership at the general meeting and put it into effect then. **Myriam Lavora** reminded all that the Nominating Chairman and her committee are also elected at the general meeting for 1 year. They need to be in place all the time, in case they need to find someone to fill in for a position. She suggested the Parliamentarian should be part of the process and herself as Procedure Chair and Michele Camilleri because she is proposing the concept.

New Business:

1. Discussion was held on the concerns of the cleanliness of the hotel. The food and meeting room at Midterm are fine. Michele Szatkowski talked with a few of the people who work at the convention center. He says they have been having a little bit of trouble with the hotel. It was suggested from the convention center that Michele call back to talk with someone at the hotel. He also suggested that we could stay with the convention center, but we might be able to stay at one of the other hotels. Michele Szatkowski was asked to look into different hotels in Vestal to hold our Midterm Meetings. Michele will talk to the convention center to see about room prices for the hotel next door. **Myriam Lavora** asked if the new meeting room and hotel room can be checked out in person before a decision is made. It was agreed that Michele and President Lorena Cutt will do a road trip to visually check hotels in Vestal before changing the contract with Red Roof Inn.
2. Discussion was held on the possibility of NYSOMOTC giving a donation to a mother of twins' group affected by the 2017 hurricanes in Texas, Florida and Puerto Rico. **Myriam Lavora** talked about an organization in Puerto Rico who is providing freshly cooked hot meals daily for families in need. They have a group of volunteers who go out to deliver the food each day. Susie Smith googled that there is a multiples club in PR. **Motion #5 "I, Nita Landes, a member of Westside Suburban MOTC, at this N.Y.S.O.M.O.T.C., Executive Board Meeting, move that NYSOMOTC donate \$500 (five hundred dollars) to the Puerto Rico Foundation of the hot plate. (Fundación el Plato Caliente.)"** Seconded by Michele Szatkowski. Motion was passed.

Past Presidents Nita Landes, Myriam Lavora, Michele Camilleri, Joanne Czajkowski and Barbi Cudney were called upon. **Nita** reported that she is happy to be here again and she is headed to Florida. **Myriam** reported that she is happy to be here. She is very thankful for the board's generosity to donate funds to the Puerto Rico Hot Plate Foundation. **Michele** says it is wonderful to see everyone, stay happy and love the people you love. **Joanne** is glad she was able to make Midterm this year and thank you. **Barbi** says it is always a pleasure to see everybody and she is happy to be here in this club.

Chaplain Nita Landes gave the Closing Prayer.

Meeting adjourned at 4:05pm

Respectfully submitted,

Lori Connolly
Recording Secretary



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Myriam Lavora
Minutes Approval Committee

Barbi Cudney
Minutes Approval Committee

