

New York State Organization of Mothers of Twins Club  
2012 Midterm Board Meeting Minutes - Saturday, October 20, 2012  
Owego Treadway, Owego, NY

The meeting was called to order by **President Mary Grace Roach** at 8:33 a.m.; she reminded the members to speak at the microphone.

**Chaplain Nita Landes** gave the opening prayer.

**President Mary Grace Roach** welcomed all. Discussions will be timed with a limit of 10 minutes.

President Mary Grace appointed Myriam Lavora and Shirley Savage to the Minutes Approval Committee

**Recording Secretary Barbi Cudney** called the Roll:

**President Mary Grace Roach**(Nassau County MOTC), **Vice President Lorena Cutt** (Greater Rochester MOTC), **Treasurer Lori Connolly** (Greater Rochester MOTC) , **Recording Secretary Barbi Cudney** (Genesee Country MOTC) , **Advisor Glenda Chappell** ( TNT of CNY) , **Parliamentarian Michele Camilleri**, (MOTC Queens) **Archivist Michele Camilleri** (MOTC Queens), **Calligraphy Nita Landes** (Westside Suburban MOTC), **Chaplain Nita Landes** (Westside Suburban MOTC), **Club Scrapbook Page Contest Chairman Linda Gettings** (Greater Rochester MOTC), **Librarian Marie Vito** (MOTC Buffalo), **Membership Pins Chairman Pam Reussow** (Greater Rochester MOTC), **Midterm Meeting Chairman Karen Nichols** (Madison-Oneida MOTC), **MS Scholarship Chairman Linda Goldsworthy** (POM of CNY), **MSS Committee Members Nancy Converse** (TNT of CNY), **Lorena Cutt** (Greater Rochester MOTC) , **Karen Nichols** (Madison-Oneida MOTC), **MSS Committee Alternate Barbi Cudney** (Genesee Country MOTC), **MSS Fundraiser Chairman Holly Shear** (Schenectady MOTC) , **Newsletter Editor Michele Camilleri** ( MOTC Queens), **Nominating Chairman Lisa Cartini** (POM of CNY), **Nominating Committee Members Lindsay Corrigan** (Greater Rochester MOTC), **Procedure Manual Chairman Myriam Lavora** (MOTC Queens) , **Publicity Janet Hranek** (Southern Tier MOTC), **Research Twin Data Registry Lindsay Corrigan** (Greater Rochester MOTC), **State Meeting Liaison Mary Grace Roach** (Nassau County MOTC), **2012 State Meeting Co-Liaison Theresa Koubek** (Nassau County MOTC) , **2012 State Meeting Chairman Mary Grace Roach** (Nassau County MOTC), **2012 State Meeting co-Chairman Theresa Koubek** (Nassau County MOTC), **2013 State Meeting Chairman Sharon Atti** ( MOTC Buffalo) , **2013 State Meeting Co-Chairman Sharon Wetzel** ( MOTC Buffalo), **State/National Liaison Mary Lou Surmik** (Southern Tier MOTC), **Unity Project Coordinator Kathy Brousseau** (Schenectady MOTC), **Twin Photo Registry Barbi Cudney** (Genesee Country MOTC), **Website Committee Kathy Brousseau** (Schenectady MOTC), **Michele Camilleri** (MOTC Queens), **Lori Connolly** (Greater Rochester MOTC), **Lorena Cutt** (Greater Rochester MOTC)

**Past Presidents: Nita Landes, Myriam Lavora, Shirley Savage, Michele Camilleri, Ruth Barone , Linda Goldsworthy, Glenda Chappell**

**President Mary Grace Roach** thanked the Executive Board Members for all of their support and help with her difficulties and her daughter's health issues. Report given, attached.

**Ruth Barone** stated that Sharon Witul entered the room.

**Vice President Lorena Cutt** gave her report, attached.

**Recording Secretary Barbi Cudney** gave her report, attached. Corrections were made to the Friday Board Meeting Minutes of April 2, 2012, as follows: Friday, April 27, 2012 Minutes: page 4, line 24: MOTC Suffolk Co. was changed to MOTC Suffolk.



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**President Mary Grace Roach** asked for a unanimous general consent to accept the minutes. "If there are no objections, I, **President Mary Grace Roach will accept the Friday Executive Board Meeting Minutes as presented this day, Oct. 20, 2012 at this Midterm Board Meeting.**"

Sunday, April 29, 2012 Minutes Corrections: page 1, line 29, bold Roach. Page 3, line 24, insert "the" before Website. Page 3, line 34, omit the phrase "during this weekend". Page 4, line 40 bold all of Camilleri. Also an addendum was added regarding the Facebook discussion, beginning in 2011, stating: The tapes were reviewed for the Friday and Sunday Board Meetings. Due to poor quality of the tapes it is difficult to retrieve the statement/discussion regarding Facebook. However, the Minutes Approval Committee Myriam Lavora for 2011 and 2012 demonstrated in her notes that a discussion stated that at the 2011 Midterm Board Meeting the Facebook Account would be established by Lori Connolly. At the 2012 Sunday Board Meeting the Executive Board agreed to make the page public.

**President Mary Grace Roach** asked for unanimous general consent to accept the minutes. "If there are no objections," I, **President Mary Grace Roach will accept the Sunday Executive Board Meeting Minutes as presented this day, Oct. 20, 2012 at this Midterm Board Meeting.**"

Corrections to the Saturday General Meeting Minutes of April 28, 2012 are as follows: page 4, line 23, bold "Chappell".

**President Mary Grace Roach** asked for approval to present the 2012 Saturday General Meeting Minutes. "I, **Myriam Lavora, a member of MOTC Queens at this New York State Organization of Mother of Twins Clubs Executive Board meeting move we recommend to the membership we accept the 2012 Saturday General meeting Minutes of April 28, 2012.**" Seconded by **Nita Landes**. Motion passed.

**Twin Photo Registry Barbi Cudney** gave her report, attached.

**Treasurer Lori Connolly** gave her report given, attached.

General Fund:	Opening Balance: \$5273.39	Closing Balance: \$6328.23
Eleanor Siegel Memorial Fund:	\$1308.21	\$2681.22

**Parliamentarian Michele Camilleri** gave her report, attached. She created the Eligibility for holding any position on the Executive Board. **Shirley Savage** stated that the requirement for active past presidents should be added **Michele Camilleri** responded that she answered a specific question but will add past presidents.

**Advisor Glenda Chappell** had no report written but stated she is available to President as needed. She created the Report on the Evaluations of the 2012 State Meeting. Only ¼ of convention attendees turned in evaluation sheets. These are important to see how the host club did. She did prepare an evaluation report. We need to encourage convention attendees to complete the evaluation forms as they are useful to hosting clubs.

**Shirley Savage** recommended that the names of presenters go on reports.

**Linda Goldsworthy** expressed disappointment that only 25 people filled out evaluations. She suggested that some sort of incentive be used.

**Glenda Chappell** reminded people to fill out the Evaluation Form. **Ruth Barone** suggested that we do an incentive such as a raffle ticket when members turn in the evaluation form. Or do an electronic



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survey; some are free. Zoomerang is free. They do the work for you. She also suggested that 2 boxes be placed in the back of the General Meeting Room where evaluations could be dropped and/or offer a free giveaway with a raffle ticket as an incentive for members who return the evaluation form before they leave. **Mary Grace Roach** thought about some of these ideas. Some stopped in lobby and sat down and filled it out. She loved the technology idea but felt that direct contact on way out would be more successful. **Lina Rivera Santana** (Nassau Co. MOTC) suggested we could send directly to club member a survey via email and ask them which they prefer; email or paper?

**Archivist Michele Camilleri** gave her report, attached.

**Newsletter Editor Michele Camilleri** gave her report given, attached. She hopes we all fill out her surveys. Some of the articles go to the Unity Project. She will also review old pictures given to her by Nita Landes.

**Calligraphy Nita Landes** is devising a new generic certificate; she needs to speak with the Scrapbook Page Contest Chairman and the Newsletter Chairman to know what should be on the new generic form.

**Chaplain Nita Landes** gave her report, attached.

**Club Scrapbook Page Contest Linda Gettings.** There was no written report; nothing has changed. She is excited about clubs being able to email their information to her and save postage and hopes to have more clubs participating in this contest. Due to a wedding on our State Meeting day, she asked that the contest be in the morning so that she could leave to attend the wedding at 4 P.M. She encouraged each club to do a scrapbook page.

**Librarian Marie Vito** did not have printed report. She uses the Internet to find books as well as the library. She is trying to review the bibliography as she believes some of the books are no longer available. If you would like to see certain articles, just let her know.

**Membership Pins Chairman Pam Reussow** gave her report, attached.

**Marie Simmons Scholarship Chairman Linda Goldsworthy** gave her report, attached.

**Marie Simmons Scholarship Treasurer/Vice Chairman Kathy Lyman absent,** report by MSS Chairman Linda Goldsworthy, attached. Opening Balance: \$9859.95. Closing Balance: \$10,676.95

**Marie Simmons Scholarship Fundraiser Holly Shear** gave her report, attached.

Break 9:47 a.m. to 10:00 a.m.

**Midterm Meeting Chairman Karen Nichols** gave report, attached. It was requested by **Glenda Chappell** that the time of the Midterm Board meeting be posted on the registration form.

**President Mary Grace Roach** stated that currently we do not have a Newsletter Contest Chairman. **Nominating Chairman Lisa Cartini** gave her report which is attached.



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**President Mary Grace Roach** stated that if no one comes forward she will have to perform the duties of the Newsletter Contest Chairman; she stated that is not happening. She requested that we all think about it and hoped that before the end of the day, someone would step forward. **Ruth Barone** has volunteered for this position. **President Mary Grace Roach** thanked her.

**Photographer Michele Szatkowski** was not present; there was no report.

**Procedure Manual Chairman Myriam Lavora** gave her report; it is attached.

**Linda Goldsworthy** clarified the issue of eliminating the registration fee for any student who chooses to pick up his/her award at the meeting and to make sure it was changed in the Procedure Manual; it was. Also if they choose to stay for lunch, the MS Scholarship Fund will pay for their lunch. That was all verified.

**Publicity Janet Hranek** read her new Publicity Release Form, attached. Once **Janet Hranek** receives the information from the hosting club for the State Convention that is on this form, she sends the form with the current information to the State President for her approval. Then she retypes the form and sends it to the hosting club so that they can send it to their local newspaper. The convention dates will also be changed to May.

**Research/Twin Data Registry Lindsay Corrigan**, report given and attached. She discussed her twins starting Kindergarten next year and the issue of separation of twins in school and if so, at what age? She is looking for guidance on this issue. There was a discussion about consulting the Website as well as prior newsletters for information.

**State Meeting Liaison Mary Grace Roach** gave her report, attached. **Mary Grace Roach** handed a check to **Treasurer Lori Connolly** in the amount of \$126.00 at the Sunday Board Meeting but it was not stated for the minutes. She commented on how much work it was; how some was enjoyable and some not so much and also thanked all those who helped her including **Michele Camilleri** and **Myriam Lavora**. Her recommendation was to have the Third Call mailed out before the holidays if at all possible for your own sanity. She thanked all the participants of the Convention also. **Michele Camilleri** reminded all Convention Committees to leave money in the account for the printing of the Final Report.

**2012 State Meeting Chairman Mary Grace Roach and Co-Chairman Theresa Koubek** presented their Final Report. **Chairman Mary Grace Roach** directed everyone to the Financial page and spoke on trying to plan a convention where the goal is to break as close to even as possible, it does not always happen; they ended up in the red. She discussed her budget and surrounding issues and stated that NCMOTC loaned the hosting committee a total of \$3836.00 due to their budget being in the red due to the unexpected low attendance and resulting loss of income. The final overage of \$512.89, instead of coming to Buffalo MOTC was turned back to their club to satisfy some of the loan.

**Shirley Savage** initiated a discussion on the registration fees paid and refunded. **Myriam Lavora** quoted the By laws: "The Registration fee is non-refundable but may be refunded if funds are available." Several members expressed views that indicated that once refunds are given, it creates problems for future hosting clubs and conventions that are not in a position financially, to give refunds. Funds are not always available. **Theresa Koubek** suggested a strong statement to the Buffalo Club to be used prior to their Convention stating what the bylaws state because this is a discretionary refund.



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**Chairman Mary Grace Roach** indicated she invited the County Executive to appear at the Saturday General Meeting, but he never showed.

**2013 State Meeting, Sharon Atti, Sharon Wetzel** gave a presentation on State Meeting 2013. **Sharon Atti** discussed the planned events for Thursday, Friday, Saturday and Sunday. She reminded the membership to bring their passports or enhanced licenses for the walking tour of Niagara Falls; it will be needed to walk onto the bridge, as you cross into Canada. All members will be given a bag upon arrival with supplies to make their own door sign. Please bring your own glue gun; it works better if everyone supplies their own. She requested that they be allowed to raise the registration fee from \$30 to \$35 for members and from \$35 to \$40 for non-members. There was a discussion on this matter but it was tabled until after lunch for more discussion; it will need to be brought to the general membership. According to **Michele Camilleri** it is under Standing Rule 5D and when it is changed for 2014 it will also increase the 2014 Midterm Registration. **Michele Camilleri** suggested that this was not increased previously because it was not known that the costs would be higher, but now the extra money is needed. She referred to the Procedure Manual State Meeting Guidelines, under "Sources of Income Registration Fee" and the registration fee is used to offset the cost of Saturday night activities. The co-chairs may request a change of this fee at the Midterm Board Meeting before the State Meeting. Standing rule 5D. **Michele Camilleri** read By Laws (Article 9, Section 3) registration fee: "The registration fee to cover expenses shall be set by the hostess club with the approval of the Executive Board and is non-refundable."

**Shirley Savage** suggested that we table this until after lunch and really think about this; her second recommendation is that we raise the registration fee to \$40 and be done with it because a \$5 increase does not get you anything. There were more comments in agreement with raising the registration fee. **Linda Goldsworthy** suggested that clubs put in their budgets that the clubs pay the registration fees; the clubs need to understand the financial responsibility of attending convention such as the dinner and luncheon. If members do not attend these events, they hurt the host club. **Lina Rivera Santana** agreed that the registration fee should be increased.

**President Mary Grace Roach** stated that we would continue to discuss this after lunch.

**Nita Landes** asked when is the First Call published. The response is that it was in the Presidential Papers; she also asked what to wear to convention and was told that dressing up was fun. She had read that she should dress as a flapper.

**State /National Liaison; Mary Lou Surmik** gave her report, attached. The National Convention info page for 2013 is quite detailed and it is to be held in Arizona. The 2014 Convention will be held in Austin, Texas; in 2015 the Convention will be held in Cincinnati, Ohio. Copies were handed out to all members.

**Unity Project Kathy Brousseau** had no written report. She is accepting articles for the book from individuals as well as from the "Presidential Papers" Newsletter Editor. She has begun to scan articles into her computer.

**Ways and Means Lisa Vanderbrook** gave her report, attached.

**Webmaster Michele Szatkowski** not present. No report filed. **Michele Camilleri** stated she does the posting for Facebook; 63 "likes" on Facebook. She tries to find websites that will be of interest to people. This is why she is gathering pictures now; so that they can be posted to Facebook. There have





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1 been no pictures posted from the last 2 conventions because the photographer has not given her the  
2 pictures. We can track how many people are "liking us" and talking about us in our weekly totals. On  
3 June 6<sup>th</sup>, we had 678 people viewing our page. The week of August 22 we had our highest number of  
4 people - 880. Movie people looking for twins are looking at our Facebook page. We know it is up to the  
5 State Reps to tell their members about this, but as a member of the Executive Board, you need to tell  
6 your members about this. She stressed that it is a great way to reach people. The National website is  
7 on there and if there is anything you want or information on another website please let **Michele** know  
8 and she will add it. Or anything you want to find out about, she will do the research. She researches  
9 first before putting them on Facebook, to make sure they are legitimate and not cons so that we are not  
10 dealing with commercial entities and not organizations. Women's healthcare.gov is a fantastic  
11 website; one of the best she has found for women's issues. There are also similar websites dealing  
12 with children and men's issues. **Michele Camilleri** also spoke on the pictures she posted on Facebook  
13 from past Midterm Board Meetings and the comments that were made.

14 **Linda Goldsworthy** asked about viewing pages on Facebook; **Michele Camilleri** responded by giving an  
15 overview of Facebook hits and viewing, stating that only first names were used to identify pictures.

16 **Ruth Barone** asked about passwords; **Michele Camilleri** will put them in the "Presidential Papers". She  
17 will send as a separate attachment so that non-members will not have access to it. **Linda Goldsworthy**  
18 asked the question of whether people had to be friends on Facebook to view the pictures or could  
19 anyone view the page? **Michele Camilleri** explained that anyone can view the page in limited amounts.

20 **Linda Goldsworthy** stated it was old age, but claimed she could not remember when we discussed  
21 creating a Facebook page. **Michele Camilleri** stated that we had talked about it previously, but we  
22 again discussed it at the Friday Executive Board Meeting and presented what we had. We had created  
23 the page and asked permission to let it go public. It wasn't public until April of 2012. **Linda**  
24 **Goldsworthy** stated her concern is that many people are viewing it without becoming friends; **Michele**  
25 **Camilleri** indicated that she never uses last names. She does not know these people and does not wish  
26 to give out that much information. For example, she will put Past President Sharon. The question  
27 arose about placing the password in the "Presidential Papers"; **Michele Camilleri** reiterated that she  
28 will put in the password as an attachment so that non-members will not have access to it. For example,  
29 she sends a copy of our newsletter to our District Reporter for National. She does not need that  
30 information.

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32 Past Presidents: **Myriam Lavora, Nita Landes, Shirley Savage, Ruth Barone, Sharon Witul, Linda**  
33 **Goldsworthy, Glenda Chappell, and Michele Camilleri** all spoke.

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35 Lunch Break: 11:20 a.m.

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37 Call to Order at 1:05 p.m. by **President Mary Grace Roach**:

38  
39 Roll Call – **Barbi Cudney**

40 **President Mary Grace Roach** (Nassau County MOTC), **Vice President Lorena Cutt** (Greater Rochester  
41 MOTC), **Treasurer Lori Connolly** (Greater Rochester MOTC), **Recording Secretary Barbi Cudney**  
42 (Genesee Country MOTC), **Advisor Glenda Chappell** (TNT of CNY), **Parliamentarian Michele Camilleri**  
43 (MOTC Queens), **Archivist Michele Camilleri** (MOTC Queens), **Calligraphy Nita Landes** (Westside  
44 Suburban MOTC), **Chaplain Nita Landes** (Westside Suburban MOTC), **Club Scrapbook Page Contest**  
45 **Chairman Linda Gettings** (Greater Rochester MOTC), **Librarian Marie Vito** (MOTC Buffalo),  
46 **Membership Pins Chairman Pam Reussow** (Greater Rochester MOTC), **Midterm Meeting Chairman**



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1 **Karen Nichols** (Madison-Oneida MOTC), **MSS Scholarship Chairman Linda Goldsworthy** (POM of CNY),  
2 **MSS Committee Members Nancy Converse** (TNT of CNY), **MSS Committee Member Lorena Cutt**  
3 **(Greater Rochester MOTC), MSS Committee Member Doreen Greci** (MOTC of Suffolk County), **MSS**  
4 **Committee Member Karen Nichols** (Madison-Oneida MOTC), **MSS Committee Alternate Barbi Cudney**  
5 **(Genesee Country MOTC), MSS Fundraiser Chair Holly Shear** (Schenectady MOTC), **Newsletter**  
6 **Contest Chair Ruth Barone** (Greater Rochester MOTC), **Newsletter Editor Michele Camilleri** (MOTC  
7 **Queens), Nominating Chairman Lisa Cartini** (TNT of CNY), **Nominating Committee Members Lindsay**  
8 **Corrigan** (Greater Rochester MOTC), **Procedure Manual Chairman Myriam Lavora** (MOTC Queens),  
9 **Publicity Janet Hranek** (Southern Tier MOTC), **Research / Twin Data Registry Lindsay Corrigan** (Greater  
10 **Rochester MOTC), State Meeting Liaison Mary Grace Roach** (Nassau County MOTC) , **2012 State**  
11 **Meeting Chairman Mary Grace Roach** (Nassau County MOTC), **State Meeting Co-Liaison Theresa**  
12 **Koubek** (Nassau County MOTC) , **2012 State Meeting Chair Mary Grace Roach** (Nassau County MOTC),  
13 **2012 State Meeting Co-Chair Theresa Koubek** (Nassau County MOTC) , **2013 State Meeting Chair**  
14 **Sharon Atti** (MOTC Buffalo), **2013 State Meeting Co-Chairman Sharon Wetzel** (MOTC Buffalo),  
15 **State/National Liaison Mary Lou Surmik** (Southern Tier MOTC), **Unity Project Coordinator Kathy**  
16 **Brousseau** (Schenectady MOTC), **Twin Photo Registry Barbi Cudney** (Genesee Country MOTC), **Ways**  
17 **and Means Chair Lisa Vanderbrook** (MOTC Buffalo), **Website Committee Members Kathy Brousseau**  
18 **(Schenectady MOTC), Michele Camilleri** (MOTC Queens), **Lori Connolly** (Greater Rochester MOTC),  
19 **Lorena Cutt** (Greater Rochester MOTC).  
20 **Past Presidents: Nita Landes, Myriam Lavora, Sharon Witul, Shirley Savage, Michele Camilleri, Ruth**  
21 **Barone, Linda Goldsworthy, Glenda Chappell.**

22  
23 Old Business:

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25 State Logo Badge Holder – **President Mary Grace Roach** spoke earlier with **Shirley Savage**; there was  
26 nothing new so this was tabled until the 2013 Friday Executive Board meeting.

27  
28 MSS Application Distribution via e-mail – was the procedure officially changed? **Linda Goldsworthy**: the  
29 procedure was changed already. We are now using electronic mail. The procedure only stated “mail” so  
30 we are free to use any type of mail. **Myriam Lavora** will update procedure manual. The question was  
31 posed by **Kathy Lyman** about who the scholarships are awarded to and is there a cap and how much can  
32 we have in our account? **Michele Camilleri** indicated that we have increased our monies. The 3  
33 previous years need to be checked to make sure we are not over our cap. We have over \$10,000. We  
34 should consider giving out more money or more scholarships. **Linda Goldsworthy** feels we should  
35 increase the amount of the awards. We need to speak to an accountant to make sure we comply with  
36 our cap. We are bringing in more money; hence we need to spend more money via raising the  
37 scholarship. There was much discussion on this topic. The consensus was that we should increase the  
38 scholarships. **Michele Camilleri** explained that the gross receipts are the money that comes in and  
39 goes out within a certain year. The problem arises when we take in money and it stays in the account;  
40 we do not spend it right away and it increases. We need to spend it to keep it from reaching our cap.  
41 What happens is we hold this money for years at a time and that is problematic. We have to remember  
42 that we are a “not for profit” organization. We need a motion to bring to the General Membership for  
43 their final approval. Lisa Cartini made the following motion: **“I, Lisa Cartini, a member of Parents of**  
44 **Multiples of Central New York, at this NYSOMOTC Executive Board Meeting move that we**  
45 **recommend that we increase the Marie Simmons Scholarships by \$500 each.”** Motion was seconded  
46 by **Glenda Chappell**. Motion was passed.



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Facebook Status, Google Search – can protected information still be accessed? **Michele Camilleri**: You cannot get to our Directory anymore. Minutes are not as protected; sometimes you can get to our minutes on line. Some things are not as protected as others. Minutes come up under individual names. Michele Szatkowski said she had checked into that and there are some things you just cannot protect.

Regarding the issue of the Facebook page going public raised by **Linda Goldsworthy**: **Barbi Cudney** reviewed the tapes for the Friday and Sunday Executive Board Meeting Minutes; this was not mentioned in the minutes except for a reference and a discussion. Due to the poor quality of the tapes, it was impossible to hear the discussion about Facebook. However, this discussion was found in the Minutes Approval notes of the Sunday Executive Board Meeting, taken by **Myriam Lavora**, which stated that at the previous Midterm Board Meeting that the Facebook Account would be established by **Lori Connolly** and at the 2012 Sunday Board Meeting the Executive Board agreed to make this page public. That was in the notes and that is what we are referring to now. That part of the tape was impossible to decipher; **Barbi Cudney** stated she would do an addendum to the Sunday Executive Board Meeting Minutes to reflect that.

No additional bids were received for the 2014 State Meeting. **President Mary Grace Roach** again asked if there were any other bids for the 2014 State Meeting; she indicated she had sent out a mass emailing but had received no responses. September first was the deadline. **Michele Camilleri** read Article IX, Section 6 D: “When a future State Meeting site is unavailable to be voted on, as stated in letter C of this section, bids will be accepted by the president until September 1<sup>st</sup>. Notification will be presented to the general membership via an official email or postal mail by the President, listing the bids being presented, if any. The bids will be voted on at the Midterm Board Meeting, by the Executive Board.” **Nita Landes** gave a talk about how much she likes Batavia and how wonderful it is. **Barbi Cudney** gave a presentation for State Convention Bid for 2014. **Karen Nichols** and **Shirley Savage** passed out brochures on the Clarion Hotel in Batavia, NY. The theme is a Disney Convention. The dates will need to be changed to May 1 -4, 2014 due to a Magician Convention. Local attractions were discussed as well as room rates, airport shuttles, etc. **Nita Landes** made the following motion: “**I, Nita Landes, a member of Westside Suburban MOTC and this NYSOMOTC Executive Board Meeting move that we accept the bid as presented by Genesee Country MOTC for the 2014 State Meeting.**” Second **Lori Connolly**. Motion passed.

Research/Twin Data – are forms being filled out? What are they used for? **Renie Cutt** stated that her club is still using the old date forms as well as the States’ newer forms. But they were not sure if the forms were still being used for anything. **Myriam Lavora** stated that this discussion was between **Natalie Diaz** and **Ruth Barone** on what the information is used for and this information has been used in the last year. That could apply to the last few years. She has seen no activity in a long time. Many clubs are not using it now and have not used it in many years. Because of this, there was a discussion of whether to continue the registry. Nothing had been reported in years. The Research person has only done 8 surveys. **Lori Connolly** stated that her State Rep stated years ago not to use forms. **Michele Camilleri** indicated to wait until the Friday Board Meeting to decide whether to discontinue this form or not. Let **Lindsay Corrigan** find out from clubs if they are still using it. **Michele Camilleri** suggested that we wait until the Friday Board Meeting to make a decision on this because **Lindsay Corrigan** has just received all of this information; she does not have the disc. Let her contact the clubs and ask them





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about the Twin Data Registry forms; send them a copy of the form and ask if the new members would consider filling them out. Then, let's think of ways we could use this. It does state in the bylaws that we are supposed to be in touch with doctors and other agencies to give them information to help them. Your job is to find out if this is the plausible thing to do; come back and report. So for now, let's table this. Let her do some work. She is brand new to this. She did not have the information in the past. **Lina Rivera Santana** stated she has been a member for 9 years; did not know what form is all about and asked what is the purpose of the form and what are we doing with it. **Lindsay Corrigan** added that this information may be helpful for Moms and feels we should keep them. This discussion was tabled until the Friday Executive Board Meeting in 2013.

**President Mary Grace Roach** initiated a discussion regarding whether we should consider changing our tax status from a 501F to a 501C3; we are currently a 501F. This was a discussion at our last Sunday Executive Board Meeting in 2012; Natalie Diaz was supposed to have a report but she is not present, so this discussion and report is tabled until our 2013 Friday Board Meeting. **President Mary Grace Roach** will email her to make sure she is prepared.

New Business:

**Lisa Cartini** requested changing the procedure for the Nominating Committee regarding sending out resumes by September 1<sup>st</sup>; she wants to change the September 1<sup>st</sup> date to the October 1<sup>st</sup> date and asked if we could mail forms by email rather than snail mail. **Michele Camilleri** responded that resumes have been sent via email for the last 2 years; there is no problem with sending email. **Lindsay Corrigan** stated that since she is on the Committee she has emailed to all 4 clubs in her group. She does not know why **Myriam Lavora** did not receive any nominating correspondence.

**Shirley Savage** wanted to know what format the form was going out in and what format are you getting it back so that it can contain the information and the signature of somebody to authorize that form and signature? **Lisa Cartini** responded that she did not send anything out electronically, but did send correspondence through postal mail, as it should be done; she also received it back through postal mail. However, **Michele Camilleri** sent **Joanne Czajkowski** the letter in the Procedure Manual via email as a PDF to send to the people in her group. She understands the problem of having the documents come back without a signature, when mailing them electronically. **Glenda Chappell** stated that documents can be sent out electronically but to be completed, they need to be sent back via postal mail or brought to a meeting. The process will have to be continued because we will not have an electronic signature. In order to do an electronic signature, it would need to be forwarded to your club president to get their electronic signature which would add to the confusion. It would need to be scanned. **Linda Goldsworthy** stated she received documents via email, scanned them, signed and sent them via email. **Michele Camilleri** suggested you send it electronically if the receiver has the capability to do all of the information electronically, but for those people who don't, they know they can mail it back. That way you are offering both options. **Ruth Barone** commented that the Nominating Committee member needs to be doing her job; there should be a checks and balances. The Nominating Chair needs to be able to check on this. **Lisa Cartini** will check on; she is new in this position and is trying to be thorough.

**President Mary Grace Roach** raised the topic which was tabled until after lunch of raising the registration fee for the 2013 convention as asked if there was any discussion. There was no discussion.

**Ruth Barone** made the following motion: "I, **Ruth Barone**, a member of the Greater Rochester MOTC at this NYSOMOTC Executive Midterm Board Meeting, move we raise the registration fee for the



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1 **State Meeting and Midterm Board Meeting to \$40 per member and \$45 per non-member."**

2 Seconded by Nita Landes. Motion was passed.

3  
4 **President Mary Grace Roach** stated that MOTC Buffalo wanted to switch their registration fee  
5 according to the procedure manual, not bylaws or standing rules which state that a portion of the  
6 registration fee pays for the Saturday evening event. They would like to change that and use a portion  
7 of the registration fee for the Friday night event instead. Does that pose any problems? This change  
8 was approved by a show of hands.

9  
10 **Myriam Lavora** raised the question as to what we are going to do with the Photographers' job  
11 description. It has been fine tuned based on discussions because we have not be able to fill this  
12 position as a Board position. We need to continue with the process of trying to find someone to fill this  
13 position. Many times we have not had a photographer at state meetings. In the past, this has been an  
14 appointed position or volunteer position. That person would have to be given a camera and a  
15 procedure. The question arose as to why the hosting club was not given a photo album of the  
16 convention. No one was following up in preparing a photo album for the hosting club. It was  
17 suggested that we reinstate the practice of giving the hosting club an album. It was mentioned that the  
18 procedure be revised. **President Mary Grace Roach** stated that Michele Szatkowski is now the  
19 Photographer and hopefully this position will flow as it should. **President Mary Grace** was supposed to  
20 have received a set of pictures from the last state meeting. **Michele Camilleri** confirmed that **Michele**  
21 **Szatkowski** volunteered at the 2012 Friday Board Meeting and then actually took on the position during  
22 that State Meeting. **Myriam Lavora** also questioned as to whether we will continue the power point  
23 presentation because Michele Szatkowski has the equipment and the knowledge. Is this something  
24 that will continue for Midterm and/or State Meetings also? **Glenda Chappell** voiced her concern that if  
25 Michele cannot attend meetings do we need to purchase equipment? She indicated we would need  
26 to own the projector and a laptop computer to hook up to the projector to present the reports. We  
27 need to nail this down. **Linda Goldsworthy** added that at their convention the hotel was willing to rent  
28 the equipment. She indicated that we cannot rely solely on Michele Szatkowski. We also need to have  
29 a screen for the Power Point presentation but the hotel wanted to charge \$175 so we used the wall.  
30 However, it was hard to read. She suggested that the President could run the presentation. **Michele**  
31 **Camilleri** responded to the statement that if the Webmaster is not available, the Advisor should run the  
32 Power Point. She stated that the President cannot do it as she is too busy during the meeting. The  
33 Power Point is simple to do. We also need to check into the cost of purchasing the equipment as  
34 opposed to renting it. If it cost \$250 to rent it, and \$300 to buy it, we should buy it.

35  
36 **Linda Goldsworthy** also expressed concern that in previous times the minutes were written with  
37 the details of the reports included but now the reports are attached with no details. This does not give  
38 a full accounting of what was said to bring back to the clubs. She understands the point of streamlining  
39 the minutes but has little information to bring back to the clubs. **Michele Camilleri** responded that the  
40 Recording Sectary had researched this extensively and had reported that to use "reports attached" is  
41 how we used to do it and it is acceptable. It saves time and makes our files less cumbersome. To  
42 attach reports to every set of minutes would take hours to review. She summarizes them and now we  
43 are down to 5 or so pages. Regarding the attachments, the Saturday General Meeting Minutes are the  
44 only ones that go to the general membership. The Recording Secretary has the actual reports in her file,  
45 as a way to cut down or streamline the minutes. In the beginning of the organization, the minutes were  
46 1 or 2 pages long for the entire state meeting. **Michele Camilleri** suggested that the person using the



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Power Point could post it and make it available to the members. **Glenda Chappell** stated that this is a combined effort; if we are going to use the Power Point, we will eliminate all the reports on the table except for the officers and Minutes Approval. The members will see it but not have a hard copy. **Linda Goldsworthy** suggested we imbed the reports and those who wanted to could print that report. **Ruth Barone** stated that imbedding reports is a pain in the butt and would make the files too cumbersome; she suggested we "go to The Cloud". The Cloud is where you can go out and post files. It is similar to Big Tent but different; you have control of who has access to it. You give everyone a link; only 1 administrator. It could be your Advisor or your Webmaster; you send out an email stating "Here are your minutes; if you want a copy of whatever report was given, here is the link. You click on the link; here are your files. You can print them out. The question was asked if we had capability to do that under the members only or executive board members only section of our website. **Kathy Brousseau** responded that The Cloud or Google Dot would be effective but you need someone who is willing to take it on and make sure it is secure. The reports would not be imbedded into the minutes but as a separate attachment as an email. **Michele Camilleri** suggested that if we are doing a power point we could post the entire power point instead of having to scan, copy and imbed which would be redundant; then it would be possible to print out one page. **Glenda Chappell** responded that she, as Advisor, does not have Power Point but she could put the documents up and call them one by one. The issue then becomes how to mail them out. She is not sure how easy it would be but she is willing to try it. **President Mary Grace Roach** stated she is proficient at Power Point and could make the Power Point presentation and then the Advisor could be in charge of the machinery that morning. **Lina Rivera Santana** stated that if you used Google Dot, then whoever has permission can upload the Dot and view that section. This discussion was tabled by **President Mary Grace Roach** until we have more information at Friday Board meeting.

**Michele Camilleri** has reviewed the By Laws and stated that there are 3 positions that have been active on the board but are not official board positions. She added they should be made members of the Executive Board. These positions are Ways and Means Committee, the Unity Project Chairman, and the Web Site Committee. The Website Committee has been operating since 2000, as has the Unity Project Coordinator. **Michele Camilleri** made the following motion: "I, **Michele Camilleri**, a member of MOTC Queens, at this NYSOMOTC Executive Midterm Board Meeting recommend we add under U. Ways and Means-Committee, under V. Webmaster –Committee and add to the Executive Board the Unity Project Chairman. The lettering under Article VIII Section 2 would change accordingly." Seconded by **Glenda Chappell**. Motion was passed.

5 minute break was taken from 2:30 to 2:35 p.m. per **President Mary Grace Roach**.

**Ruth Barone** stated she has an electric typewriter and Karen Nichols would like to take possession of it. **Michele Camilleri** had previously stated that as the Archivist she was in possession of an old typewriter and tape recorder which no longer work and was given permission to junk them. **Michele Camilleri** recommended that the typewriter be given to **Karen Nichols**. This was passed by a show of hands.

Announcements: **President Mary Grace Roach** talked about her blog and gave the address: <http://meghanaliceroach.blogspot.com>

**Chaplain Nita Landes** gave the Closing Reflection.

Meeting was adjourned at 2:52 p.m. by **President Mary Grace Roach**.



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1  
2 **Respectfully Submitted,**  
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5 **Barbi Cudney,**  
6 **Recording Secretary**  
7  
8  
9  
10 **Myriam Lavora,**  
11 **Minutes Approval**  
12  
13  
14  
15 **Shirley Savage,**  
16 **Minutes Approval**

