

New York State Organization of Mother of Twins Club

2010 Sunday Executive Board Meeting-April 25, 2010

Owego Treadway Inn, Owego, NY

The 2010 Sunday Executive Board Meeting was called to order at 8:35AM by President Glenda Chappell.

Chaplain: Barbi Cudney welcomed new members of the board.

President Glenda Chappell appointed **Linda Goldsworthy** and **Kathlene Lyman** to the Minutes Approval Committee.

Appointment of Officers: **Advisor Joanne Czajkowski** and **Parliamentarian Ruth Barone**.

Recording Secretary Sarah Price called the roll. PRESENT: **President Glenda Chappell** (TNT of CNY), **Vice President Mary Grace Roach** (Nassau Co MOTC), **Treasurer Lorena Cutt** (Greater Rochester MOTC), **Recording Secretary Sarah Price** (Chemung Valley MOTC), **Advisor Joanne Czajkowski** (TNT of CNY), **Parliamentarian Ruth Barone** (Greater Rochester MOTC), **Archivist Michele Camilleri** (MOTC Queens), **Calligraphy Nita Landes** (Westside Suburban MOTC), **Chaplain Barbi Cudney** (Genesee Country MOTC), **Club Banner Contest Chairman Linda Gettings** (Greater Rochester MOTC), **Librarian Kathlene Lyman** (Schenectady MOTC), **Membership Pins Chairman Pam Reussow** (Greater Rochester MOTC), **Marie Simmons Scholarship Chairman Linda Goldsworthy** (POM of CNY), **Marie Simmons Scholarship Vice Chairman and Treasurer Kathlene Lyman** (Schenectady MOTC), **Marie Simmons Scholarship Committee Member Lorena Cutt** (Greater Rochester MOTC), **Marie Simmons Scholarship Committee Member Lisa Cartini** (POM of CNY), **Marie Simmons Scholarship Committee Member Judy Tennenbaum** (Nassau Co MOTC), **Marie Simmons Scholarship Committee Alternate Barbi Cudney** (Genesee Country MOTC), **Marie Simmons Scholarship Fundraiser Chairman Nancy Converse** (TNT of CNY), **Newsletter Editor Michele Camilleri** (MOTC Queens), **Nominating Committee Chairman Lisa Vanderbrook** (Buffalo MOTC), **Nominating Committee Member Judy Tennenbaum** (Nassau Co MOTC), **Nominating Committee Member Lori Connolly** (Greater Rochester MOTC), **Procedural Manual Chairman Myriam Lavora** (MOTC Queens), **Publicity Chairman Janet Hranek** (Southern Tier MOTC), **Research/Twin Data Registry Chairman Dessie Holliday** (Greater Rochester MOTC), **2010 State Meeting Co-Chairman Michele Camilleri** (MOTC Queens), **2010 State Meeting Co-Chairman Myriam Lavora** (MOTC Queens), **2010 State Meeting Co-Chair Shirley Savage** (Southern Tier MOTC), **2011 State Meeting Chairman Lisa Cartini** (POM of CNY), **2011 State Meeting Co-Chairman Linda Goldsworthy** (POM of CNY), **State/National Liaison Mary Lou Surmik** (Southern Tier MOTC), **Unity Project Coordinator Shirley Savage** (Southern Tier MOTC), **Twin Photo Registry Barbi Cudney** (Genesee Country MOTC), **Website Chairman Michele Szatkowski** (Greater Rochester MOTC), **Website Committee Member Lori Connolly** (Greater Rochester MOTC), **Website Committee Member Lorena Cutt**

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(Greater Rochester MOTC), Website Committee Member Michele Camilleri (MOTC Queens). PAST PRESIDENTS: Nita Landes (Westside Surburban MOTC), Myriam Lavora (MOTC Queens), Shirley Savage (Southern Tier MOTC), Michele Camilleri (MOTC Queens), Ruth Barone (Greater Rochester MOTC), Judy Tennenbaum (Nassau Co MOTC), Linda Goldsworthy (POM of CNY), Joanne Czajkowski (TNT of CNY).

President Glenda Chappell and **Advisor Ruth Barone** verified board member positions.

President Glenda Chappell stated that Address Roster and Equipment List were being passed around. Please print your information clearly and return to the President.

Procedure Manual Chairman Myriam Lavora asked members that were changing positions to retain their manuals and return their badges to her. Please replace manual pages with the revision packet. If you are transferring file box and badge, complete the transfer form and keep with the files.

Editor Michele Camilleri stated that the newsletter article deadline is May 1st. Articles submitted are for your old positions and a biography for your new position. **Michele Szatkowski** stated that she would be sending a copy of the addresses for **Michele Camilleri** via e-mail.

Treasurer Lorena Cutt distributed the Proposed Budget and asked if anyone had any questions or concerns. **President Glenda Chappell** stated that the budget was based on previous years budget. **Shirley Savage** asked that if a member stays at another local hotel instead of the Treadway Inn please be sure that the Treadway Inn is notified of that change and see if they will honor the contract room charge for the Mid-Term Board Meeting. The same company owns the hotels but it is up to the Treadway to honor the contract price. If this is not done, the risk is possible loss of the Presidential Comp Room and Meeting Room. Recommended the budget amount for Mid-Term be reduced to \$25.00 because there is a comp room this year for the President. **Linda Gettings** asked where her budget amount was for Club Banner Contest. **Ruth Barone** answered that her budget amount was listed under Club Exhibit. **Shirley Savage** says that in order for the budget to balance the \$75.00 taken out of the Mid-Term Fund needs to be placed somewhere. **Ruth Barone** asks who bears the cost of the flowers for Saturday for the officers and memorial funds? **Shirley Savage** answers that the cost is in the Chaplain fund. **Ruth Barone** asks who bears the costs for the flowers for the incoming officers?. **Shirley Savage** says that the flowers came out of the General Fund. Recommended that a Flower Fund be added for \$75.00. **Ruth Barone** to **Myriam Lavora**: Do you need more money for the Procedural Manual Budget for the State Representative Packets? **Myriam Lavora** says that there is no cost because she send the State Representative Packet by electronic mail. Says her biggest cost is printing the manuals and is charging the state for paper and ink. **Ruth Barone** asks if the photographer needs more money for printing costs? **Lisa Cartini** says the costs was just lowered because she did not need the allotted amount. **Michele Camilleri** stated that the Editor fund would take the \$25.00 from the

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1 Mid-Term Fund increasing her budget to \$75.00. **Lorena Cutt** updated the budgeted
2 changes as Editor to \$75.00, Mid-Term Chairmen to \$25.00 and added \$50.00 to General
3 Fund Flowers. **Nancy McPeak** asks how the proposed Chinese Auction budget was
4 formed. **President Glenda Chappell** says it was a proposed income. Asks for a motion
5 to be made to pass the proposed budget. **“I, Shirley Savage, a member of Southern**
6 **Tier MOTC, at this Executive Board Meeting, move that we accept the proposed**
7 **budget for 2010-2011 as amended.”** The motion was seconded by Nita Landes. All
8 were in favor. **Motion approved.**

9
10 **Shirley Savage** will order more Motion Forms.

11
12 **President Glenda Chappell** says that **Lorena Cutt** and **Kathlene Lyman** have the
13 letters of authority to take to the bank.

14
15 **2010 State Meeting Chairman Michele Camileri** repaid the State Meeting Loan and
16 gave \$100 to the Treasury. **Michele Camileri** and **Myriam Lavora** held a raffle drawing
17 for the Executive Board Members present.

18
19 **2011 State Meeting Co-Chairmen Lisa Cartini** and **Linda Goldworthy** stated that the
20 room rates at the Embassy Suites is \$129 with breakfast and manager’s cocktails
21 included. **Lisa Cartini** also encourages everyone to wear turtles. **Ruth Barone** asked
22 about a handicap suite that **Linda Goldworthy** confirmed that they do. **Linda**
23 **Goldworthy** stated that the clubs may begin reserving their room after May 1st. There
24 were a few raffle baskets that did not get picked up that will be added into the raffles at
25 the 2011 State Meeting. They will be accepting donated raffle baskets at the Midterm
26 Meeting.

27
28 **President Glenda Chappell** stated that the 2012 Co-Chairmen had already left the
29 meeting and that she would be in touch with them regarding the State Meeting Loan
30 Request and is tabled until Mid-Term Meeting.

31
32 **Procedure Manual Chairman Myriam Lavora** requests the Equipment List be filled
33 out for all equipment in your possession. Please make sure that your manuals are updated.
34 If you are working with a manual that still uses the 1985 print, your manual is out-dated.
35 She is always available for any questions.

36
37 **Chinese Auction Chairman Nancy McPeak** reported that a total of 12 baskets were
38 donated for the auction and 13 clubs were represented. \$ 419 was the total raised. The
39 money has been turned over to **Treasurer Lorena Cutt.**

40
41 **Show and Sell Chairman Shirley Savage** gave monies to Treasury yesterday, checks
42 and a list of the checks numbers. There were 13 total vendors, 10 of those were member
43 clubs and 3 were outside vendors. She reports that the shopping ladies enjoyed the variety
44 of items for sale this year and also enjoyed the beverages and snacks. **Nita Landes** said
45 that she was able to talk to 2 of those vendors and introduced them to **Lisa Cartini.**
46 Those vendors were interested in being contacted for next year’s convention in Syracuse.

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1
2 **Marie Simmons Scholarship Fundraising Chairman Nancy Converse** reported that
3 \$505 was raised during the Lottery Ticket Fundraiser. Is this fundraiser something we are
4 going to continue? The Calendar Fundraiser brought in \$1358 for a total amount of
5 \$1863. **Myriam Lavora** believes that the Lottery Ticket Fundraiser is something that can
6 generate more interest as it continues. She believes it is worthwhile to continue and it
7 should be added to the Procedural Manual for the procedures on how to operate the
8 fundraiser. She would like **Nancy Converse** to write the procedure that she used and sent
9 it by electronic mail to **President Glenda Chappell** and to herself so that the changes
10 can be made to her position in the manual for the next year. **Linda Goldworthy** agrees
11 that this is a great addition as a fundraiser and should be continued. She thinks that this
12 fundraiser would be helpful in growing the scholarship fund. Without the mother's
13 scholarship it would be nice to start growing the account. It would also be great if we
14 could find out from the people who won, how much they won from their baskets to
15 generate more interest in selling them next year. **Ruth Barone** says she thinks that it will
16 be in **Nancy Converse's** Mid-term report. **President Glenda Chappell** won \$17 with
17 possibility of more winnings from Quick Pick. **Nancy Converse** reports that one lady had
18 won \$28 and another won \$27 and more to go through. **Myriam Lavora** says that we
19 should revisit why 7 clubs are not participating in the fundraisers and are they the same
20 clubs? **Nancy Converse** says that are definitely 3 or 4 clubs that do not participate on a
21 regular basis but there were also clubs that she knows were having trouble in their clubs
22 that left them unable to participate in fundraisers this year. **Myriam Lavora** says that the
23 clubs that have been identified that do not participate should receive an email asking if
24 they are interested in participating in the fundraiser in an effort to save printing, shipping
25 and paper costs. **Joanne Czajkowski** asks if the calendar fundraiser is too difficult and if
26 that is why some clubs may not be participating. **Myriam Lavora** replies that it would be
27 nice to keep an open line of communication concerning the fundraising because even if
28 they don't participate in the fundraisers during the year but still come to convention and
29 buy raffle tickets they are participating in a different way. If there is an issue with
30 gambling, they aren't going to do the different auctions and that is their choice. Until we
31 design another fundraiser for the Marie Simmons Scholarship Fund, we can not ask
32 anymore of these people, we have it recorded and then we do not waste the time and
33 money. **Sarah Price** asks if the calendar will be made available on the website? **Myriam**
34 **Lavora** says that we need to discuss this idea so **Nancy Converse** will know what she
35 needs to do regarding this. The idea was that we start the fundraiser now instead of
36 waiting until mid-term to begin and give the clubs more time to work on the fundraiser.
37 As long as we get the board approval to move on then Nancy, the President and I would
38 do that. **President Glenda Chappell** asks if **Nancy Converse** thought that she would be
39 able to get the calendar on the website in the next month. **Nancy Converse** replied that if
40 she was shown how to do it that she could. **Ruth Barone** asks how the calendar was
41 made on her computer because the document could be given to **Michelle Szatkowski** as
42 webmaster for her to incorporate into the website. It should also be stated that **Nancy**
43 **Converse** was not at the Friday Board Meeting where this topic was discussed and that
44 the idea was that if the clubs were given access sooner they would have more time to sell
45 the calendar dates and generate more money for the fundraiser. **Myriam Lavora** still
46 thinks that putting the calendar on the website and make the website more useful is great

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1 but the fundraising chairmen should also attach that file in an email and send it to all the
2 state representative, the same thing that is done with the State Rep. Packet because you
3 do not want to leave any loopholes where club members can say they didn't receive it or
4 couldn't access it. Also an article in the newsletter to make sure all the bases are covered
5 and then we can modify it once it gets going but to make sure we use all methods of
6 communication with the clubs. **Michele Szatkowski** asks **Nancy Converse** to send the
7 file to her and she would convert it to a .pdf file so that it can be opened with an email by
8 everyone whether they have that program or not. She also has the State Representative
9 information that she will include. **Shirley Savage** says that we need to be careful that all
10 the clubs are able to get the transferred file and that an article in the newsletter should
11 reflect the changes made and tell the State Reps how to get the Adobe reader in order to
12 read the files. **Nancy Converse** asks about the clubs that lose the calendars by March.
13 **Myriam Lavora** asks to keep the communication open and that the issue that came up on
14 Friday was that the larger clubs do not have enough time because of the holiday season
15 and leaves them with little time with meeting being cancelled with winter. **Michelle**
16 **Szatkowski** says that it should be the successors position to send out the calendar with a
17 note that we are starting the fundraiser early and when mid-term comes a reminder goes
18 out about the file being sent and like **Sarah Price** said they can send you a note back
19 saying that they downloaded the file and they are working on it or that they need a hard
20 copy at midterm. Then another note should go out in February that there is only so much
21 time left and that should be that person's job. **Myriam Lavora** says that if there is a
22 consistent reminder in the newsletter and members can not say that they did not get the
23 information. **Nancy Converse** says she still gets people who do not read the information
24 in the newsletter. **Shirley Savage** clarifies that **Nancy Converse** would know how many
25 calendars to print before Mid-term by the responses that she receives through the emails
26 and recommends that there should be a deadline for those responses.

27
28 **Advisor Joanne Czajkowski** states that the clubs that did not receive The Browne Twins
29 books handed out last night will receive those at the mid-term meeting in October.

30 31 Old Business:

32
33 **A: Newsletter Contest: President Glenda Chappell** asks if the board would like to
34 discuss the newsletter contest? **Ruth Barone** says that according to the minutes on Friday
35 we were to discuss changing the contest to a website contest. **Pam Reussow** says that
36 there were many good ideas and would like to form a committee and bring those ideas to
37 mid-term. **Michelle Szatkowski** says that not all clubs have a have a website. **Shirley**
38 **Savage** said she thought that the idea was to have a committee bring those ideas back to
39 the mid-term meeting after a discussion with **Lindsay Corrigan**. **Linda Goldsworthy**
40 replied that she thought that there were many other newsletter editors that wanted to be
41 part of the committee. **Sarah Price** confirmed that she wanted to be on the committee
42 and thought that **Mary Grace Roach** was also interested. **Pam Reussow** said she would
43 contact those she thought would be interested. **Shirley Savage** asked that the newsletter
44 editors involved in the contest over the last few years should be contacted and asked if
45 they would like to be involved in the discussions. **Michelle Szatkowski** says that those
46 people would be listed in the past newsletters

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1
2 **B: Big Tent: Ruth Barone** says that all she had was that the discussion was tabled to
3 Sunday but did not have specifics. **Myriam Lavora** says she agrees and that she believes
4 that Big Tent works well as an informational manager. She questions if the information
5 that we need to put out to the members should be offered to an organization like Big
6 Tent. She thinks that the clubs using the site to enhance their communication is very good
7 for them but that the State Organization should be utilizing the website for information
8 and perhaps use the Big Tent site to enhance communication from State to the local
9 clubs. **Ruth Barone** says that the topic is under #39 under the webmaster. The
10 webmaster and committee was to present information to the board and make a
11 recommendation about moving to Big Tent and that committee was not ready and
12 prepared to present the information. **Michelle Szatkowski** says that originally **Natalie**
13 **Diaz** was to present the information and she was not able to attend the meeting. She
14 thought that **Natalie Diaz** was going to be bringing the information so that they were not
15 able to give a recommendation at this time. **Linda Goldworthy** said that **Natalie Diaz's**
16 daughter broke her foot and said that she was unable to attend. With the size of the state
17 club, it could be a good thing but that we should table until mid-term and we are able to
18 speak to Natalie. **Shirley Savage** agrees to table to mid-term. **Michelle Szatkowski** says
19 she is concerned that with Big Tent you can not print pages. **Dessie Holliday** said she
20 personally likes Big Tent because of the communication made available to all state club
21 members and it would offer a greater pool of resources not so much for club information
22 that may be made available. **Michelle Szatkowski** said that there was a forum on the
23 website that is not being used. **Dessie Holliday** replied that she was unaware of the
24 forum. **Michele Camileri** reported that in order to access Big Tent you must be a
25 member of Big Tent. It only works if everyone is on it. She feels that if the website is not
26 being accessed perhaps a presentation of the updated website would be beneficial, may be
27 in the newsletter. **Linda Goldworthy** says that we did not have a website committee and
28 now that committee can work together to take the site to the next level and we should
29 allow them the time to do that before we jump into another project. **Shirley Savage** says
30 she did not want to do mid-term but do you want to see if we can get a room for an extra
31 night for Big Tent to come and present their website? There would be a charge to use the
32 hotel's projector. **Ruth Barone** says she has a projector to use. **Shirley Savage** says
33 there may be a charge to use the room. **President Glenda Chappel** says as long as the
34 club agrees to the expenditure of the room. **Shirley Savage** asks for authorization to
35 secure the room as a co-chairmen for mid-term. **Michelle Camilleri** asks for members to
36 check out the website prior to the meeting and gave the user name and password for the
37 Board Members. **Michelle Szatkowski** adds that the Members Only option has the
38 Saturday Board Meeting Minutes only and the Executive Board option has all the
39 minutes listed. **Pam Reussow** asks if someone is going to contact Natalie Diaz. **Michelle**
40 **Szatkowski** volunteered to contact her.

41
42 **C. Standing Rule Addition Article 9 Section 6. Ruth Barone to Shirley Savage** “ This
43 was with regards to the definition of membership because in Article 9 Section 6 in the
44 approval yesterday, it said that the email would be sent to the membership. All through
45 the procedure manual it says, because Michele and I looked, some places it says member
46 clubs some places it says membership and I think your point was that we needed to

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1 define membership or at least make it consistent all through the bylaws and standing
2 rules. Is it members club, is it the entire 1700 people?" **Shirley Savage** replied "What I
3 was trying to bring across without getting into a lot of discussion because of the way the
4 situation was going was, yes, we need to define what we mean by membership or general
5 membership or all that. But in addition to that I think we need at minimum a Standing
6 Rule or something that says correspondence will be distributed to the membership via
7 what ever the approved methods are instead of all email or email and paper. Past
8 Presidents that don't have a computer anymore, whatever, we need to say something
9 someplace that says how are you doing that to everybody so that everybody know what
10 that is. You can refer to that one section, so that when we get into these discussions its
11 not like; we're gonna send Presidential Papers via email, we're gonna send Membership
12 List by postal mail, we're gonna send minutes...instead of saying that in 15 different
13 places make it a Standing Rule or something and say this is how we officially distribute
14 correspondence." She continues by saying that she does not feel the organization can
15 limit such correspondence to email only and that it needs to also include those, including
16 Past Presidents, that do not have email access. **Michele Camilleri** replied that while
17 working with the Past Presidents during the planning for the last convention, she used
18 email but also sent correspondence using postal mail to those that did not have email
19 access. She agreed that we should say email is possible, postal mail if it is not. Printing
20 the minutes is a big cost for the Recording Secretary and those should be able to be
21 emailed as well. But for now and to save printing costs, email should definitely be used
22 but not limited to and postal mail should also be able to be used. **President Glenda**
23 **Chappell** questioned if this was to be a bylaw or a procedure. **Ruth Barone** replied that
24 it would be a Standing Rule. **Shirley Savage** recommended a committee to be formed.
25 **Ruth Barone** replied that this was a Parliamentary job and that she when she completes
26 a draft of the rule, she would contact the appropriate people, which would include
27 **Myriam Lavora** and **Shirley Savage**. This needs to be added to the Mid-Term agenda.
28 Do we need to update a Bylaw as to what the definition of membership is? Where do we
29 define membership in the bylaws, standing rules and procedures? **Myriam Lavora**
30 replies that it would be an amendment. "We would need to read word by word to see how
31 the context of membership or member clubs is being used and choose which term to use
32 consistently. If there is going to be a correspondence amendment it should be a standing
33 rule. Standing Rules are the functioning rules of this organization so if we are going to
34 indicate that the official correspondence within the organization is going to now be done
35 via email and/or postal mail should be a Standing Rule and that it doesn't need to be
36 included in the ByLaw section." **Myriam Lavora** continues to say that each time
37 membership or member clubs is used in the laws or rules needs to be determined how
38 each term is used and define where the changes need to be made. **Linda Goldsworthy**
39 recommended an introduction within the standing rules that states the definition of
40 NYSOMOTC, members, member club or membership instead of changing the words. We
41 aren't changing anything so we don't need an amendment; we need to define the words
42 within context. **Michele Camilleri** replied that there are instances where the specific
43 terms need to be defined which is why **Ruth Barone** is being asked to find those words
44 and determine if those terms are correct or if they need to be changed. Changing all the
45 terms may not apply correctly to each section. **Shirley Savage** commented that those
46 definitions belong in the bylaws. **Myriam Lavora** asks if letter D under General

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1 Membership in the amendments from yesterday still needs to be addressed. **Ruth Barone**
2 replied that if we can define the terms it would solve the confusion regarding letter D
3 instead of creating another admendment. **President Glenda Chappell** tabled discussion
4 until the Mid-term meeting where **Ruth Barone** would bring a report.

5
6 **D. Club Banner.** **Linda Gettings** asks how to change the procedure involving her
7 position. **Michele Camilleri** asks her to write up a criteria, procedures and ideas to
8 present at Mid-term and try it before the names and procedures change. **Linda Gettings**
9 will contact **Peggy Florini** and make a presentation for Mid-Term and confirmed that she
10 could change the criteria without having to change the position title. **Shirley Savage**
11 confirmed that the potential change in Club Banner would be incorporated into the Unity
12 Project.

13
14 **Janet Hranek** asked for a list of email address for the new Executive Board. **President**
15 **Glenda Chappell** replied that the list would be found in the May/June edition of the
16 newsletter.

17
18 **E. Standing Rule 12.** **Ruth Barone** stated that this rule was defeated at the General
19 Meeting by the membership. She asks if the rule should be revisited and a new proposal
20 made or discontinued. **Michele Camilleri** stated that she felt that the rule was too broad
21 and it excluded the clubs that could not afford to attend a convention. She thought that if
22 you interpreted the rule a certain way it made it seem like only the clubs that attended the
23 convention could participate in contest like the newsletter contest. We should not
24 continue with this rule.

25 26 **New Business:**

27
28 **A. National Convention Booklet Ad.** **MaryLou Surmik** stated that she created the
29 advertisement for the booklet and needed **President Glenda Chappell's** approval to
30 submit it. **President Glenda Chappell** approved the advertisement.

31
32 **B. Door Sign Contest.** **Nita Landes** would like to recommend sustaining the contest for
33 a few years due to low submissions. **Linda Goldsworthy** said that her club has always
34 participated and enjoyed the contest. She would like to build up the enthusiasm for the
35 contest instead of discontinuing it. **Janet Hranek** noted that her club created the sign at
36 the last minute where in the past they had done it prior to arriving. **Nita Landes** enjoys
37 seeing the door signs. **Sarah Price** added that Chemung Valley MOTC was planning on
38 participating in the contest for next year and didn't this year because it was hard to
39 visualize how it was suppose to look according to the procedure. **Dessie Holliday**
40 recommends one more year for the contest.

41
42 **C. Raffle Tickets.** **Michele Camilleri** presented a problem with people crumpling or
43 bending the tickets and she would like a general statement to not alter the tickets or
44 they would be disqualified. **Myriam Lavora** agreed that this was also a problem last
45 year. **Michele Camilleri** stated that she thought that people might believe that it increases
46 their chance at winning my altering the ticket. **Sarah Price** stated that her club members

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1 were upset that they were continually told not to crumple their tickets. They were also
2 upset that the tickets were not a uniform size. **Shirley Savage** commented that it should
3 go into the state meeting guidelines that all tickets should not be altered and uniform.
4 **Lisa Cartini** asked if we can just post signs instead of making a change to the guidelines.
5 **Shirley Savage** replied that **Lisa Cartini** should go through the guidelines and find the
6 best place to put it so that in the future it is no longer an issue and someone couldn't say
7 that they did not see a sign. **Barbi Cudney** asks if all tickets could be a uniform size.
8 **Ruth Barone** answered that it was one of the two issues being discussed. **Linda**
9 **Goldsworthy** stated the state meeting convention raffles that are drawn, during the
10 General Meeting needs to have stated guidelines, that the person needs to be in the room,
11 or the ticket in the room, in order to win. **Michele Camilleri** stated that the Chinese
12 Auction Chairmen need to have the new guidelines. **President Glenda Chappell**
13 confirms that it would affect all future raffles and encompass all types of raffles. **Shirley**
14 **Savage** asks if the colors of the raffle tickets should be addressed. **Michele Camilleri**
15 stated that the colors were coordinated so that certain raffles had certain colors but it is
16 not written anywhere as a guideline. **Myriam Lavora** asks if we coordinate colors should
17 we designate certain colors to certain raffles. **Linda Goldsworthy** stated that there
18 should not be designated colors just coordination so that colors are not repeated. **Myriam**
19 **Lavora** asks if we could designate blue tickets for the MSS Raffle like we have purple
20 for Chinese Auction. **Nancy McPeak** stated that she switched from blue to purple
21 because she was concerned about repeating numbers. **Ruth Barone** commented that its
22 ok to state your color but it is not necessary to write it down. **Myriam Lavora** stated it
23 was easy to resolve without dictating colors. **Ruth Barone** agreed that it need to be
24 coordinated with the state chairs and not necessary to write down. **Barbi Cudney** noted
25 that there is something to be said about color associated with certain raffles and it would
26 be helpful.

27
28 **D. Convention Registration.** **Myriam Lavora** stated a problem that occurred during the
29 state meeting where two members; one who registered and one that was not registered to
30 the site. Being Registration Chairmen, she had to address the situation. The general
31 thought seems to be that if they are just stopping at the convention site to say Hello or
32 stop for a few minutes during the convention site without paying a registration fee. This
33 is a repeated occurrence over the years. This is in the procedure guidelines but it is not
34 clear to the general membership that if you are on the site location of the convention, you
35 must be registered and carry a badge. In this case, the person was a previous board
36 member from the 90's and was here to bring some items for Show N Sell for her club and
37 to say Hello. She knew that the person was not registered. **President Glenda Chappell**
38 questioned if the member was there to work Show N Sell or socialize.. **Myriam Lavora**
39 answered that it was her understanding that she was there to say hello. **Sarah Price** stated
40 that this occurred in her club and that she was unaware of the situation until after it
41 occurred. The understanding was that the member was coming to work Show N Sell and
42 to bring the items to sell. She was unaware that the member had not been registered until
43 it became a problem at the convention. **Michele Camilleri** asked if the member was
44 coming as an outside vendor or as a member of the club. **Sarah Price** replied that she
45 was coming as a member. **Michele Camilleri** clarified for the board that it is different for
46 outside vendors to participate in Show N Sell than for members. **Linda Goldsworthy**

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1 stated that it was her understanding it was not done maliciously or as an intent to defraud
2 the organization but that it wasn't understood that it would cause a problem that she
3 wasn't registered perhaps it should be posted that if you arrive and did not register prior
4 to arriving, the registration fee and a late fee needs to be paid. **Myriam Lavora** replied
5 that during the conversation she immediately offered the opportunity to pay the fee at
6 least 3 times and at no time did she accept the offer. She later found out from **Sarah**
7 **Price** that their club would have paid the registration fee for the member if she as Club
8 President, had known but the member opted out of paying the fee. She said that she spoke
9 kindly but knew the member was upset but she never said that she had to leave but if she
10 wanted to stay she needed to pay the registration. **Linda Goldsworthy** agrees that since
11 this is a reoccurring problem it needs to be addressed to the general membership that the
12 rules are that if you attend convention for any reason you need to pay the fee. **Myriam**
13 **Lavora** recommends the 3rd Call Packet under the Registration to address this concern
14 and could also be added to the guidelines. **Lisa Vanderbrook** asked for the state reps to
15 mention and clarify this problem to the local clubs. **Shirley Savage** cautioned on how the
16 statement to the clubs was worded because club members, spouses, guests and children
17 have come to the convention to work in the hospitality room, drop off items or swim in
18 the pool. So it would need to be worded that if you have a guest(s) that is coming to an
19 activity they would need pay a registration fee. Their club paid for a daughter to attend
20 last year's convention and bring things to the convention. But when her husband attended
21 with her, unregistered, and ate in the hospitality room it was questioned as to why he was
22 eating the food. **Sarah Price** asked for clarification about husbands dropping off items or
23 children stopping by to visit. **Shirley Savage** replied that one member came with her
24 husband who did not register or attend functions and it was not a problem. But there are
25 other clubs that bring husbands and kids and are at the hotel, unregistered, so the
26 statement needs to be written very carefully. **Linda Goldsworthy** asked about when Kins
27 of Twins had their kids work in the hospitality room, were they registered. **Shirley**
28 **Savage** replied that there was a discussion and she thought that they had been registered.
29 **President Glenda Chappell** said that the Membership Pins Chairmen would have a
30 record of the registration from that year. **Myriam Lavora** stated that it is the Registration
31 Chairmen's position to keep a very clear record of the registration. **Linda Goldsworthy**
32 would like clarification as to whether those guests were registered, what was the decision
33 that was made regarding those guests. **Michele Camilleri** stated that she thought they did
34 register because they were at the luncheon. We need to decide how to word the statement
35 and the Vice President should contact the State Representatives as to how important the
36 statement is. It should be very careful about distinguishing members from husbands and
37 children. **Shirley Savage** commented that guidelines should be updated for the hospitality
38 and who can work in the room. **President Glenda Chappell** confirmed that State
39 Meeting Chairmen would create the statement for the 3rd Call. **Ruth Barone** noted that
40 the Friday April 28, 2006 Minutes state that Lenora stated that they were having an issue
41 finding workers for the station during the weekend mainly Friday. It was also noted that
42 female family members would be working the stations and that a few of them would be
43 registered and attending the festivities. **Shirley Savage** noted that all of them were not
44 registered.

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1 **E. Nominations.** **Shirley Savage** stated that in the General Meeting during the
2 nominating process, the Nominating Chairman should be held separately from the
3 Nominating Committee and should have separate ballots. When installing new officers,
4 someone needs to declare the offices vacant. **Ruth Barone** questioned what was on the
5 installing officers paperwork. **Shirley Savage** noted that Marie Simmons did not declare
6 them vacant. **Ruth Barone** replied that the paperwork needed to be looked at and
7 corrected for the nominating chairmen's records. **Lisa Vanderbrook** stated that it was
8 not on the paperwork. **Shirley Savage** is concerned about losing the bylaws and
9 procedures. **President Glenda Chappell** confirmed that **Joanne Czajkowski** and **Lisa**
10 **Vanderbrook** would work together to correct this.

11
12 **F. Unity Candle.** **Shirley Savage** stated that the candle needs to be maintained and the
13 candle needs to be on the table at the beginning of the state meeting. **Lisa Vanderbrook**
14 asked how to add it to the procedure. **Shirley Savage** replied that she needed to write it
15 up and give to **Myriam Lavora** to incorporate into the manual at mid-term.

16
17 **G. Tellers.** **Shirley Savage** noted that there was a teller on the floor counting votes that
18 carried votes herself and according to Robert's Rules is incorrect. Her recommendation
19 was to change the procedure so that Past Presidents, an existing officer or delegate could
20 not have the position of teller. **Linda Goldsworthy** stated confusion about counting her
21 own vote and realizing there was a problem. **Ruth Barone** commented that Robert's
22 Rules of Order under Ballots and Procedure states that "the Teller should be chosen for
23 accuracy and dependability, should have the confidence of the membership and should
24 not have a direct personal involvement in the question or in the result of the vote to the
25 extent that they should refrain from voting under the principles stated on page 394."

26
27 **E.Motion Forms.** **Shirley Savage** asked to be authorized to purchase more motion forms
28 for state business. **Michele Camilleri** noted that it was a normal purchase for the
29 Parliamentary and does not need to be authorized. **Ruth Barone** noted that on April
30 11, 2007 **Shirley Savage** purchased 200 forms for \$102.76. **Michele Camilleri**
31 commented that the budget is a guideline and though her expenses would be higher this
32 year it is a normal expense. **Myriam Lavora** suggested that when the President reads the
33 "NYSOMOTC executive/annual" it should be separated and "executive" and "annual"
34 should have their own line on the form.

35 36 **Announcements**

37
38 **A. Newsletter Editor Michele Camilleri** stated the deadline as May 1st and that
39 everyone needs to submit an article especially those affected by a vote. She stated her
40 email address.

41
42 **B. President Glenda Chappell** asked for the board members to read their Procedural
43 Manuals, any questions can be directed to **Ruth Barone** or herself. Always use
44 "NYSOMOTC" in the subject line when contacting members of the board by email.
45 Please respond to all emails in a prompt manner. Submit introduction articles to the
46 newsletter editor for the Presidential Papers.

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1
2 **C. Shirley Savage** asked that her cell phone be used to contact her and refrain from using
3 her home phone number. **Linda Goldsworthy** asked which email to use. **Shirley Savage**
4 commented that officers may contact her work email address for important matters. Do
5 not send Excel files.

6
7 **Chaplain Barbi Cudney** delivered an uplifting farewell prayer.

8
9 **President Glenda Chappell** closed the meeting at 11:20am.
10
11
12
13
14