

**New York State Organization of Mothers of Twins Clubs
2010 Friday Executive Board Meeting
April 23, 2010, Owego Treadway Inn**

President Joanne Czajkowski called the 2010 Friday Executive Board Meeting to Order at 8:45 AM.

Opening Reflection: Chaplain Barbi Cudney stated that she was happy to be here and was glad to see everyone. She is looking forward to all the events of the weekend. She then commented that she had cards for everyone to sign for Mamie Hoag, who is home recovering from a serious automobile accident and for Mary Elizabeth Brennan who is recovering from a near catastrophic stroke. She also passed around a card for Marie Simmons, to thank her for all she has done for this organization.

Welcome: President Joanne Czajkowski welcomed everyone to the 45th Annual State Meeting. She hoped that everyone would have a good time and each person would make new and lasting friendships. President Joanne Czajkowski stated that all discussions will be timed to a limit of 10 minutes. She asked that all in attendance at the meeting please turn off all cell phones or turn them on pulse.

Appointment of Minutes Approval Committee: President Joanne Czajkowski appointed Sarah Price and MaryLou Surmik to the committee.

Roll Call: Recording Secretary Michele Camilleri called the Roll. Present were: President Joanne Czajkowski (TNT of CNY), Vice President Kathy Brousseau (Schenectady MOTC), Treasurer Glenda Chappell (TNT of CNY), Recording Secretary Michele Camilleri (MOTC Queens), Advisor Ruth Barone (Greater Rochester MOTC), Parliamentarian Myriam Lavora (MOTC Queens), Archivist Michele Camilleri (MOTC Queens), Calligrapher Nita Landes (Westside Suburban MOTC), Chaplain Barbi Cudney (Genesee Country MOTC), Club Banner Contest Chairman Linda Gettings (Greater Rochester MOTC), Librarian Kathlene Lyman (Schenectady MOTC), Membership Pins Chairman Glenda Chappell (TNT of CNY), Marie Simmons Scholarship Chairman Michele Camilleri (MOTC Queens), Marie Simmons Scholarship Treasurer/Vice Chairman Kathlene Lyman (Schenectady MOTC), Marie Simmons Scholarship Committee Member Linda Goldsworthy (POM of CNY), Marie Simmons Scholarship Committee Member Lisa Cartini (POM of CNY), Marie Simmons Scholarship Committee Member Barbi Cudney (Genesee Country MOTC), Marie Simmons Scholarship Committee Member Mary Grace Roach (Nassau County MOTC), Newsletter Contest Chairman Pam Reussow (Greater Rochester MOTC), Newsletter Editor Michele Szatkowski (Greater Rochester MOTC), Nominating Chairman Lisa Vanderbrook (MOTC Buffalo), Nominating Committee Member Sarah Price (Chemung Valley MOTC), Nominating Committee Member Lori Connolly (Greater Rochester MOTC), Procedure Manual Chairman Myriam Lavora (MOTC Queens), Publicity Chairman Janet Hranek (Southern Tier MOTC), State Meeting Liaison Michele Szatkowski (Greater

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Rochester MOTC), 2010 State Meeting Co-Chairman Michele Camilleri (MOTC Queens), 2010 State Meeting Co-Chairman Myriam Lavora (MOTC Queens), 2011 State Meeting Chairman Lisa Cartini (POM of CNY), 2011 State Meeting Co-Chairman Linda Goldsworthy (POM of CNY), State National Liaison MaryLou Surmik (Southern Tier MOTC), Twin Photo Registry Barbi Cudney (Genesee Country MOTC), Webmaster Michele Szatkowski (Greater Rochester MOTC) and Website Committee Lori Connolly (Greater Rochester MOTC). Past Presidents: Nita Landes (Westside Suburban MOTC), Myriam Lavora 2x (MOTC Queens), Michele Camilleri 2x (MOTC Queens), Ruth Barone (Greater Rochester MOTC), Judy Tennenbaum (Nassau County MOTC) and Linda Goldsworthy (POM of CNY).

President Joanne Czajkowski circulated the Equipment Inventory List and the Manual & Badge List. She asked that everyone please fill in their information.

OFFICERS REPORTS:

A. **President Joanne Czajkowski** (report attached) all agendas are in folder that she created for each Board Member. She reviewed all that she had done during the 2009 – 2010 Year including accepted the resignation of Gloria Thomas, Webmaster resignation and appointed Michele Szatkowski as the new Webmaster. Articles were written for all Presidential Papers. She reviewed the 2009 Midterm Meeting Minutes and was in contact with National as needed.

President Joanne Czajkowski donated all her presidential expenses. She thanked everyone for help and guidance.

B. **Vice President Kathy Brousseau** (report attached) there are currently 23 clubs with 1,698 members. Wrote email and contacted clubs. She contacted the Miller Place Parents of Multiples, Mothers of Multiples of Mohawk Valley, and Lower Westchester MOTC. She discussed changes in clubs such as a social gathering rather than an actual club and play group clubs or meet up groups that are discussion groups on line. She then reviewed the changes in Super State Rep Guidelines. **Nita Landes** asked which was preferred by the Vice President - the Newsletter article submissions or the monthly report. **Vice President Kathy Brousseau** stated that she preferred the Newsletter articles but added that as clubs change the way they deliver the newsletter this may not work. **Sarah Price** agreed that the newsletter is a better idea than the Monthly Report. She also felt more publicity on line would help increase membership. **Michele Szatkowski** asked is it easier to read the newsletter or monthly report to ascertain the information about what is happening in a club and to write the "As the Turtle

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Goes" column. **Vice President Kathy Brousseau** stated that she felt it was more valuable to read the newsletters. Package Deals and Room Buddies were discussed. There was no interest from the membership for the 2010 State Meeting for a "room buddy". She stated that package deals would be a good idea and suggested that we consider moving in this direction. **Ruth Barone** asked if the 2011 State Meeting hosting committee had worked on package deals. **Linda Goldsworthy** stated that they worked with the hotel and found it was not a good idea. **Michele Camilleri** commented that discounts could cut into potential income if we do not have a great attendance. **Kathy Brousseau** began a discussion about Big Tent and expenses associated with subscription. **Myriam Lavora** commented that in order to gain access to a clubs Big Tent website you would need a password. **Mary Grace Roach** stated that there is no cost unless you use pay pal. She also stated that she invited Natalie Diaz of Manhattan Mothers of Twins and Natalie reciprocated and they were allowed access to each other's club's website. **Pam Reussow** concurred with Mary Grace. **Kathy Brousseau** stated she felt that access to the clubs website would be easier and more beneficial.

- C. **Recording Secretary Michele Camilleri** gave her report as to her activities since the Midterm Meeting. (Report attached.) She recommended that the Executive Board consider adding the Minutes Approval Committee to the board as a year long appointment. She reviewed the questions that were asked to be reviewed at the 2009 Midterm Meeting.

2009 Friday Executive Board Meeting Minutes:

- **Question:** Was the change in submission of articles in local club newsletters (and submitting the newsletter to the Vice President,) instead Monthly Reports communicated to the membership at the 2009 Saturday General Meeting?
- **Answer:** No the membership was not informed of this at the Saturday General Meeting nor was it mentioned at the 2009 Sunday Executive Board Meeting. The Vice President's article in the May/June 2009 Presidential Papers did state this.

2009 Sunday Executive Board Meeting Minutes:

- **Question:** Was a decision made on how to acknowledge the Executive Board during the State Meeting?
- **Answer:** No decision was discussed.
- **Question:** Was there more detail to the comment by Michele Szatkowski regarding each Board Member writing her own article versus asking Michele, the Editor to write it for you.

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- 1 • **Answer:** Yes there were was more but it was just repeating the same sentence
2 in several different ways. Please also note according to the Procedure Manual
3 the Recording Secretary must include the major points discussed, not include
4 every word stated except where direct quotes are required i.e. motions.
- 5 • **Question:** Michele Szatkowski asked do we issue a refund with regard to
6 Rosemarie Stevens. Ruth Barone asked if this was a question instead of a
7 statement.
- 8 • **Answer:** It is a statement by the Recording Secretary as she records the
9 minutes. The actual question from Michele Szatkowski was "So what do we do
10 about the, that? Do we give a refund?"

11 2009 Saturday General Meeting Minutes:

- 12 • **Question:** Did the President open and close the meeting by stating the 44th
13 Annual Saturday General Meeting?
- 14 • **Answer:** No she opened the meeting by saying "I would like to open the Meeting
15 at..." All tapes were checked. The Recording Secretary contacted
16 Parliamentarian Myriam Lavora and Past Parliamentarian Shirley Savage and it
17 was determined that the Recording Secretary could and should write the
18 statement "President Joanne Czajkowski opened the 44th Annual State Meeting
19 at..." or "President Joanne Czajkowski adjourned the 44th Annual State Meeting
20 at..." since the Recording Secretary is charged with describing the events of the
21 meeting. The Procedure Manual will be updated to include this statement.
- 22 • **Question:** Did Lorena Cutt make the comment that Lesley Bauman was a past
23 member? Lorena stated that she did not make this comment. The Recording
24 Secretary pointed out that Lesley Bauman stated this as confirmed by the tape.
25 **Recording Secretary Michele Camilleri** called for corrections to the 2009
26 Midterm Meeting Minutes Correct Minutes. **Ruth Barone** corrected Page 5 Line
27 33 from: "was charged a service fee." to: "had charged a service fee." Ruth
28 Barone felt that Page 11 Line 27: "Linda Goldsworthy asked why this vote cannot
29 be held immediately after the meeting. This needs to be closer to Midterm." was
30 not clear. **Recording Secretary Michele Camilleri** stated that this line was
31 made clear by following the conversation above in the paragraph and did not nor
32 was it restated. **Ruth Barone** called for a question mark on Page 13 Line 35:
33 "What if after all that they have lost their hotel and are unable to find another." It
34 was changed. **Ruth Barone** referred to Page 14 Line 6 and stated the word be
35 should be added to: "...must have a duly registered delegate representing their
36 club and (be) present..." Also the word be to Line 10: "...their club and (be)
37 present..." **Ruth Barone** called for the change of the word host to hosts on
38 Page 23 Line 16 "...to allow the membership a say in who host(s) and where..."

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1 **Ruth Barone** called for the change of the word procession to possession on
2 Page 26 Line 34: "...quilts should be in the procession (possession) of Ruth
3 Barone." **Ruth Barone** called for the removal of the word make on Page 29 Line
4 2: "...would need to (make) notify the judges...." **Ruth Barone** asked if she did
5 in fact make the comment: "This issue (Changes to the Newsletter Contest) was
6 tabled until the Sunday Executive Board Meeting." **Recording Secretary**
7 **Michele Camilleri** answered that she went back to the tape and verified that this
8 was the exact quote. There were no other corrections to the 2009 Midterm
9 Minutes.

- 10 D. **Treasurer Glenda Chappell** (report attached) reviewed her accomplishments
11 since the 2009 Midterm Meeting. She noted that there was a mistake in her
12 report that was printed in the March/April 2010 Presidential Papers, under
13 Presidents Expense it is listed \$68.52, the correct amount should be: \$60.48.
14 She asked if there were any questions on the Financial Reports she distributed.
15 **President Joanne Czajkowski** asked for volunteers to appoint to the Audit
16 Committee. **Lori Connolly** and **Kathy Brousseau** volunteered and were so
17 appointed.
- 18 E. **Parliamentarian Myriam Lavora** reviewed her report (attached) and the
19 proposed changes to the By Laws and the Standing Rules as distributed in
20 January 2010 with the Parliamentarian mailing and as recommended at the 2009
21 Midterm Meeting. (Bylaw Article VII Section 3; Bylaw Article VIII Section 2; Bylaw
22 Article IX Section 6 and Standing Rule #XII) **Parliamentarian Myriam Lavora**
23 stated that Delegates Voting Credentials will be available after this meeting. She
24 thanked Joanne for allowing her to serve as Parliamentarian. **Linda**
25 **Goldsworthy** commented in the Bylaw Article IX State Meeting Section 6
26 Invitation states: "Clubs wishing to hostess a future meeting should present their
27 invitation in writing to the State President." Also refer to: "All meetings shall be
28 held in New York State and only member clubs shall hostess a meeting." She
29 pointed out that this year the convention was not hosted by a member club and
30 we should consider changing it to read "Only members of a member club...."
31 **Parliamentarian Myriam Lavora** stated that this was a good point and we need
32 to clarify this. She noted that we need to allow clubs or their members the
33 opportunity to host the State Meeting and since we are having a harder time find
34 such a commitment we need new options available. She suggested that we take
35 this under advisement and revisit the matter at the 2010 Midterm Board Meeting.
36 We should present the change to the membership as published. **Michele**
37 **Camilleri** stated that we could vote on the matter as presented to the
38 membership and then Linda could step forward and make her recommendation
39 for the change to wording as she suggested herein. **Judy Tennenbaum**

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commented that all this is a wording change. **Parliamentarian Myriam Lavora** cautioned that we should not rush into a change. **Lisa Cartini** stated that we are not rushing into anything but we are opening the door to give more options to the membership. **Linda Goldsworthy** commented that she did not see this change as anything but an opportunity. She stated that she could come forward at the Saturday General Meeting and make the change. **Parliamentarian Myriam Lavora** asked for the wording. **Linda Goldsworthy** stated that the change read: "...only members of a member club shall hostess a meeting." **Mary Grace Roach** stated that an (s) should be added, so that it reads: "...only members of a member club(s) shall hostess a meeting. **Parliamentarian Myriam Lavora** stated that this was a special circumstance because we were celebrating a special occasion. We wanted to present options for clubs to consider new ways in hosting the meeting. **Mary Grace Roach** commented that when no one was willing to come forward at the 2009 Saturday General Meeting that she and Natalie Diaz discussed co-hosting a convention and both felt it took some of the pressure off one club alone. **Judy Tennenbaum** asked if By Law Article IX Section 6 third sentence: "Approval of future site requires a majority vote of the registered delegates present and shall be limited to two [2] years in advance." was meant to limit the time of the bid to only two years in advance or was it that you wanted the bid two years in advance. **Parliamentarian Myriam Lavora** answered that the wording as quoted by Judy is the original wording and was not a recommended change. She explained that we do not plan a State Meeting more than two years in advance.

President Joanne Czajkowski noted that **Sharon Witul (MOTC Buffalo)** entered the room.

- F. **Advisor: Ruth Barone** read her report. (attached) She worked with the Nominating Chairman Lisa Vanderbrook to draft a letter to accompany the resumes so that all communications are consistent.

STANDING COMMITTEE REPORTS:

- A. **Recording Secretary Michele Camilleri** recommended that the Recording Secretary not be required to type the club name of each Board Member when they speak. The Recording Secretary will note their club affiliation in the Roll Call. She further stated that we represent the State Organization not our local clubs as members of the Executive Board. **Mary Grace Roach** asked how our clubs' needs and the state organization's needs divest. **Michele Camilleri** explained that there may be a time when as a club member you would want vote

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1 what is in the best interest of your club but as an Executive Board Member you
2 need to vote what is best for the State Organization. A fundraising analogy was
3 given to explain the difference. **Archivist Michele Camilleri** report attached. All
4 files older than two years should be turned over to the Archivist. She reviewed
5 the status of the photo albums.

6
7 **President Joanne Czajkowski** stated that we needed to revisit the issue of
8 wording of Article IX Section 6. **Parliamentarian Myriam Lavora** stated that we
9 should make a motion to recommend the changes as discussed by Linda
10 Goldsworthy. **"I, Linda Goldsworthy, a member of POM of CNY, at this**
11 **NYSOMOTC Executive Board Meeting, move to amend the proposed**
12 **amendment of the Bylaw Article IX Section 6 Letter E to read: "All meetings**
13 **shall be held in New York State and only members of a member club(s)**
14 **shall hostess a meeting."** Motion seconded by Lisa Cartini. All were in
15 favor. Motion approved.

16
17 **President Joanne Czajkowski** announced that **Dessie Holliday (GRMOTC)**
18 entered the room.

- 19
20 B. **Calligrapher Nita Landes** created all the certificates for the President. She
21 stated that none of the chairmen gave her names for any certificates. No names
22 were forwarded for the Memorial Book. Her report is attached. **Sharon Witul**
23 asked who should be contacted besides the Chaplain. **Nita Landes** stated that
24 she should be notified also. **Sharon Witul** stated that Calligraphy should be
25 notified by the Chaplain. **Myriam Lavora** stated that the Chaplain be informed
26 and that the Chaplain should contact the Calligraphy Chairman as stated in the
27 Procedure Manual. **Barbi Cudney** took the blame for the miscommunication and
28 will henceforth forward the information to Nita. **Nita Landes** reminded everyone
29 to always include the club name. She reviewed the Door Sign Contest rules for
30 the participants and judges. Judging will be today (April 23) after 4:30 PM.
- 31 C. **Chaplain Barbi Cudney** reviewed her activities since Midterm. (Report
32 attached.) Please consider forwarding information to her. She gave her report as
33 Twin Photo Registry. She stated that Kins of Twins has the most pages. Please
34 consider sending in photos.
- 35 D. **Club Banner Contest Chairman Linda Gettings** stated the participation was
36 very poor and that only two clubs participated and one did not submit their entry.
37 She suggested changing or discontinuing the contest. **Linda Goldsworthy**
38 suggested a club photo page instead (this was Peggy Fiorini's idea) instead of
39 the club banner. This would also increase our Photo registry. **Michele**

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1 **Szatkowski** said this could be saved. **Mary Grace Roach** stated that they ran
2 out of time but felt that a photo page would be great. **Linda Gettings** agreed
3 that this was a good idea. **Barbi Cudney** stated that these pages could be
4 added and we would all benefit. **Michele Szatkowski** stated that participation
5 has gone down. **Myriam Lavora** suggested that Linda Gettings should develop
6 this and make a presentation at Midterm. Linda Gettings stated that she will be a
7 grandmother this year. Nita Landes stated that she will be a grandmother for the
8 15th time. (12 grandchildren and 3 great-grand children)

9 **E. Historian Diana Donovan Campisi absent and no report.**

10 **President Joanne Czajkowski** suggested removing the Historian and adding
11 her responsibilities to the Archivist position since the Archivist is the custodian of
12 all things historical. This would eliminate the security and availability concern.

13 **Glenda Chappell** asked what the duties are. **Myriam Lavora** explained that the
14 Historian duties include receiving the two most recent photo albums and bringing
15 them to the State Meeting for display and then turning them over to the Archivist.

16 A detailed listing of the duties is printed in the Procedure Manual. **Michele**

17 **Camilleri** stated that in years past the Historian took a more active role in
18 maintaining the history of the organization. The position has evolved into a
19 keeper of the photo albums because the Archivist has all the history through
20 documentation, minutes and photo albums. **Linda Goldsworthy** stated that we
21 created the position of Archivist two years ago when Marie Simmons resigned.

22 **Myriam Lavora** corrected by saying that this position has always been a
23 member of the Standing Committee. She continued that two years ago Michele
24 Camilleri took over the storing of the entire collection of all material archived from
25 Marie Simmons. **"I, Linda Goldsworthy, a member of POM of CNY, at this**
26 **NYSOMOTC Executive Board Meeting, move to eliminate the Standing**
27 **Chairman position of Historian and incorporate those responsibilities into**
28 **the Archivist position."** **The motion was seconded by Sharon Witul.**

29 Glenda Chappell asked if we are eliminating the position of Historian or
30 combining the two into Archivist/Historian. **Mary Grace Roach** stated the
31 Archivist and Historian mean the same thing. **Kathlene Lyman** stated that her
32 understanding was that this position gathered information and the Archivist
33 stored it. **Ruth Barone** referred to the Procedure Manual and reiterated the
34 responsibilities of the Historian. **Kathy Lyman** asked that if someone fails to do
35 the job as outlined are we going to eliminate the position. Myriam Lavora stated
36 that the Photographer submits the most recent photo album to the President. It
37 is reviewed and returned to the Photographer and then displayed at the next
38 State Meeting. **Kathy Brousseau** asked if the Historian could write articles
39 about the organization's history. **Michele Camilleri** stated that in order for the

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1 Historian to write an article she must first write to the Archivist for her to do the
2 research. The photo albums have been lost while on display because of a lack
3 of communication between the Outgoing and Incoming Historian. **Myriam**
4 **Lavora** stated that we will need to update the Procedure Manual to clearly define
5 the new responsibilities of the Archivist. The motion made by Linda Goldsworthy
6 was reread by **President Joanne Czajkowski**. **All were in favor**. Motion
7 approved.

8
9 **President Joanne Czajkowski stated that Shirley Savage (Southern Tier**
10 **MOTC) had entered the room.**

11
12 **President Joanne Czajkowski called a Ten Minute Break at 10:25 AM. The**
13 **meeting resumed at 10:45 AM.**

- 14
15 F. **Librarian Kathlene Lyman** reported her accomplishments since the Midterm
16 Meeting. (Report attached.) She discussed new ways of gathering information
17 i.e. the web and within the local clubs.
- 18 G. **Membership Pins Chairman Glenda Chappell** kept records and submitted
19 articles. She has the sign in sheets to confirm your attendance. (Report
20 attached.)
- 21 H. **Marie Simmons Scholarship Chairman Michele Camilleri** read her report
22 (attached.) She reviewed the proposed change to the Procedural Guidelines
23 which pertained to Mothers of Multiples no longer being able to apply. She
24 stated that she had heard from Cathy Ossenfort and she did not concur with the
25 proposed change. **Linda Goldsworthy** asked if the applicant is informed when
26 their application is disqualified. **Michele Camilleri** stated that the applicants are
27 told that there will be no further contact unless they are chosen as the recipient.
- 28 I. **Midterm Meeting Chairman Shirley Savage** reviewed the attendance at the
29 2009 Midterm Board Meeting. Her report is attached. She stated the 2010
30 Midterm Board Meeting is October 16, 2010. The room rates are \$89.95. The
31 menus are set and the President's room is complimentary. Shirley will be
32 stepping down as Midterm Chairman. She recommended that we contact the
33 hotel and negotiate a new contract for the next three years.
- 34 J. **Marie Simmons Scholarship Treasurer/Vice Chairman Kathlene Lyman**
35 reviewed the Financial Reports. Donations were received throughout the year as
36 well as the money donated when the Owego Treadway refunded our expenses
37 for the Midterm Meeting and we decided to allow each Board Member to donate
38 their money to the Marie Simmons Scholarship or the Eleanor Siegel Fund or
39 receive a refund. The current Balance is \$7,250.04. She pointed out that the

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2010 Scholarships have not been paid yet. **Ruth Barone** asked what the calendar raffle was from 2009. **Kathlene Lyman** stated that it was approximately \$1,400. **President Joanne Czajkowski** introduced the Judging Members of the Committee.

- K. **Marie Simmons Scholarship Fundraiser Chairman Nancy Converse** was absent. **President Joanne Czajkowski** read the report. 24 calendars were sent of which 17 returned. January was the least popular month with the most popular month being October. The new fundraising endeavor of NYS Lottery tickets being donated had a participation of 16 clubs. 250 tickets were received and they were made into 5 bundles of 50 per each bundle. **Sarah Price** asked if instead of sending the Calendar Raffle to all the clubs perhaps we should send it to only those that wish to participate. Send a note prior and ask if they will participate. This will save money on copying and mailing to those that do not wish to participate. **Glenda Chappell** stated that ideally all clubs should participate. **Sarah Price** said that it might be a better idea and save money by asking if they plan to participate instead of wasting the money on mailing. **Michele Camilleri** liked the idea of not sending them out to clubs that do not participate and suggested adding the Calendar Raffle to the Website, asking the State Reps print the Calendar Raffle rather than our mailing it but still send by mail the information to the clubs. **Kathlene Lyman** pointed out that the Calendar Raffle is distributed to clubs that attend the Midterm Board Meeting. She agreed that adding it to the Website was a good idea. **Mary Grace Roach** felt that by not mailing the Calendar Raffle we might further decrease participation. **Judy Tennenbaum** stated that it is part of the State Rep's job to get the information out about this fundraiser for the Scholarship. She felt if we allow clubs to have access to it earlier it would allow the member clubs more time to sell the dates and not be so rushed to sell as may be the case under the current schedule. **Linda Goldsworthy** felt that was a good idea to put it on the website but felt by putting the ominous on someone other than the Fundraiser might diminish the response and importance of this endeavor. **Kathy Brousseau** suggested incorporating all the ideas and trying it out one year. **Michele Camilleri** stated that it is a good idea to put it on line but it does become more important that the Fundraiser continues contacting the local clubs and maintains communication with them as to the status of this fundraising activity. **Judy Tennenbaum** felt that if the Calendar Raffle was available on line right after convention this would give clubs more time to sell the dates. The Fundraiser should also contact clubs and ask if they have accessed the website to download this file. If not then have copies available at the Midterm Board Meeting for distribution. **Lisa Cartini** agreed that the Calendar Raffle should go on line. She felt that the Fundraiser

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1 should be able to track which clubs do not regularly participate then not prepare
2 a packet for them. **Kathlene Lyman** stated her concern about sending it out
3 early because some clubs do not meet and we might not receive a response until
4 September. She stated that given too much time some clubs might not push the
5 sales. **Shirley Savage** suggested adding a donation list to the Marie Simmons
6 Scholarship Book. **Michele Camilleri** explained that the book that we currently
7 have is a listing of the Marie Simmons Scholarship Recipients. She did not see
8 the need to have a donation book. She added that we acknowledge their
9 donation with a thank you card from the Treasurer; it is included in an article and
10 reported in the minutes. **Mary Grace Roach** agreed that we do not need another
11 record and felt that any donation her club had made, they were adequately
12 thanked and acknowledged. She also felt that we should give the clubs more
13 time to sell the Calendar Raffle and that we should allow the clubs to download
14 the file or have it mailed to them. **President Joanne Czajkowski** stated that she
15 would pass along this conversation to the Fundraising Chairman. She reported
16 that there are still 42 days available.

- 17 L. **Newsletter Contest Chairman Pam Reussow** stated only 6 clubs participated
18 in the contest. Thank you notes and gifts were sent to the judges. (Report
19 attached.) She did a survey to determine if clubs would like to use electronic
20 submission. **Sarah Price** would rather have the availability of an email
21 submission. **Myriam Lavora** stated that she appreciates the need to review the
22 procedures. The survey has shown us the need for a change exists but we also
23 need to secure judges and this will require they have a computer and internet
24 access to review newsletters. **Newsletter Contest Chairman Pam Reussow**
25 stated that it was harder to find Judges. **Ruth Barone** asked Pam what her
26 recommendation is on how to proceed. **Sarah Price** requested the addition of
27 emailing the newsletter entry for judging. **Mary Grace Roach** felt these
28 suggestions are moving us in the right direction but these changes will not take
29 place overnight. She added that a print copy allows the workmanship to show
30 better than on line and that if you do not have the same program you will not be
31 able to open the file emailed she explained. **Michele Szatkowski** commented
32 that once a file is saved as a PDF, it cannot be altered and saving it as such a file
33 does not change the formatting. **Sharon Witul** stated that her club has begun
34 sending their newsletter via email. They did not have a problem printing out the
35 copy for the contest and felt that there should be no problem for any other club to
36 do the same. **Michele Camilleri** suggested that we consider the evolution of this
37 contest to a website contest. She added that many organizations no longer use
38 a mailing for their monthly newsletters. It becomes the individual's job to go to
39 the website to view the newsletter. Once there you tend to stay around and view

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1 other things besides the newsletter. **Michele Szatkowski** pointed out that by
2 having an online newsletter it levels the field while having to print the newsletters
3 and mail them in for judging might be limiting to a smaller club with less income.
4 **Shirley Savage** reminded us to consider the judges having to spend hours on
5 line reading the newsletters. **Sharon Witul** stated that the judges will not be able
6 to do a side by side comparison of newsletters submitted via the internet.
7 **Michele Szatkowski** again stated that the printing costs involved in entering the
8 contest could be prohibitive. **Dessie Holiday** suggested having the membership
9 judge the newsletter contest. **Pam Reussow** suggested that each club be given
10 one vote on the contest. **Ruth Barone** asked what the Executive Board feels
11 should be changed about the newsletter contest. **Sarah Price** suggested that
12 the clubs be allowed to email their newsletter for judging. She also felt that if we
13 change the judges to the clubs then we would no longer need to purchase gifts
14 and this cost could go to offset printing out the newsletters for judging. **Shirley**
15 **Savage** opposed to the membership being the judges. **Ruth Barone** asked
16 should a proposal be made on how to proceed. **Pam Reussow** stated that she
17 would work with the Incoming Newsletter Contest Chairman and form a
18 committee to review the options and suggestions how what we can and should
19 do. **Michele Szatkowski** reminder everyone that Manhattan's newsletter is not
20 emailed it is a web page and would need to be considered differently than
21 newsletters that are emailed or mailed. **Ruth Barone** asked that newsletter
22 editors contact Pam and the new Newsletter Contest Chairman work together to
23 come up a proposal that incorporates the suggestions proposed. This matter
24 was tabled until Sunday Executive Board Meeting.

25 M. **Newsletter Editor Michele Szatkowski** is stepping down as Editor. Created all
26 Presidential Papers. She explained what she had accomplished as the
27 Webmaster including updating website. Her report is attached.

28 N. **Nominating Chairman Lisa Vanderbrook** distributed the Eligibility List of
29 candidates for Nominating Chairman and President (attached.) She stated that
30 the Slate of Officers was not listed in the Presidential Papers because there was
31 no slate. **Linda Goldsworthy** stated that there should be a note from the
32 Nominating Chairman stating that there was no article about the Slate of Officers
33 because no one expressed an interest at the time of publication. **Nominating**
34 **Chairman Lisa Vanderbrook** also distributed a listing of who was interested in
35 what position. This document was removed from circulation and it was decided
36 and confirmed by the Procedure Manual that only the Incoming President should
37 be given this list so as not to deter or discourage anyone from stepping forward
38 to take on a position. **Nominating Chairman Lisa Vanderbrook** announced the
39 names of interested candidates for the elected positions as: President: none,

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Vice President: Michele Camilleri, Treasurer: Glenda Chappell and Recording Secretary: Sarah Price. **Advisor Ruth Barone** explained the process for resigning as a Nominating Committee member or Nominating Chairman in order to run for an elected position. She asked if notification needs to be by email or snail mail or both. She recommended that the procedure be updated to explain the process for resigning as a committee member prior to running for any elected office. She added the President, Nominating Chairman, Advisor and Vice President must be notified. **Shirley Savage** asked if Sarah Price resigned prior to accepting the nomination. **Ruth Barone** stated that Sarah sent her resignation to the Nominating Chairman, who forwarded it to the State President.

O. **Photographer Sara LiPera (Greater Rochester MOTC)** was unable to attend due to family emergency. Dessie Holliday and Lindsey Corrigan will act as Photographers this weekend.

P. **Procedure Manual Chairman Myriam Lavora** reviewed her accomplishments for the year. [Report attached.] (Sarah Price Minutes Approval, had to leave.) **Procedure Manual Chairman Myriam Lavora** asked when the Transition Form was to be distributed. **Michele Camilleri** stated that the Transitional Form should be distributed today and that it is the current position holder's job to complete it and turn it over along with the files at the Sunday Executive Board Meeting. **Shirley Savage** asked since she is no longer holding a position on the Executive Board other than Past President does she keep the manual in the Midterm Meeting Chairman's files. **Procedure Manual Chairman Myriam Lavora** answered that in this case the Procedure Manual stays with the files. She added that Shirley could view a copy of the manual from the website.

Q. **Publicity Chairman Janet Hranek** stated that Publicity Announcements were included in the Owego Penny Saver. Other publicity forms were sent to other agencies. **Shirley Savage** recommended the Publicity person be a part of the Hosting Club or from the area of the State Meeting and work with the Hosting Committee and the President on any and all releases.

R. **Research/Twin Date Registry Dessie Holliday** reviewed the findings the survey she conducted for the 2009 – 2010 year entitled: Development of Twins. (Report attached.) **Kathy Brousseau** suggested Survey Monkey .com for ideas on survey topics.

S. **State Meeting Liaison Co-Chairmen: Michele Szatkowski and Lorena Cutt** had nothing to report. **Michele Szatkowski** stated that due to a vacancy in this position the new State Meeting Liaison also known as the 2009 State Meeting Chairmen became and wrote their own state meeting's evaluation report. She stated that perhaps the Advisor can review the evaluation forms and write the report. **President Joanne Czajkowski** reiterated the circumstances that led to

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1 the 2009 Chairmen writing the report that evaluated their convention. **Ruth**
2 **Barone** recommended that the Advisor review the forms and write the reports
3 because there is a conflict of interest in telling or not telling the organization the
4 negative comments. No one wants to point out the negative things about
5 themselves. She added that negative comments about individuals would not be
6 included but negative comments about the planning or operation should be
7 passed on to the Executive Board so that we can make changes or verify actions
8 or operating procedures. **Myriam Lavora** asked if we are changing the job
9 description of the State Meeting Liaison and the Advisor. **President Joanne**
10 **Czajkowski** asked for a show of hands of those in favor of the Advisor becoming
11 the board member who will be responsible for writing the report on the evaluation
12 forms. The Executive Board was in favor of this Procedure Manual change.

13 T. **2010 State Meeting Co-Chairmen Michele Camilleri, Myriam Lavora and**
14 **Shirley Savage** made announcements about State Meeting activities and raffles
15 were drawn.

16 U. **2011 State Meeting Chairman Lisa Cartini and Co-Chairman Linda**
17 **Goldsworthy** reported their theme is "Turtles just wanna have fun". Embassy
18 Suites room rates are \$129 per room which is a suite, and include a daily
19 breakfast buffet and Manager's Reception. They are working on the other
20 events. Room and gift card raffles were on sale in the Raffle Room. (Report
21 attached.)

22 V. **State/National Liaison Mary Lou Surmik** reviewed the listing of the next
23 conventions held by National: 2010 in Toledo, OH, 2011 in Chicago, IL, and 2012
24 in Charlotte, NC. Visit their website. (Report attached.)

25 W. **Unity Project Coordinator: Mamie Hoag (Greater Rochester MOTC)** absent;
26 no report.

27 X. **Ways & Means Chairmen Nancy McPeak (TNT of CNY) and Co-Chairman**
28 **Nancy Converse (TNT of CNY)** were not at the meeting because they are
29 selling tickets for the Chinese Auction Joanne read their report which is attached.

30 Y. **Webmaster Michele Szatkowski** recommended that at this time we stay as is
31 and not switch over to Big Tent. **Pam Reussow** stated that each club would
32 have to add their information and then allow the State Organization to access
33 and include their information. **Kathy Brousseau** asked about people that are not
34 affiliated with a club having access to the website. **Michele Szatkowski** stated
35 that with Big Tent they would not have access so we would still need to keep and
36 maintain our current website. **Mary Grace Roach** stated that we could have
37 links that would allow non-members to access information. **Glenda Chappell**
38 suggested that Michele Szatkowski speak with individuals already on Big Tent to

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1 see if this situation is feasible for the State Organization. This matter was tabled
2 until Sunday.

3 **PAST PRESIDENTS:**

4 **President Joanne Czajkowski** called on each Past President in attendance to say a
5 few words. **Nita Landes, Myriam Lavora, Sharon Witul, Shirley Savage, Ruth**
6 **Barone, Judy Tennenbaum and Michele Camilleri** each spoke about how happy they
7 were to be here and hoped that the organization would continue to flourish.
8

9 **OLD BUSINESS:**

10 **President Joanne Czajkowski** reviewed the authority to vote POM of CNY to host the
11 2011 State Meeting, at the 2009 Midterm Board Meeting. She stated it was decided
12 that we would add to the Bylaws the procedure on how to handle this situation should it
13 happen again and that Parliamentarian Myriam Lavora with the recommendation of the
14 Executive Board will present this matter for approval by the membership at the Saturday
15 General Meeting.
16

17 **NEW BUSINESS:**

- 18 1. **President Joanne Czajkowski** stated that Thursday's attendance at State
19 Meetings is growing each year. We should consider extending our activities to draw
20 or include more. She asked that the Future State Meeting Chairman consider
21 adding something to this night. **Mary Grace Roach** suggested that we keep an
22 informal activity for Thursday since it is a travel day.
- 23 2. Payment of the registration fee to participate in any State Meeting activity.
24 **President Joanne Czajkowski** informed the Executive Board that there seems to
25 be some confusion on whether or not everyone has to pay the Registration Fee.
26 **Michele Camilleri** stated that the 2010 Hosting Committee did have someone who
27 wanted to stop by this weekend but did not feel she should have to pay the
28 registration fee since she was not attending any events. **Myriam Lavora** read By
29 Laws Article IX Section 3 Registration Fee. She suggested we consider a proposal
30 for a Standing Rule so that there is no question as to whether or not any member of
31 a member club is required to pay the fee. **Judy Tennenbaum** stated that the State
32 President and State Reps need to stress that everyone must pay the registration fee
33 until we are able to add this to the Standing Rules. **Shirley Savage** asked if we are
34 moving the procedure manual statement to the Standing Rule. **Myriam Lavora**
35 suggested that we add a new Standing Rule to cover any misunderstandings on
36 payment of the Registration Fee. **Sharon Witul** felt that we needed to say entrance
37 to the hotel during the State Meeting weekend requires payment of the Registration

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1 fee. She further added that saying "attending" might be perceived by some as
2 participating in an event when in actuality the Registration Fee must be paid to step
3 into the hotel. **Myriam Lavora** commented that this problem has arisen before.
4 **Nita Landes** asked how to stop people from coming into events. **Myriam Lavora**
5 answered that it is the responsibility of the Hosting Committee to make sure
6 everyone wears their badges and those that do not will be denied access until they
7 can produce their badge. This matter was tabled until Sunday.

- 8 3. **President Joanne Czajkowski** reported that we had been approached to allow
9 advertising in Presidential Papers by an Au Pair agency. A response was sent by
10 the President informing the agency that at this time we were considering this option
11 but as of now we had no answer and we would contact her with more details as to
12 price structure. **Mary Grace Roach** gave the prices that Nassau County MOTC
13 uses: business card size or square \$50.00, double square \$100; home based
14 businesses by members are allowed to purchase space at no cost. **Shirley Savage**
15 stated that we would need a person to oversee advertising. This matter was tabled
16 until Sunday.

- 17 4. **President Joanne Czajkowski** stated that she has Browne Twin Books for
18 distribution to each club at the Delegates/Alternates meeting on Friday at 5:30. In
19 March 2009 she was contacted by National for free books written by Patricia
20 Frechtman. They were donated to National for distribution to local clubs in memory
21 of longtime (NOMOTC) member and author, by her family.

22 **ANNOUNCEMENTS:** Nancy McPeak's twin daughters were ranked #1 in New York in
23 Tennis Doubles. Linda Goldsworthy's daughters and their band have been featured on
24 MTV and VH1. **Parliamentarian Myriam Lavora** stated she would register the
25 Executive Board Members that are delegates and alternates, immediately after close of
26 the meeting.

27
28 **The 2010 Friday Executive Board Meeting adjourned at 1:10 PM by President**
29 **Joanne Czajkowski (TNT of CNY).**

30
31 **Respectfully Submitted,**

32
33 **Michele Camilleri – Recording Secretary**

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1 **Minutes Approval Committee:**

2

3 _____

4 **Sarah Price**

5

6 _____

7 **MaryLou Surmik**