

New York State Organization of Mothers of Twins Clubs

2009 Friday Executive Board Meeting - April 24, 2009

Woodcliff Hotel and Spa, Fairport, NY

A. Call to Order at 8:40 AM by President Joanne Czajkowski.

B. Opening Reflection: Chaplain **Barbi Cudney** (Genesee Country MOTC) thanked everyone for keeping her informed. She appreciates everyone's help. She discussed the Memory Board.

C. Welcome: President Joanne Czajkowski (TNT of CNY) welcomed everyone to the meeting.

All discussions will be timed to a limit of 10 minutes. Please put your cell phones on vibrate so that any incoming calls do not interfere with the meeting.

D. President Joanne Czajkowski (TNT of CNY) appointed **Nancy McPeak** (TNT of CNY) and **Nancy Converse** (TNT of CNY) to the Minutes Approval Committee.

E. The Roll was called by Recording Secretary Michele Camilleri (MOTC Queens). She asked that everyone speak loudly and clearly. She also asked that everyone refrain from texting as it does cause interference on the tape.

PRESENT: President – **Joanne Czajkowski** (TNT of CNY), Vice President – **Kathy Brousseau** (Schenectady MOTC), Recording Secretary – **Michele Camilleri** (MOTC Queens), Advisor – **Ruth Barone** (Greater Rochester MOTC), Parliamentarian – **Myriam Lavora** (MOTC Queens), Archivist – **Michele Camilleri** (MOTC Queens), Calligraphy – **Nita Landes** (Westside Suburban MOTC), Chaplain – **Barbi Cudney** (Genesee Country MOTC), Historian – **Diane Donovan Campisi** (MOTC Suffolk), Membership Pins Chair – **Glenda Chappell** (TNT of CNY), Marie Simmons Scholarship Chairman – **Lesley Longmcleod** (MOTC Suffolk), MSS Treasurer/Vice Chairman – **Michele Camilleri** (MOTC Queens), MSS Committee Member – **Peggy Fiorini** (POM of CNY), MSS Committee Member – **Lisa Cartini** (POM of CNY), MSS Fundraiser Chair – **Nancy Converse** (TNT of CNY), Newsletter Contest Chair – **Pam Reussow** (Greater Rochester MOTC), Newsletter Editor – **Michele Szatkowski** (Greater Rochester MOTC), Nominating Chairman – **Nancy McPeak** (TNT of CNY), Nominating Committee Member – **Laura Ulrich** (MOTC Suffolk), Nominating Committee Member – **Erin Adams** (Schenectady MOTC), Nominating Committee Member – **Marie Vito** (MOTC Buffalo), Photographer – **Lisa Cartini** (POM of CNY), Procedure Manual Chair – **Myriam Lavora** (MOTC Queens), Research/Twin Data Registry – **Karen Nichols** (Madison Oneida MOTC), State Meeting Liaison – **Lenore Ecker** (Kins of Twins), 2009 State Meeting Chair – **Michele Szatkowski** (Greater Rochester MOTC), 2009 State Meeting Co-Chair – **Renie Cutt** (Greater Rochester MOTC), 2010 State Meeting Co-Chair – **Michele Camilleri** (MOTC Queens), 2010 State Meeting Co-Chair – **Myriam Lavora** (MOTC Queens), Unity Project Coordinator – **Barbi Cudney** (Genesee Country MOTC), Twin Photo Registry – **Barbi Cudney** (Genesee Country MOTC), Ways & Means Co-Chair –

New York State Organization of Mothers of Twins Clubs

1 **Julie Ardito (Orange County POM), Website Committee – Michele Szatkowski**
2 **(Greater Rochester MOTC)**

3 **PAST PRESIDENTS: Nita Landes, Myriam Lavora (X2), Michele Camilleri (X2),**
4 **Ruth Barone and Linda Goldsworthy.**

5
6 **F. President Joanne Czajkowski (TNT of CNY) reported the resignation of**
7 **Treasurer Mary Elizabeth Brennan due to Personal Reasons on February 10, 2009.**
8 **Michele Camilleri (MOTC Queens) reported that she picked up the files from Mary**
9 **Elizabeth Brennan (Nassau County MOTC). She acted as the Bookkeeper for the**
10 **organization.**

11
12 **G. Election of Treasurer:** In accordance with the Bylaws Article V Officers Section 3.
13 **Vacancies** “Vacancies occurring in any other office shall be filled for the unexpired term
14 by a person elected by a majority vote of the remaining Executive Board.” President
15 **Joanne Czajkowski (TNT of CNY) asked the Executive Board to elect Glenda**
16 **Chappell (TNT of CNY). Linda Goldsworthy (POM of CNY) asked why the vacancy**
17 **was not filled immediately. President Joanne Czajkowski (TNT of CNY) answered**
18 **that as a second signer on the accounts she could pay any vouchers presented and**
19 **wanted to bring this before the Executive Board so that the matter could be discussed**
20 **and voted on. A motion was called for. “I, Nita Landes, a member of Westside**
21 **Suburban MOTC, at this NYSOMOTC Executive Board Meeting move Glenda**
22 **Chappell be elected Treasurer for the remainder of the 2008 – 2009 term.” This**
23 **was seconded by Lesley Longmcleod (MOTC Suffolk). Linda Goldsworthy (POM of**
24 **CNY) asked why we are doing this today when we could do this tomorrow at the**
25 **General Meeting. This might discourage someone from the general membership from**
26 **running for this office. Parliamentarian Myriam Lavora (MOTC Queens) stated that**
27 **we need to do this to fulfill the Bylaws and clarified that we are not electing her but**
28 **appointing her to complete the remaining term of office. Nominations will still be**
29 **accepted from the floor. Lenore Ecker (Kins of Twins) asked why we did not do this in**
30 **February. Myriam Lavora (MOTC Queens) stated that the 5 officers decided that we**
31 **needed to clarify what was going on with the accounts. This was a matter that needed**
32 **to come to the Executive Board. Nita Landes (Westside Suburban MOTC) asked about**
33 **the change of wording to fill the position. Michele Camilleri (MOTC Queens) discussed**
34 **the 1997 Treasurer resignation where than Treasurer Charlene Salata (TNT of CNY)**
35 **resigned the office in early September and a new Treasurer was not elected until the**
36 **Midterm Board Meeting in October, 1997. That situation established the precedence.**
37 **Ruth Barone (Greater Rochester MOTC) spoke about the ability to alter votes. She**
38 **further stated that it would eliminate any concern about the vote by waiting until we were**
39 **all together. Nita Landes (Westside Suburban MOTC) rescinded her motion. “I,**
40 **Nita Landes, a member of Westside Suburban MOTC, at this NYSOMOTC**
41 **Executive Board Meeting, move Glenda Chappell be approved to complete the**
42 **term as Treasurer for the remainder of the 2008 – 2009 term.” This was seconded**
43 **by Lesley Longmcleod (MOTC Suffolk). No further discussion. All were in favor.**
44 **Motion approved.**

New York State Organization of Mothers of Twins Clubs

The Equipment List and Manual and Badge list were passed and **President Joanne Czajkowski** (TNT of CNY) asked that everyone complete their information. A card for **Charlene Salata** (TNT of CNY) was passed around for everyone to sign wishing her well.

H. OFFICERS REPORTS:

a. President Joanne Czajkowski (TNT of CNY) read her Organizational Report which discussed the activities of the NYSOMOTC during the 2008 – 2009 year. Detailed report attached

b. Vice President Kathy Brousseau (Schenectady MOTC) reported there were 25 clubs with 1,729 individuals. She attempted to contact Brooklyn Brownstone, Putnam-Westchester and Lower Westchester. She proposed some changes to the Super State Rep's guidelines. She asked that they send the Newsletter to the Vice President with their articles and eliminate the Monthly Report.

c. Recording Secretary Michele Camilleri (MOTC Queens) gave her report and stated that sending the Minutes via email was a great money saver. She asked for any corrections to the Minutes of the 2008 Midterm Board Meeting. **Nita Landes** (Westside Suburban MOTC) commended Michele on the outstanding job she did on the Minutes. **"I, Lisa Cartini, a member of Parents of Multiple of Central New York at this NYSOMOTC Executive Board Meeting, move I propose we accept the Midterm Board Meeting Minutes as read by Michele Camilleri, Recording Secretary."** Seconded by **Pam Reussow** (Greater Rochester MOTC). All were in favor. **Motion approved.**

d. Treasurer: Financial Reports were presented by **Michele Camilleri** (MOTC Queens) General Fund Balance \$3,347.51 and Eleanor Siegel Fund Balance \$1,776.72. **President Joanne Czajkowski** (TNT of CNY) **appointed Ruth Barone** (Greater Rochester MOTC) **and Kathy Brousseau** (Schenectady MOTC) **to the Audit Committee.** All Financial Reports are attached.

e. Parliamentarian Myriam Lavora (MOTC Queens) prepared and mailed 40 credential registration packets. Credentials can be picked up after the meeting today or at 5:15 to 5:45 PM. She created the Roll Calls for all meetings for the weekend. She then presented the Procedure Manual revisions. The Procedure Manual is now accessible on the Website under two links: one for the Club/State Reps and one for the Board Members. Board Members login information: (user name: stateboard -- password: 0910). We will still keep our hard copy of the manual, Revisions to the Procedure Manual will be distributed on Sunday. State Name and Logo Usage will be discussed later. A timeline of the logo was prepared by the Archivist. She purchased pins for the Super State Reps. She

New York State Organization of Mothers of Twins Clubs

1 stated the proposed Amendments to the Bylaws and the Standing Rules had
2 been published in the Presidential Papers and asked if there were any questions.
3 There were none. The new procedures for the Past Presidents, which define
4 their active status, were presented and reviewed. **Lesley Longmcleod** (MOTC
5 Suffolk) asked about what meetings qualify as attendance in a year. **Myriam**
6 **Lavora** (MOTC Queens) answered that a past president, to be considered
7 active, needs to attend 2 of the 3 board meetings in a year. **Nancy McPeak** (TNT
8 of CNY) questioned the 25 clubs listed on the Vice President's report and the
9 Parliamentarian's statement of 24 clubs. **Kathy Brousseau** (Schenectady
10 MOTC) stated that she had a typo and it is 24 clubs in the membership.

11
12 **f. Advisor: Ruth Barone** (Greater Rochester MOTC) stated that in an effort to
13 "Go green" she did not have a written report and that she was available to help
14 as needed.

15 I. **STANDING COMMITTEE REPORTS:**

16 **a. Archivist: Michele Camilleri** (MOTC Queens) reported that all the files were
17 now organized and in seventeen storage bins. This will make it easier to find
18 things. Report attached.

19
20 **b. Calligraphy: Nita Landes** (Westside Suburban MOTC) stated 48 certificates
21 were created for the Executive Board and 14 award certificates. Her services are
22 available and she donated her expenses. **President Joanne Czajkowski** (TNT
23 of CNY) commented the certificates were very nice and thanked Nita for all her
24 work on this.

25
26 **c. Chaplain: Barbi Cudney** (Genesee Country MOTC) apologized because she
27 gave her report when called on earlier. **Nita Landes** (Westside Suburban
28 MOTC) spoke about her grandson discovering that he had breast cancer which
29 runs in his family. His name is Aaron Landes. He is only 19 years old, and in the
30 military. **Unity Project: Barbi Cudney** (Genesee Country MOTC) asked that
31 you please contribute to the book. **Twin Photo Registry** Barbi asked that
32 everyone please submit items. Please update any photos that you may have
33 previously submitted.

34
35 **d. Club Banner Contest Chairman: Karen Garner** (Kins of Twins) absent.
36 **President Joanne Czajkowski** (TNT of CNY) read the report submitted. This
37 year's theme was "A Blast from the Past". 4 clubs will be participating. Report
38 attached.

39
40 **e. Historian: Diana Donovan Campisi** (MOTC Suffolk) no report.

New York State Organization of Mothers of Twins Clubs

1
2 f. **Librarian: Kathlene Lyman** (Schenectady MOTC) absent.

3
4 g. **Membership Pins: Glenda Chappell** (TNT of CNY) reported that there are
5 four 5 year recipients, three 10 year recipients, seven 15 year recipients, four 20
6 year recipients, two 25 year recipients, one 30 year recipient and one 35 year
7 recipient. She stated that all the names appear in the Convention Booklet.

8
9 h. **Midterm Meeting Chairman: Shirley Savage** (Southern Tier MOTC) absent.
10 **President Joanne Czajkowski** (TNT of CNY) read her report: 28 board
11 members and 13 clubs were represented at the 2008 Midterm Board Meeting.
12 The 2009 Midterm Board Meeting will be held October 17, 2009 at the Owego
13 Treadway. Registration is \$30 and includes a Deluxe Continental Breakfast and
14 the Luncheon. This fee and the Registration form are due by October 1, 2009 to
15 Shirley. Make checks payable to NYSOMOTC. Hotel reservation should be
16 made directly to the hotel by September 1, 2009. Room Rates are \$89.95 plus
17 tax. The President's room will be free again this year. Report attached.

18 **J. Break: 9:50 AM Ten Minutes. Meeting resumed: 10:05**

19
20 i. **MSS Chairman: Lesley Longmcleod** (MOTC Suffolk) reported 40 applications
21 were sent and she received 14 back and only 7 applications were complete.
22 **Linda Goldsworthy** (POM of CNY) asked if a letter was sent to applicants about
23 failing to meet the qualifications. **Lesley Longmcleod** (MOTC Suffolk)
24 responded that no letter is sent. Possible reduction in the scholarships and
25 removing mother's award will be discussed tomorrow. Report attached.

26
27 j. **MSS Treasurer/Vice Chairman: Michele Camilleri** (MOTC Queens) gave the
28 point of law that answered why the scholarship can not be adjusted to include
29 members who live outside New York State. She presented the Financial Report:
30 Opening Balance of \$5,629.01 and a Closing Balance of \$4,111.01.
31 Procedural Guidelines were reviewed and will be presented to the membership
32 for their vote at the Saturday General Meeting. **Myriam Lavora** (MOTC Queens)
33 asked if the Responsibilities of the Recipients are included when the award is
34 presented to the recipients. **Lesley Longmcleod** (MOTC Suffolk) stated that it is
35 included in the original packet but not in the award envelope. It was determined
36 that the MSS Chairman would include their responsibilities in a letter to be issued
37 with the award. Reports attached.

38
39 k. **MSS Fundraiser Chairman: Nancy Converse** (TNT of CNY). 13 dates are
40 still available. She sent out 24 calendars and received 20 back. This was the best
41 response ever. Fundraising ideas and recommendations were discussed:

New York State Organization of Mothers of Twins Clubs

MOTC Suffolk will be returning to Belmont Stakes, **Linda Goldsworthy** (POM of CNY) contacted Syracuse University and they were not interested, **Ruth Barone** (Greater Rochester MOTC) asked if we are discontinuing calendar with additional fundraisers? **President Joanne Czajkowski** (TNT of CNY) stated that we should continue the Calendar Raffle. **Pam Reussow** (Greater Rochester MOTC) asked if we could increase the cost of purchasing a date on the calendar from \$2 to \$3. **Glenda Chappell** (TNT of CNY) commented that she did not think this was a good idea given the status of the economy. **Linda Goldsworthy** (POM of CNY) agreed saying that people usually spend a set amount and we would probably not see an increase in amount they purchase. **Michele Szatkowski** (Greater Rochester MOTC) asked why we don't use a lottery system based on the New York State Lottery as we had previously done this. **Myriam Lavora** (MOTC Queens) stated we abandoned the Lottery because we were using the NYS Lottery and this was not legal. **Nancy McPeak** (TNT of CNY) asked if we could ask clubs to make a donation. **Michele Camilleri** (MOTC Queens) felt this was not a feasible idea with newer moms who have no interest in state or the scholarship and the economy. **Myriam Lavora** (MOTC Queens) stated that yes we should ask clubs to donate to the fund but we can not make it mandatory. **Nita Landes** (Westside Suburban MOTC) stated that her club is barely surviving and they do not have funds to donate. **Lisa Cartini** (POM of CNY) suggested we do another basket raffle where every club member donates a Lottery scratch off ticket and we sell chances to win. People might be willing to spend \$10 to win one thousand tickets. **President Joanne Czajkowski** (TNT of CNY) felt this was a great idea and potential money maker. Each club would collect a Lottery ticket from each member and donate them for the raffle drawing. **Nita Landes** (Westside Suburban MOTC) asked what type of lottery ticket? The answer was a scratch off ticket. **Karen Nichols** (Madison-Oneida MOTC) stated that her club is small and does not have many members. Is it ok that they would not have much to donate? She was informed we would accept whatever each club could donate. The Marie Simmons Scholarship Chairman and the Marie Simmons Scholarship Fundraiser will write articles about this for the Presidential Papers.

I. Newsletter Contest Chairman: Pam Reussow (Greater Rochester MOTC) stated that there were 14 clubs participating this year; 5 small clubs, 4 medium clubs and 4 large clubs entries. **Ruth Barone** (Greater Rochester MOTC) asked what the change in the sizes of the clubs was. **President Joanne Czajkowski** (TNT of CNY) stated that she conferred with Pam on adjusting the size category so that there would be clubs competing in each category **Pam Reussow** (Greater Rochester MOTC) stated the sizes are: Small 0-29 Medium 30- 75 Large 76+. Report attached.

m. Nominating Chairman: Nancy McPeak (TNT of CNY) reported that she had sent resumes to all board members and had received completed ones back. She wrote articles for the Presidential Papers. She created the Eligibility Lists of

New York State Organization of Mothers of Twins Clubs

1 qualified members to run for Nominating Chairman and for President. Report
2 attached.

3
4 n. **Photographer: Lisa Cartini** (POM of CNY) stated that she had taken photos
5 and created albums that were sent to the President. She will not be continuing in
6 this position.

7 o. **Publicity Chairman: Janet Hranek** (Southern Tier MOTC) absent. **President**
8 **Joanne Czajkowski** (TNT of CNY) reported that Janet did email the Publicity
9 Release form and listed the newspapers that she had requested publication in.

10
11 p. **Research/Twin Date Registry: Karen Nichols** (Madison-Oneida MOTC)
12 attached. 6 new members completed forms. She gave us some facts. She will
13 not be continuing in this position. The Milk Survey results were presented and
14 reviewed. 9 clubs participated. She thanked everyone for their cards and support
15 during her illness. Reports attached.

16
17 q. **State Meeting Liaison: Lenore Ecker** (Kins of Twins) discussed the letter
18 she sent to **Maria Cardona** (Capital District MOTC) 2008 State Meeting
19 Chairman. **President Joanne Czajkowski** (TNT of CNY) will be in touch with
20 Maria for a final report. **Myriam Lavora** (MOTC Queens) asked if she answered
21 the questions that were asked at Midterm. Lenore read her email and stated
22 Maria answered the questions asked of her regarding the State Meeting
23 Assessment. This money was turned over to the State Treasurer and was
24 mistakenly omitted from the Final Report. It was deducted from the money left
25 over showing an exaggerated profit but they will not request these funds back.
26 The money received to offset the cost of the Doctor's workshop was transferred
27 to Hospitality. The Third Call Packet copying expense was partially donated but
28 some of it was charged to the fund.

29 r. **Newsletter Editor: Michele Szatkowski** (Greater Rochester MOTC) thanked
30 everyone for sending reports. The next deadline for the newsletter is May 2,
31 2009. **President Joanne Czajkowski** (TNT of CNY) asked Michele to return the
32 money previously advanced to the Editor for costs of publication. Since we have
33 implemented the new way of sending the newsletter there was no need for the
34 advance anymore as the expenses were very minimal. **Michele Szatkowski**
35 (Greater Rochester MOTC) agreed that she would return \$215.88 and submit
36 vouchers.

37
38 s. **2008 State Meeting Co-Chairman: Maria Cardona** (Capital District MOTC)
39 absent.

40
41 t. **2009 State Meeting Co-Chairman: Michele Szatkowski** (Greater Rochester

New York State Organization of Mothers of Twins Clubs

MOTC) & **Lorena Cutt** (Greater Rochester MOTC) reported there were 147 people in attendance. The Sunday Board Meeting was scheduled for the Canandaigua Room at the time posted. The income from Show & Sell was \$505.00. They reported 2 vendors had canceled out. They asked do they give them a refund. This will be discussed under New Business. There were a total of 19 vendors participating. MOTC Buffalo will be in the Show and Sell replacing one of the cancelled vendors. **Ruth Barone** (Greater Rochester MOTC) asked when the cancellations came in. **Michele Szatkowski** (Greater Rochester MOTC) reported that one came in the previous week and the other was on this day. **Myriam Lavora** (MOTC Queens) stated that the refund could be contingent on the time frame of cancellation notification. She asked if either cancellation was caused by an emergency. **Michele Szatkowski** (Greater Rochester MOTC) reported that it was a miscommunication issue between a member of their club and the vendor. She apologized for any mistakes in the booklet and on nametags. Friday's seating is covered. You can still purchase the meals for Friday Night and the Saturday Luncheon. Only 68 are attending the Lunch and 100 are attending the dinner. The State Meeting Loan of \$1400.00 was repaid. The State Meeting Assessment of \$147.00 and the Show & Sell income of \$505 were turned over to the State Treasurer. They received a round of applause for the great job they have done on the State Meeting.

u. **2010 State Meeting Co-Chairmen: Michele Camilleri** (MOTC Queens) & **Myriam Lavora** (MOTC Queens) {& **Shirley Savage** (So. Tier MOTC) absent} reported that the committee would have a meeting this evening. The raffles that are being sold were reviewed and it was asked that you purchase tickets. The 2010 State Meeting will be held at the Owego Treadway Inn. The planned activities were reviewed as follows: Thursday will be the Presidents' Welcome Reception, Friday evening will be Presidents' Education Forum with speakers directed towards women's issues, the Saturday Luncheon's theme will be the Presidents' Rose Garden Tea and Saturday Night will be the President's Gala Ball with a full sit down dinner and formal attire. **Shirley Savage** (Southern Tier MOTC) 2010 Co-Chairman is the local representative and she is working on a special dessert for Saturday Evening. Past Presidents and local clubs were asked to submit digital photos only, for the special project being worked on. The deadline of June 30, 2009 will be strictly enforced. The room rate is a flat rate of \$95 and the convention will be April 22 – 25, 2010.

v. **State/National Liaison: Mary Lou Surmik** (Southern Tier MOTC) absent. **President Joanne Czajkowski** (TNT of CNY) read her report. NOMOTC convention schedule is as follows: Only in Vegas Showtime 2009 July 26 – August 1, 2009; NOMOTC celebrates 50 Years, Toledo, OH July 31 – August 8, 2010; Sweet Home Chicago, July 24 – 31, 2011. Report attached.

w. **Ways & Means Chairman: Wendy Landolina** (Orange County POM) & **Julie**

New York State Organization of Mothers of Twins Clubs

Ardito (Orange County POM) reported that the theme for the baskets was "Take Time and Unwind" Report attached.

x. **Webmaster: Gloria Thomas** (Greater Rochester MOTC) absent. No report.

K. PAST PRESIDENTS: each Past President present was called upon. **Nita Landes** (Westside Suburban MOTC) was happy to be in attendance. **Myriam Lavora** (MOTC Queens) was happy to be here two times. **Michele Camilleri** (MOTC Queens) was very happy to be in attendance. **Ruth Barone** (Greater Rochester MOTC) was glad to be here and that her twins had moved out. **Linda Goldsworthy** (POM of CNY) was happy to be here and was enjoying the hotel and the spa.

L. OLD BUSINESS: Each discussion will be timed at ten minutes.

1. Attendance Survey and Suggestions on "How to make the Saturday General Meeting more interesting". **Kathy Brousseau** (Schenectady MOTC) reported that the main reason attendance was down was cost. Other comments included the meeting is too long. Some suggestions on how to do this were: to move the Convention Skits to lunch and have a brief synopsis at the meeting. Shorten the lunch break. Officers should give on overview of their report instead of reading it in its entirety. Move the award presentations to the Luncheon. It was suggested pairing up new attendees with returning attendees. Report on How to make the Saturday General Meeting more interesting attached. **Michele Camilleri** (MOTC Queens) pointed out that the Recording Secretary would need to take minutes during the Luncheon if awards were presented because this needs to be included in the minutes. All awards should be presented during the Business Meeting because that is one of the purposes of the meeting. She further stated that over the years we have cut out a lot of what used to be part of the meeting. The officers' reports have to be detailed because they are reporting on the state of the Organization. She is the person who suggested the Convention Skit being part of the Luncheon entertainment. **Marie Vito** (MOTC Buffalo) did not think it would be appropriate to give out awards during lunch, people have worked hard on the newsletter or club banner. She felt it was not fair to move this out of the business meeting. **Lesley Longmcleod** (MOTC Suffolk) discussed cost being the cause of not attending, but felt that it was not an expensive event. **Kathy Brousseau** (Schenectady MOTC) felt that those who attend regularly did not find the cost out of control. For them it is about the value of the weekend and the friendships. Those that do not come tend to view the State Meeting as costly. **Nita Landes** (Westside Suburban MOTC) stated that she felt that priorities have changed. **Kathy Brousseau** (Schenectady MOTC) asked "What do you think about the pairing of old and new". **Myriam Lavora** (MOTC Queens) said that National has been doing this for years. She felt everyone could do a Buddy System on our own. **Ruth Barone** (Greater Rochester MOTC) asked if this system would include rooming together as well as all activities or just hanging around together

New York State Organization of Mothers of Twins Clubs

for the activities. **Myriam Lavora** (MOTC Queens) stated that each of us do the Buddy System with new attendees welcoming them and including them. **Linda Goldsworthy** (POM of CNY) suggested adding to the registration form looking for a roommate. She also stated that we as an organization do the Buddy System. **Julie Ardito** (Orange County POM) discussed her and Wendy's experience in being a First-time Attendee and what a wonderful time they had and how welcomed they felt. **Ruth Barone** (Greater Rochester MOTC) discussed the roommate program at a National Convention in Memphis. She further stated that when you attend your first State Meeting you have no idea what to expect and this would be a place where first timers could benefit from a Buddy System. **Michele Szatkowski** (Greater Rochester MOTC) stated that they tried to do this buddy system and roommate arranging. The State Meeting Chairman should attempt to do the roommate hooking up and buddy system. **Ruth Barone** (Greater Rochester MOTC) asked for comments on shortening the Officers' Reports. **Michele Camilleri** (MOTC Queens) felt that the Officers' Reports should not be shortened. These reports are a requirement of the meeting. The President, Vice President, Treasurer, Recording Secretary, Marie Simmons Scholarship Chairman and the Marie Simmons Scholarship Vice Chairman need to present their reports. She stated that the Treasurer does not do a line item report but already gives the highlights. **Ruth Barone** (Greater Rochester MOTC) suggested condensing the reports of other positions. **Myriam Lavora** (MOTC Queens) commented that the reports that are given at the Board Meetings are a six month report on the accomplishments of the position. The report given at the Saturday General Meeting is a report of your goals accomplished during the year. **Kathy Brousseau** (Schenectady MOTC) reported that there were a few other suggestions such as a staging area, where the next person waits to be called on so they are ready to walk on the stage when called. **Michele Camilleri** (MOTC Queens) felt we should have the photographer take the pictures outside of the meeting. **Lisa Cartini** (POM of CNY) said she tried this but people did not show up to have the photograph taken. **Michele Camilleri** (MOTC Queens) commented that if they do not show up at the scheduled time for the picture then they are not included. That might be a motivator to get them to the location on time for inclusion in the photo. We have to tell the people we are trying to shorten the meeting and to please work with us.

2. **Guidelines for Usage of the State Logo:** **Myriam Lavora** (MOTC Queens) reviewed the proposed guidelines. Proposal attached. **Glenda Chappell** (TNT of CNY) asked if #8 charge of \$25, is per item charge versus per individual items (1 per shirts not 1 charge per 100 shirts) **Kathy Brousseau** (Schenectady MOTC) stated we should add that it was per each type of item. **Lesley Longmcleod** (MOTC Suffolk) asked if it should be per items or types of items. **Myriam Lavora** (MOTC Queens) stated that her original proposal called for a one time usage fee per year. It was proposed at the Midterm Board Meeting that the \$25 fee should be assessed on each different type of item. **Lisa Cartini** (POM of CNY) asked if

New York State Organization of Mothers of Twins Clubs

1 it should it say per specific item. **Ruth Barone** (Greater Rochester MOTC)
2 suggested it read per each promotional item. **Linda Goldsworthy** (POM of
3 CNY) asked why we require they give us the number of purchased items, the
4 price and how much they sold. **Myriam Lavora** (MOTC Queens) agreed but
5 stated that this was a suggestion that was presented at the Midterm Meeting.
6 **Linda Goldsworthy** (POM of CNY) suggested a rewording to state that the
7 Organization requests an update on how their sales are proceeding. **Myriam**
8 **Lavora** (MOTC Queens) asked should we remove #9. It was agreed that #9 be
9 removed. **Myriam Lavora** (MOTC Queens) reported that this will be presented
10 to the membership but they do not need to approve this procedure. This could
11 be approved today and modified, if necessary, on Sunday. **Ruth Barone**
12 (Greater Rochester MOTC) asked if there will be a motion to accept the
13 procedure as modified at the Saturday General Meeting. **Myriam Lavora**
14 (MOTC Queens) stated that there will be a motion tomorrow to accept the
15 procedure at the Saturday General Meeting.

16 **3. Quilt Stand, Should We Purchase Another One?** **Ruth Barone** (Greater
17 Rochester MOTC) stated that she did purchase a stand. The Quilt will be
18 displayed on the stand at the Saturday Meeting. She asked to table the
19 discussion on purchasing another stand until the Sunday Board Meeting. She
20 would like to see the stand displayed before we decide to purchase another one.
21 She also noted that there are cheaper stands and would like to investigate this.
22 She recommended we keep the cost under \$175. **Lisa Cartini** (POM of CNY)
23 asked if we covered the cost with what was collected. **Ruth Barone** (Greater
24 Rochester MOTC) stated No, it cost more but she will submit a voucher only for
25 the amount approved. **Myriam Lavora** (MOTC Queens) asked for an update on
26 the State Meeting Guidelines procedure with regard to who has the 40th
27 Anniversary Quilt? **Nancy McPeak** (TNT of CNY) stated she does not have the
28 quilt. **Ruth Barone** (Greater Rochester MOTC) said that she has the quilt.
29 **Lesley Longmcleod** (MOTC Suffolk) asked why we pay tax. **Ruth Barone**
30 (Greater Rochester MOTC) explained the New York State Organization is not
31 included in the National Organization's Umbrella Tax Exemption because state
32 organizations are not recognized as members.

33 **4. Clarification of Fiscal Year:** **Michele Camilleri** (MOTC Queens) reiterated
34 the question asked by **Glenda Chappell** (TNT of CNY) at the Midterm Board
35 Meeting as to why we close our books in April when the fiscal year ends in May.
36 She answered that the organization was created in May, 1974 when the By Laws
37 were officially adopted. The IRS recognizes this as our starting date. She gave
38 the definition of a Fiscal Year "...12 month period in which an organization plans
39 to use its funds. The period may be a calendar year but can be any 12 month
40 period." We ask for dues to be paid beginning June 1st. Although we say we
41 close our books on April 10 what is the actuality is that we are requesting that all
42 vouchers be mailed to the President by that date. She approves them and
43 forwards them to the Treasurer for payment. The books are not closed until a
44 few days before the State Meeting. If the Audit was to turn up any mistakes that

New York State Organization of Mothers of Twins Clubs

required action with the bank, that issue could not be resolved at the State Meeting. Having the Fiscal Year end in May after the State Meeting, allows for clarification of any concerns that may arise during the Audit. We also have moved our State Meeting from the first Saturday in May to the last Saturday in April which in turn has moved up the deadline for Vouchers.

M. NEW BUSINESS:

1. Treasurer's Responsibilities: Michele Szatkowski (Greater Rochester MOTC) had to leave but reminded everyone to stop by Hospitality for Lunch. **President Joanne Czajkowski** (TNT of CNY) stated that since **Michele Camilleri** had picked up the Treasurer's file and had reviewed the books, she had a few recommendations to add for the Treasurer. **Michele Camilleri** (MOTC Queens) gave her suggestions of additions to the Treasurer's responsibilities in the Procedure Manual. She included a sample Financial Report. She also recommended that the organization purchase a calculator with a tape for the Treasurer and make it part of the State's Equipment. Recommendations Attached.

2. Refund for Show & Sell: President Joanne Czajkowski (TNT of CNY) opened the discussion on this matter. **Lesley Longmcleod** (MOTC Suffolk) stated we should change the contract to read that no refund will be issued. She stated the vendor who cancelled weeks ago will receive a check from NYSOMOTC and the person who canceled today will not receive a refund. **Ruth Barone** (Greater Rochester MOTC) agreed that we should add a line to the Show and Sell contract that states no refunds. We will inform the 2009 State Meeting Chairman that NYSOMOTC will issue a refund to the vendor that cancelled a while ago but not to the vendor that cancelled on 4/24/09. The refund check will come from the State Organization.

N. ANNOUNCEMENTS:

Myriam Lavora (MOTC Queens) stated that she would distribute Credentials to the officers and Delegates in attendance at this meeting immediately after the conclusion of the meeting. Audit Committee agreed to meet to review the books right after this meeting. **Myriam Lavora** (MOTC Queens) stated that the State Reps and Club Presidents workshop was usually conducted by **Shirley Savage** (So. Tier MOTC) but she is not here this weekend. **President Joanne Czajkowski** (TNT of CNY) and **Ruth Barone** (Greater Rochester MOTC) will moderate.

O. Meeting Adjourned at 12:25 PM by President Joanne Czajkowski (TNT of CNY).

New York State Organization of Mothers of Twins Clubs

1 **Respectfully Submitted**

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3 **Michele Camilleri – Recording Secretary**

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5 **Minutes Approval Committee:**

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7 _____ **Nancy McPeak (TNT of CNY)**

8

9 _____ **Nancy Converse (TNT of CNY)**